



Thursday, November 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

MEMBERS PRESENT: Glenn Adams, Cumberland County Commissioner, JD (via Zoom); Leigh Altman, Mecklenburg County Commissioner, JD (via Zoom); Heidi Carter, Durham County Commissioner, MPH, MS (via Zoom); Carol Council, MSPH (via Zoom); David Curro, BS (via Zoom); Dena Diorio, MPA (via Zoom); Vicki Evans (via Zoom); Ted Godwin, Johnston County Commissioner (via Zoom); Jean Hamilton, Orange County Commissioner, PhD (via Zoom); David Hancock, MBA, MPAff (Board Chair); D. Lee Jackson, BA (via Zoom); Michael Joseph, MD (via Zoom); Tchernavia Montgomery, MSW (via Zoom); Lynne Nelson, BS (Board Vice-Chair); Cheryl Stallings, Wake County Commissioner, PhD; and Anthony Trotman, MS (via Zoom)

APPOINTED MEMBERS ABSENT: George Corvin, MD

GUEST(S) PRESENT: Marie Dodson, CFAC Chair (via Zoom); and Yvonne French, NC DHHS/DMH (Department of Health and Human Services/Division of Mental Health, Intellectual Disability, and Substance Abuse Services) (via Zoom)

ALLIANCE STAFF PRESENT: Suzanne Alessi-Gruenberg, Administrative Assistant III; Dave Brown, Deputy Chief Information Officer (via Zoom); Joey Dorsett, Senior Vice-President/Chief Information Officer; Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer; Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Veronica Ingram, Clerk to the Board; Carlyle Johnson, Director of Provider Network Strategy and Initiatives; Mya Lewis, Waiver Contract Manager (via Zoom); Robert MacArthur, Chief Medical Officer (via Zoom); Shawn Mazyck, Senior Vice-President/Provider Network (via Zoom); Brenda McGovern, Senior Vice-President/Utilization Management (via Zoom); Ann Oshel, Senior Vice-President/Community Health and Well-Being; Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer; Robert Robinson, CEO; Sean Schreiber, Executive Vice-President/Chief Operating Officer; Tammy Thomas, Senior Vice-President/Business Evolution; Dianna White, Senior Vice-President/Financial Operations; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

1. CALL TO ORDER: Board Chair David Hancock called the meeting to order at 4:01 p.m.

AGENDA ITEMS:	DISCUSSION:
2. Agenda Adjustments	There were no adjustments to the agenda.
3. Public Comment	There were no public comments.
4. Chair's Report	Chair Hancock presented the following: <ul style="list-style-type: none">• OUTGOING BOARD MEMBER: a commemorative plaque to Carol Council as this was her last board meeting. He shared that the plaque will be mailed to Ms. Council and thanked her on behalf of staff and board members for her leadership, expertise, and service on the board and as chair of the Quality Management Committee.• CHANGE IN MODALITY FOR DECEMBER BOARD MEETING: The i2i conference overlaps the December Board meeting. As many staff and some board members are attending that conference in Winston-Salem, Chair Hancock proposed hosting the December Board meeting as a fully virtual meeting. There was no opposition to this proposal.
5. CEO's Report	Mr. Robinson presented the following: <ul style="list-style-type: none">• TOYS FOR TOTS DRIVE: annually, Alliance's Office of Legal and Public Affairs and Veterans affinity group host a toy drive. He reminded Board members that this information was sent earlier this week, and he directed Ms. Ingram to display an image. Board members may contact Ms. Ingram with any questions.• HOUSING DOCUMENTARY: Ann Oshel, Senior Vice-President/Community Health and Well-Being, introduced the Housing is Healthcare documentary; a video introduction was displayed.

Thursday, November 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
6. Consent Agenda	<p>A. Draft Minutes from October 5, 2023, Board Meeting – page 4</p> <p>B. Client Rights/Human Rights Committee Report – page 7</p> <p>C. Executive Committee Report – page 10</p> <p>D. Finance Committee Report – page 12</p> <p>The consent agenda was sent as part of the Board packet; it is attached to and made part of these minutes. There were no comments or discussion about the consent agenda.</p> <p><u>BOARD ACTION</u> A motion was made by Vice-Chair Nelson to adopt the consent agenda (approve the board minutes; committee minutes are approved by the respective committee); motion seconded by Commissioner Stallings. Motion passed unanimously.</p>
7. Committee Reports	<p>Consumer and Family Advisory Committee – page 20</p> <p>The Alliance Consumer and Family Advisory Committee (CFAC) is composed of consumers and/or family members from Durham, Wake, Cumberland, Johnston, Orange, or Mecklenburg counties who receive mental health, intellectual/developmental disabilities, or substance use/addiction services. A schedule of the CFAC committee meetings is available on Alliance's website. This report included draft minutes and documents from recent meetings.</p> <p>Marie Dodson, CFAC Chair, presented the report. She shared results of elections for chairs and vice-chairs for CFAC Subcommittees (in each county in Alliance's catchment area); she noted recognition of long-serving CFAC members, and an update from the CFAC retreat. Ms. Dodson shared about recruiting efforts and providing more information for community stakeholders about CFAC and its mission. She also noted upcoming events. The CFAC report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> The Board received the report.</p>
8. Closed Session(s)	<p><u>BOARD ACTION</u> A motion was made by Ms. Diorio to enter closed session pursuant to NC § 143-318.11 (a) (1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1; motion seconded by Mr. Curro. Motion passed unanimously.</p>
9. Reconvene Open Session	<p>The Board returned to open session.</p>
10. Special Updates/Presentation(s)	<p>A. Workforce Demographics – page 50</p> <p>The Equal Employment Opportunity Policy (policy number HR-1) states the following: “Annually, the Chief Executive Officer shall provide an organizational workforce report to include the distribution of employees by age, race, ethnicity and gender to the Board.” Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer, presented the report.</p> <p>She reviewed growth trends from Alliance's first year to today; additionally, Ms. Garland-Downey reviewed applicant data by gender, race/ethnicity; she also reviewed applicant/new hire race, ethnicity data; current trends by federal definitions of EEO (equal employment opportunity) groups e.g., biological sex, race/ethnicity, age, etc. The presentation is saved as part of the Board's files.</p>

