








MEMBERS PRESENT: Tammy Harrington, Israel Pattison, Dave Curro, Carrie Ambrose Bradstock, Lotta Fisher, Dr. Michael McGuire, Jackie Blue, James Henry, Latasha Jordan (via phone), Cynthia Daniels-Hall (via phone), Faye Griffin (via phone), Eric Hall (via phone)
GUEST(S) PRESENT: Gregory Swizer, Vivian Weaver, Carla Bernstein
ALLIANCE STAFF PRESENT: Doug Wright, Carlyle Johnson, Yancee Pérez, Starlett Davis (via phone), Stacy Guse (via phone)

1. WELCOME AND INTRODUCTIONS

2. REVIEW OF THE MINUTES from 10-3-2016, quorum was not present

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
Public Comment Consumer/Family Challenges and Solutions	No comments.	N/A	N/A
Gaps and Needs	<p>Carlyle Johnson, Director of Provider Network Strategic Initiatives shared with CFAC about the annual Gaps and Needs Assessment. There will be an electronic survey available on Alliance’s website and distributed via email networks in January 2017. Prior to the electronic version Carlyle is asking that CFAC members utilize their networks in order to obtain collective feedback. He has prepared a document labeled Stakeholder Feedback Form that Doug sent out via email with basic questions to generate feedback from groups that meet in the community. The Gaps and Needs report gets written and sent to the state by June 30th. The information received gets analyzed by February. This information ultimately guides the Network Development Plan for the coming year.</p>	<p>CFAC members to take the Stakeholder Feedback Form to local advocacy groups and organizations that they are a part of to retrieve valuable feedback and send on to Carlyle. See form below for details:</p> <div style="text-align: center;">  Stakeholder Feedback Form.docx </div> <p>If a hard copy of the survey that will come out in January is of interest to you, please locate the survey on Alliance’s website, or reach out to</p>	<p>Feedback is due by February 1st 2017</p>

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
		your county's Consumer Affairs Specialist: Yancee, Star, and Stacy.	
By-laws	Israel Pattison prepared a presentation to begin the conversation regarding the restructuring of CFAC, with the purpose of generating stronger participation from members by reducing the logistical burden of those in counties further away, and by encouraging county subcommittees to take on more responsibility. This is the beginning of a dialogue that will continue at the Alliance CFAC Retreat in February 2017.	Find attached Israel's presentation below:  Presentation.pdf	February 11 th , 2017
Retreat	The Alliance CFAC Retreat date, time, and location have been set. The CFAC Retreat will be held at Alliance's Corporate office from 10 a.m. till 2 p.m. on Saturday, February 11 th , 2016.	All CFAC members that are able are encouraged to participate. If you have further questions please reach out to Doug, Yancee, Stacy, or Star. Date: Saturday, February 11 th , 2017 Time: 10 a.m. - 2 p.m. Location: 4600 Emperor Blvd., Durham, NC 27703	February 11 th , 2017
Legislative Action	There was conversation at the last all county CFAC meeting about participating in an Advocacy Day alongside other larger groups such as NAMI, RCNC, etc. Some members of the local subcommittees agreed to reach out to find out what was happening in their community that CFAC members could participate in. Doug suggested an Ad-hoc committee be formed in order to execute this action. Dave Curro, Tammy Harrington, Carrie	Dave, Tammy, Carrie, and Faye will communicate with one another in order to effectively reach out to groups that already have an organized day and report back as to how CFAC members can participate.	Ongoing

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	Bradstock, and Faye Griffin agreed to be a part of this committee.		
Subcommittees <ul style="list-style-type: none"> • Wake • Durham • Cumberland • Area Board • Human Rights • Quality Management • Executive Leadership Team 	A member from each subcommittee reported out on meetings held and activities accomplished. The Human Rights Committee did not meet, as such, there are no minutes to review or reports to give. Please refer to each subcommittee’s minutes for further detail.	  GQMC Minutes 11-3-16-DRAFT.docx Wake CFAC meeting Nov 2016 (00000002).   Durham Subcommittee MinuteMinutes 11-17-2016.d  ELT Minutes 11 28 16.docx	N/A
State Updates	C.J. Lewis shared about the upcoming Pinehurst conference.	Tammy, Dave, and Amelia to participate in upcoming Pinehurst Conference December 2017.	December 2017
Announcements	Tammy announced her engagement to Dan. Congratulations!		

5. ADJOURNMENT:
Meeting adjourned
7:30 p.m.