

**Alliance Behavioral Healthcare
Consumer Family Advisory Committee (CFAC)
Minutes
April 1, 2013**

Members Present:	James Shaw	
Vivian Harris Co-chair	Joe Kilsheimer	
Marc Jacques Co-chair	Colleen Kilsheimer	
Kurtis Taylor Treasurer	Felishia McPherson	State Staff
Caroline Ambrose Secretary	James Henry	Glenda Stokes
David Smith	Amelia Thorpe	Roanna Newton
Eric Hall	ABHC Staff	Guests:
Sharon O'Brian	Debra Duncan	Denise Wood
Maribel Rivera-Elias	Doug Wright	Israel Pattison
Orah Raia	Patti Beardsley	

Start Time

CFAC Agenda Item	CFAC Discussion, Conclusions, Recommendations	CFAC Action, Follow-up	Person Responsible
Welcome Approval of Minutes Ice Breaker	Minutes approved with spelling correction CFAC members continue to participate in ice breaker activities to become a more cohesive group	Continue to develop icebreaker activities for CFAC group	Debra Duncan Debra Duncan
Budget	The Executive committee met to discuss the CFAC budget. One of the primary focuses of this discussion was communication: website and the use of survey monkey. The Executive committee has approved a budget to present to the ABHC board at their next meeting, The Regional CFAC Meeting will be provided by the ABHC budget not the CFAC budget.	The board's decision on this budget will be brought back to the executive committee.	Doug Wright
Spring Forum Volunteers	The Spring Policy Forum will be held June 17-18. ABHC has been asked to send 3 CFAC members to this. This forum will discuss LME/MCO developments as well as	Please let Doug Wright know if you are interested	Doug Wright

	what the CFACs feel are steps needed for future success.	in going.	
By-Laws	<p>The Durham and Wake subcommittees have discussed the bylaws and suggested changes-</p> <ol style="list-style-type: none"> 1. Change executive committee structure to chair and vice chair instead of co-chairs (this would include a suggestion that the representatives be inclusive of all involved counties and alternating counties serving as chair if possible). There was a motion and second, unanimously approved. 2. Change in the maximum number of CFAC members (18). CFAC meetings are always open to the public but you must be a member to vote. This began a lengthy discussion. A motion to change the number of voting CFAC members was passed and it was determined that CFAC would only have 12-24 members as of July 1, 2013. 	Doug will take the current bylaws and review them for the suggested changes as well as review for the language mandating items and replace with terms such as strive for. Doug will review for compliance with statutes	Doug Wright
Consumer Affairs Training – Alcohol Awareness	<p>Training on Alcohol Awareness month was presented via Power Point.</p> <p>The CFAC group commended Doug on the informative presentation.</p> <p>CFAC members would like to know all of the SA treatments that were available in the ABHC network.</p>		Doug Wright
Consumer Affairs Updates	<p>ABHC has reorganized the management structure. There will no longer be site directors. Ann Oshel and Carlyle Johnson have taken new positions within Alliance Behavioral Healthcare. Ann will be the Community Relations Director and Carlyle is the Clinical Program Development and Design Administrator</p> <p>DHHS Recovery Conference was a good event. Doug Wright attended from ABHC. Marc Jacques would like to see ABHC become a leader in recovery services.</p>		

	The state will share the CET update electronically as soon as it is available.		Roanna Newton and Glenda Stokes
Gaps Analysis	Gene Cook is the CFAC representative. He was not able to attend the CFAC meeting. Tina Howard is working on gap's analysis.		
Communications Committee	Please email Ann Cunningham if you are interested in serving on this committee. Current projects include: CFAC brochure and CFAC website		
Comments/Announcements	<ul style="list-style-type: none"> • ABHC is hosting a Legislative Luncheon- CFAC Executive Committee is invited to attend. • The list of providers for Wake services has been approved by the ABHC board. • Marc and Vivian have received information from the NC Council on Disabilities • ABHC and BECOMING will be hosting several activities for Children's Mental Health Awareness Week. Information will be shared via email. • Israel Pattison has created a Google Plus community for NC Self-Advocacy for the I/DD population. • May 4 is the NAMI walk. Teams are needed. • NC Mental Health Conference May 7-9 in Winston Salem 	If interested please see Marc or Vivian	

Next meeting:

Durham Subcommittee- May 6, 2013/5:30-7:30—TROSA, 1820 James Street, Durham

Wake Subcommittee- May 14, 2013/5:30-7:30—5000 Falls of the Neuse Rd, Raleigh

ABHC CFAC- June 3, 2013/5:30-7:30—4600 Page Road, Durham