Thursday, November 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
	<p>B. Opioid Treatment – page 51</p> <p>Alliance plays an important role in promoting harm reduction and access to treatment for opioid use disorder in each of its counties. Carlyle Johnson, Ph.D., Director of Provider Network Strategy and Initiatives, presented an update on the current opioid treatment service array, data on providers and number served in each community, actions taken to promote harm reduction, and upcoming opportunities and challenges in addressing the drug overdose crisis.</p> <p>Dr. Johnson reviewed details of community partnerships and strategies for improving treatment access; current partnerships and funding to address the opioid crisis; naloxone access, usage, and benefits; and Alliance's purchase of Naloxone and distribution within the community; etc. He reviewed types of opioid treatment available within the Alliance catchment area; he also reviewed numbers served from 2013-2023. Dr. Johnson reviewed FY24 (2023-2024) challenges and opportunities; he reviewed how Medicaid Expansion may impact provision of opioid treatment services as more individuals will have access to Medicaid funded services and treatment. The presentation is saved as part of the Board's files.</p> <p><u>BOARD ACTION</u> The Board accepted the updates/presentations.</p>
11. Adjournment	All business was completed; the meeting adjourned at 5:53 p.m.

Next Board Meeting
Thursday, December 07, 2023
4:00 – 6:00 pm

Minutes approved by Board on December 07, 2023.



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Draft Minutes from the October 5, 2023, Board Meeting

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: The Alliance Health (Alliance) Board of Directors (Board) per North Carolina General Statute 122C is responsible for comprehensive planning, budgeting, implementing, and monitoring of community based mental health, developmental disabilities, and substance use/addiction services to meet the needs of individuals in Alliance's catchment area. The minutes from the previous meeting are attached and submitted for review and approval by the Board.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Approve the draft minutes from the October 5, 2023, Board meeting.

CEO RECOMMENDATION: Approve the draft minutes from the October 5, 2023, Board meeting.

RESOURCE PERSON(S): David Hancock, Board Chair; Robert Robinson, CEO



Thursday, October 05, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

MEMBERS PRESENT: Glenn Adams, Cumberland County Commissioner, JD (via Zoom); Leigh Altman, Mecklenburg County Commissioner, JD (entered at 4:13 p.m.) (via Zoom); Carol Council, MSPH (via Zoom); George Corvin, MD (via Zoom); David Curro, BS; Vicki Evans (via Zoom); Jean Hamilton, Orange County Commissioner, Ph.D. (via Zoom); David Hancock, MBA, MPAff (Board Chair); D. Lee Jackson, BA (via Zoom); Michael Joseph, MD (via Zoom); Tchernavia Montgomery, MSW (via Zoom); Lynne Nelson, BS (Board Vice-Chair); Cheryl Stallings, Wake County Commissioner, PhD; and Anthony Trotman, MS (via Team)

APPOINTED MEMBERS ABSENT: Heidi Carter, Durham County Commissioner, MPH, MS; Dena Diorio, MPA; and Ted Godwin, Johnston County Commissioner

GUEST(S) PRESENT: Yvonne French, NC DHHS/DMH (Department of Health and Human Services/Division of Mental Health, Intellectual Disability, and Substance Abuse Services) (via Zoom); and Robbie Locklear

