



5200 W. Paramount Parkway, Suite 200  
Morrisville, NC 2760

RFQ #20-008 – ARCHITECTURAL DESIGN SERVICES

**Request for Qualifications (RFQ) for Architectural Design Services Roxie Crisis Center Renovation**  
**1724 Roxie Ave. Fayetteville, NC 28304**  
**RFQ #20-008**

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Pursuant to General Statutes of North Carolina, Section 143-64.31, as amended, responses to Request for Qualifications, subject to the conditions and specifications herein, are invited for furnishing architectural design services.

**1.0 Request for Qualification Tentative Timeline**

<b>Request for Qualification posted on the Alliance Health Website:</b>  <a href="https://www.alliancehealthplan.org/about-alliance/rfps-rfis-qas/">https://www.alliancehealthplan.org/about-alliance/rfps-rfis-qas/</a>	<b>November 19, 2019</b>
<b>Questions Due</b>  Submit Questions to: <a href="mailto:admcontracts@alliancehealthplan.org">admcontracts@alliancehealthplan.org</a>	<b>November 22, 2019 by 10:00 AM, ET</b>
<b>Questions/Answers Posted</b> As an addendum at the following website <a href="https://www.alliancehealthplan.org/about-alliance/rfps-rfis-qas/">https://www.alliancehealthplan.org/about-alliance/rfps-rfis-qas/</a>	<b>November 22, 2019</b>
<b>Request for Qualification Due</b> Submit Quotes to: <a href="mailto:KPeterson@alliancehealthplan.org">KPeterson@alliancehealthplan.org</a>  <b>The subject line of the email shall read:</b> RFQ #20-008 – Architectural Design Services (Vendor Name)  <b>Responses submitted after this date/time will not be accepted.</b>	<b>November 26, 2019 by 5:00 PM, ET</b>
<b>Evaluations of Quotes</b>	<b>TBD</b>
<b>Contract Award</b>	<b>TBD</b>
<b>Contract Start Date</b>	<b>TBD</b>

**2.0 Introduction**

Alliance Health, a public entity existing under the laws of NC Gen. Stat. 122C, serves as a Managed Care Organization for the management of publicly-funded mental health, intellectual/development disabilities and substance use services for people living in behavioral healthcare services for individuals living in Wake, Durham

Johnston and Cumberland Counties. Alliance has leased property located at 1724 Roxie Ave. Fayetteville, NC



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28304 for the purpose of renovating the building for a Facility Based Crisis Center and Behavioral Health Urgent Care Center. Once completed, the Cumberland Facility will be managed by **Recovery Innovations, Inc. D/B/A RI International (RI)**, an Alliance In-Network service provider. Alliance is soliciting qualifications for an architect to provide professional services for this project.

### **3.0 Scope of Services**

The Architect is to provide architectural design, construction administration, and inspection services for the renovation of a Facility Based Crisis Center and Behavioral Health Urgent Care Center. The project scope and services should include, but are not necessarily limited to the following:

- The Facility Based Crisis Center will be a 16 bed facility serving adults only
- The Behavioral Health Urgent Care Center will be a separately staffed unit that will include 6-8 beds that will serve both adults and children/adolescents.
- Both units will be operational 24 hours a day/7 days a week
- The facility should maximize daylight and allow for effective and efficient operation of the program
- Egress and zoning analysis
- The new facility will be in compliance with all Wake County and the State of North Carolina building and zoning codes plus all other applicable federal, state and local laws and regulations
- Construction Administration
- Close Out of Project/Occupancy

### **4.0 Qualifications**

The chosen architectural firm in charge of this work shall:

- Be registered in the State of North Carolina
- Have sufficient experience to develop plans, specifications, cost estimates and provide construction administration services for the construction
- Have the financial ability to undertake the work and assume the liability
- Experience with Division of Health Service Regulation (DHSR) requirements and inspection process
- Experience working with a Construction Manager (CM)

### **5.0 RFQ Submission Requirements**

Alliance Health reserves the right to reject any and all Submittals or any portions thereof. The award shall be based on the most qualified firm to provide the services requested. Alliance will not be held responsible for the failure of any email or delivery service to deliver a RFQ response prior to the stated due date and time.

**Responses shall be concise and shall be limited to a maximum of 20 pages. All Vendor's shall address the following items listed (#1 - #10) and shall use the following format as listed below:**

1. Letter of transmittal
  - a. Contact Person(s) with Title(s)
  - b. Professional history and affiliations
  - c. Current staff size and professional registrations
  - d. Range of professional service capabilities
  - e. Impact of current workload on ability to meet the requirements of this RFQ
2. Explanation of approach to a project of this nature
3. Provide descriptions of at least three projects that have been executed within the last five years (2014-2019). The projects described shall be similar in scope and complexity to the project described within this RFQ.



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4. Please include at least the following:
  - a. Project size (square feet)
  - b. Construction value
  - c. Basic project program
  - d. Project delivery approach
  - e. Include any design elements you introduced that provided sustainability value or performance contracting
  - f. Project owner with current address and telephone number
5. Please submit resumes for personnel proposed on the bid form. State their proposed project responsibilities. Include the following:
  - a. Project Manager
  - b. Licensed Architects and Engineers who will be professionals of record.
  - c. Discipline leaders (architectural, civil, structural, mechanical, electrical, etc.)
  - d. Project Managers, licensed engineers, and designers of consulting firms
  - e. Field representative(s)
  - f. Other specialists
6. Explain your change process with fees per discipline
7. Provide information on your fee structure including anticipated reimbursable costs
8. Include hourly rates for personnel to be assigned in whole or part to the work
9. Provide an example of an itemized bill for services rendered
10. Familiarity and experience with local commercial building codes and planning department processes

It is anticipated that a contract will be negotiated with the successful firm on the basis of demonstrated competence and qualifications for the type of professional services required. Alliance assumes no responsibility for confidentiality of information offered in this submittal. This RFQ does not intend to elicit proprietary information. However, if proprietary information is submitted as part of the proposal, the information is to be labeled as such.