



Tuesday, January 09, 2024

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Wake County
(virtual meeting via videoconference)
5:30pm-7pm

APPOINTED MEMBERS PRESENT: ☒ Annette Smith, ☒ Anna Cunningham, ☒ Trula Miles, ☒ Rasheeda McCallister, ☒ Nancy Johns
☒ Benjamin Smith

GUEST(S): ☐ Suzanne Thompson; ☐ Stacey Harward; ; ☒ Angela Gale McCants; ☒ Karen Blake; ☒ Johnnie Thomas, ; ☒ Jennifer Melton

STAFF PRESENT: ☒ Aimee Izawa, Director of Community and Member Engagement, ☒ Ramona Branch, Member Inclusion and Outreach Manager,
☒ Charline Mangum, Member Inclusion & Outreach Specialist

1. WELCOME AND INTRODUCTIONS – the meeting was called to order at 5:30pm

2. REVIEW OF THE MINUTES – The minutes from the **November 14, 2023** meeting were reviewed; a motion was made by Rasheeda McCallister and seconded by Trula Miles to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comment (10 mins)	No public comments shared.		
4. CFAC In House Report	<ul style="list-style-type: none">Recognition of our new guests and how they learned about our CFAC.Hybrid meetings agreed to be the goal and we have in-person capability at Brooks Avenue Church of Christ. February is agreed to be hybrid if at least three people will be present. Most will still be virtual. Final determination will be shared via email.Discussion Topic about including organizational goals and objectives for our Wake CFAC Committee as part of our overall strategic planThis was agreed upon and several goals were proposed and agreed to be included as key current goals which were achievable within 1st Quarter 2024:To educate ourselves and others through timely topical trainings at our meetings. Topics were reviewed for 2024 Qtrs 1 and 2 that included TCL Initiative, WRAP, NCSTART, Alliance Tailored Plan, 122C Overview, 1915 I Option, etc. Follow-up for next meeting is to look at available trainings already online on the Alliance Health website.		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



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AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">• To increase connections with other previous Alliance Wake CFAC members and others who are currently serving in Consumer/Family representative roles in the Alliance committee structure: Human Rights Committee, Strategic Quality Improvement Plan Committee, Alliance Executive Board, (is there representation on the Strategic Communication Committee?), etc.• To evaluate if we have openings in the consumer / family representative roles in the Alliance organizational opportunities.• Follow-up question was asked of support staff to please review and share these exact meetings with their schedules, status of membership needs, criteria of roles, and a roster of consumer/family representatives with their roles and contact info. Added request to help us increase connectivity throughout our catchment area CFACs with those who are representing us in these key roles.• To increase recruitment, each member invites at least one person to our meetings and to actively share about our CFAC in at least one community at event and/or in other opportunities as we are out and about, and to also actively look for candidates who can fill the openings in areas of need for increased representation in mental health, substance use disorders, and traumatic brain injury. Also, suggested was to add individuals who have sensory disabilities like loss of hearing and loss of vision.• To increase outreach and awareness goal, each member will identify and share about community opportunities and will participate / support however possible being at local area events and/or conferences coming up.• On this goal, immediate upcoming opportunities for participation in area community events and conferences were reviewed and individual members shared their interest to participate, and follow-up actions were identified and		

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	<p>appropriate connections made to complete needed steps. Report updates will be shared at our February meeting.</p> <ul style="list-style-type: none">All agreed to continue to focus on our Top 4 Focus Goals as identified below. Input was shared as to potential added goals and it was decided that each member is to bring forward their input in preparation for our February meeting on these below:Nancy Johns voted in.		
5. State Updates	December CE&E- State Rep sent via email info for our members to review on their own this month		
6. LME/MCO Updates			
7. Announcements	I2i Conference Spring Conference; Legislative Breakfast – members shared their interest in follow-up		

- 10.) **ADJOURNMENT:** Nancy Johns motioned to adjourn. Benjamin Smith seconded. All voted in favor.
Meeting adjourned at 7:04pm; the next meeting will be **February 13, 2024**, from 5:30 p.m. to 7:00 p.m.