

**Alliance Behavioral Healthcare
Consumer Family Advisory Committee (CFAC)
Minutes
June 1, 2013**

Members Present:	Anna Cunningham	Debra Duncan
Vivian Harris- Co Chair	Felishia McPherson	Doug Wright
Marc Jacques- Co Chair	Amelia Thorpe	Amanda Graham
Kurtis Taylor-Treasurer	Dan Shaw	State Staff
Caroline Ambrose- Secretary	James Henry	Glenda Stokes
Sharon O'Brian	Joe Kilsheimer	Roanna Newton
Orah Raia	Colleen Kilsheimer	Guests:
David Smith	Johnetta Alston	Fred Aikens
Maribel Rivera-Elias		Denise Wood
David Curro	ABHC Staff	Kent Earnhardt

Start Time

CFAC Agenda Item	CFAC Discussion, Conclusions, Recommendations	CFAC Action, Follow-up	Person Responsible
Welcome Icebreaker	Glenda Stokes facilitated an ice breaker for the group.		
Minutes	Approved with suggestions/corrections		Debra Duncan
Relational Agreement update	Tracy Hayes, legal representation for ABHC was unavailable for this meeting. The agreement will be sent out for review. Amanda Graham, the Medicaid Contract manager was introduced.		
By Laws	The CFAC members had much discussion about the bylaws. Stipend changes were discussed. Conferences and trainings will be drafted from another line item. The by-laws were approved unanimously and will be adopted at the next ABHC/CFAC meeting.		
Nominating report	A nominating committee for new CFAC executive committees was formed. The committee consists of Felishia McPherson, Marc Jacques, Vivian Harris and Anna Cunningham.		

Membership report	<p>Carrie shared the current membership report. Several of the current members have decided that they are no longer able to remain as voting CFAC members but would like to remain on the email lists.</p> <p>Denis Wood applied to become a voting member. She was approved.</p>		
Annual report	<p>The CFAC annual report is due to ABHC. Doug shared the outline for this report.</p>		
Data Com	<p>The Communications group will meet on 6/10/13 at 5:00 at the corporate office. This group is charged with establishing communication channels with ABHC as well as the community at large. The new ABHC CFAC brochure is almost complete. Doug asked for a quote from a male consumer.</p>		
MCO Updates	<ul style="list-style-type: none"> • Cumberland County will merge with ABHC. CFAC would like for Tracy Hayes to attend the next ABHC CFAC meeting to discuss how this will affect CFAC. • ABHC management has developed a strategic plan to be proactive concerning the Governors new health plan. • Core values for ABHC have been developed • There have been several 90 day projects identified and put in place. CFAC members asked would their input be sought for any of these projects. The group was assured that they will be included on the appropriate projects. • Doug shared a press release of Wake County providers. CFAC members requested that a similar list be developed and released for Durham County. • The Gap Analysis Project is currently on hold. • CFAC members asked if ABHC had to spend any “extra” dollars in legal fees around the merger with Cumberland. 		
State Update	<ul style="list-style-type: none"> • Consumer Empowerment update is not available. Roanna will share this electronically. • The State wishes to measure each CFAC’s 		

	participation in their MCO's processes. A possible form was shared with the group. Data-Com will look at this.		
Comments	Supportive employment workshop was provided for ABHC providers A sign for the ABHC front door is needed.		Doug/Debra

Subcommittees Report

Next meeting:

Durham Subcommittee- July 1, 2013/5:30-7:30—TROSA, 1820 James Street, Durham

Wake Subcommittee- July 9, 2013/5:30-7:30—5000 Falls of the Neuse Rd, Raleigh

ABHC CFAC- August 5, 2013/5:30-7:30—4600 Page Road, Durham