Date: March 21, 2024

To: All VENDORS, BIDDERS, and RESPONDENTS

Addendum Number #1

Questions/Answers

THIS ADDENDUM SHALL BE RETURNED WITH THE RFP SUBMISSION

[HEDIS® Hybrid Vendor](#)
RFP #24-003

This Addendum forms part of Alliance's RFP #24-003. All other requirements of the original specifications remain in effect.

- **The last day for receiving questions regarding this project was March 18, 2024**
- **Bids are due: April 1, 2024 by 3:00 p.m. ET.**
- **Bids must be emailed to:** admcontracts@alliancehealthplan.org
- **All Addenda to be posted on the Alliance website** https://www.alliancehealthplan.org/about/rfps/

- **The following questions have been received, and are answered herein:**

ITEM #	VENDORS, BIDDERS OR RESPONDENTS QUESTION	ALLIANCE HEALTH RESPONSE
1	In the RFP I see a reference to 6 tabs. Are there any attachments associated with the tabs?	There are no attachments associated with the tabs.
2	Tab 2 is a Financial Performance tab. Is there an actual form that should have been attached for Tab 2 (or any other tabs) that we can submit with our response?	There is not an actual form or specific format. The information can be copied/pasted and included with the response or at a minimum just provide the date of the latest audit. The Vendor certifies the statements listed in Tab 2 by simply submitting a response to the RFP.
3	Is there a format for solution pricing required, i.e., is there an attachment or form to input pricing?	At this time, we do not have a specific format for pricing and there is no form to input pricing on; pricing should be included in bid based on the SOW.
4	Is Alliance looking for vendor to do both abstraction and collection or just toolset for medical record review?	Alliance is looking for a vendor that can provide support for both abstraction and medical record retrieval.
5	Is Alliance looking for a HEDIS Software Vendor to run rates; or is the RFP for activity related to Medical Record Review/Hybrid only?	This RFP is for activity related to Medical Record Review/Hybrid only; however, we are open to the discussion of looking for a HEDIS software vendor to run rates.

6	Does Alliance desire to use a medical record management/hybrid software just for regulatory or all year (prospective)?	This is the first year that Alliance will conduct a Hybrid audit and we are open to discussions on a year-round project.
7	Is there a specific format for pricing?	At this time, we do not have a specific format for pricing and there is no form to input pricing on; pricing should be included in bid based on the SOW.
8	Do you have an anticipated start date for services?	Alliance will be conducting a Hybrid MY24 audit. We would like to partner with a vendor with services starting in the fall of 2024.
9	Attachment A and B: There is a section for a notary seal. Will both of these documents need to be electronically notarized and attached to the final submission?	The attachments do need to be notarized, but do not necessarily need to be notarized *electronically.*
10	Attachment D: Should this be returned with the submission or immediately after addendums are released?	This attachment should be returned with the bid submission.
11	The RFP document states to complete section 14 and return with RFP response, there is not a section 14 in the RFP document. Is the reference for section 13 or was section 14 omitted?	Correct section is 13 (there is no section 14). Item 6 on page 5 should read: The Vendor shall submit a response that includes all the items listed in Section 11.0, 12.0 and **13.0** with its proposal response.
12	Can you confirm all hybrid measures that will be included in this RFP?	All Hybrid measures that are included in this RFP are: BPD, CBP, CCS, CIS, GSD, IMA, PPC, WCC
13	Can you provide an estimated chase volume?	Our current membership for the Tailored Plan is 32,000 members. This is the first year that Alliance will conduct a Hybrid audit; therefore, we are unsure of the actual chase count.
14	Is this for both retrieval and abstraction? Would Alliance prefer a co-retrieval model?	Alliance is looking for a vendor that can provide support for both abstraction and medical record retrieval. We are open to discussions on a co-retrieval method.
15	Is there any interest in a year-round quality project?	This is the first year that Alliance will conduct a Hybrid audit and we are open to discussions on a year-round project.
16	Is there any overlap with RISK for chart retrieval?	Alliance is looking for a vendor that can provide support for both abstraction and medical record retrieval. Currently there is not an overlap.

EXECUTE ADDENDUM:

VENDOR, BIDDER, RESPONDENT: _____

COMPLETE ADDRESS: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____

NAME (PRINT): _____

TITLE (PRINT): _____