ALLIANCE STAFF PRESENT: Suzanne Alessi-Gruenberg, Administrative Assistant III; Joey Dorsett, Senior Vice-President/Chief Information Officer; Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer; Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Sandhya Gopal, Senior Director of Government Relations; Veronica Ingram, Clerk to the Board; Mya Lewis, Waiver Contract Manager (via Zoom); Robert MacArthur, Chief Medical Officer (via Zoom); Shawn Mazyck, Senior Vice-President/Provider Network (via Zoom); Brenda McGovern, Senior Vice-President/Utilization Management (via Zoom); Ann Oshel, Senior Vice-President/Community Health and Well-Being (via Zoom); Monica Portugal, Chief Risk and Compliance Officer; Debbie Richardson, Director/School Based Care Coordination (via Zoom); Robert Robinson, CEO; Sean Schreiber, Executive Vice-President/Chief Operating Officer; Tammy Thomas, Senior Vice-President/Business Evolution; Dianna White, Senior Vice-President/Financial Operations; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

1. CALL TO ORDER: Board Chair David Hancock called the meeting to order at 4:00 p.m.

AGENDA ITEMS:	DISCUSSION:
2. Agenda Adjustments	Chair Hancock announced an adjustment to the agenda: topic 10: Special Update on the NC Budget, will be presented as part of the CEO Report; there were no other changes to the agenda.
3. Public Comment	There were no public comments.
4. Chair's Report	Chair Hancock reported the following: <ul style="list-style-type: none">• Clarifying the Board's interest in holding Board meetings at alternate locations starting in 2024.• He encouraged Board members to attend more board meetings in-person instead of virtually.• He advised Board members of the importance of the work conducted within Board committee and how their attendance supports those efforts.
5. CEO's Report	Mr. Robinson reported the following: <ul style="list-style-type: none">• Introduction of New Staff: Suzanne Alessi-Gruenberg, Administrative Assistant III; today is her fourth day. She will assist Ms. Ingram in providing support to the Board, CEO and Chief of Staff.• New Hope Open House on October 9, 2023 (1:00-3:00 p.m.): Mr. Robinson or Ms. Ingram will resend the information to Board members.• December i2i Conference: registration is open now. He advised Board members to reserve their hotel room ASAP as the room block fills quickly. Board members may contact Ms. Ingram to register for the conference.• Special Update/Presentation: Legislative Update: Brian Perkins, Senior Vice-President/Strategy and Government Relations, provided an overview of the state budget, noting areas that impact Alliance and/or the people Alliance serves. The presentation is saved as part of the Board's files.

Thursday, October 05, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
6. Consent Agenda	<p>A. Draft Minutes from September 7, 2023, Board Meeting – page 4</p> <p>B. Executive Committee Report – page 8</p> <p>C. Quality Management Committee Report – page 11</p> <p>The consent agenda was sent as part of the Board packet; it is attached to and made part of these minutes. There were no comments or discussion about the consent agenda.</p> <p><u>BOARD ACTION</u> A motion was made by Vice-Chair Nelson to adopt the consent agenda (committee minutes are approved by the respective committee); motion seconded by Mr. Curro. Motion passed unanimously.</p>
7. Finance Committee – page 14	<p>The Finance Committee's function is to review financial statements and recommend policies/practices on fiscal matters to the Board, including reviewing/recommending budgets, audit reports, and financial statements. This Committee also reviews and recommends policies and procedures for managing contracts and other purchase of service arrangements. This month's report included documents and draft minutes from the previous meeting.</p> <p>David Hancock, Committee Chair, presented the report. Dianna White, Senior Vice-President/Financial Operations, provided the update noting reinvestment and commitment recommendations. Chair Hancock and Joey Dorsett, Senior Vice-President/Chief Information Officer, reviewed the recommended contract. Per the by-laws, supermajority approval is required for matters pertaining to Alliance's budget; a supermajority was present. The Finance Committee report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> A motion was made by Ms. Council to approve the one-year reinvestment plan of \$20,700,000 and commit \$21,092,562 as of June 30, 2023; motion seconded by Vice-Chair Nelson. Motion passed unanimously.</p> <p>A motion was made by Vice-Chair Nelson to authorize the CEO to renew the contract with ZeOmega, Inc., for the term of October 16, 2023, through October 15, 2028, for an amount not to exceed \$6,811,000; motion seconded by Dr. Corvin. Motion passed unanimously.</p>
8. Closed Session	<p><u>BOARD ACTION</u> A motion was made by Commissioner Altman to enter closed session pursuant to NC General Statute 143-318.11 (a) (1) and (a) (6) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1, and to consider the qualifications, competence, and performance of an employee; motion seconded by Commissioner Hamilton. Motion passed unanimously.</p>
9. Reconvene Open Session	<p>The Board returned to open session.</p>
10. Adjournment	<p>All business was completed; the meeting adjourned at 5:20 p.m.</p>

Next Board Meeting
Thursday, November 02, 2023
4:00 – 6:00 pm

Minutes approved by Board on November 02, 2023.



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Client Rights/Human Rights Committee Report

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: The Client Rights/Human Rights Committee is a Board Committee with at least 50% of its membership being either consumers or family members that are not Board Members. This Committee's functions include the following: reviewing and evaluating Alliance's client rights policies at least annually and recommending needed revisions to the Board; overseeing the protection of client rights and identifying and reporting to the Board issues which negatively impact the rights of persons served; and reporting to the Board at least quarterly. This report includes minutes from the previous meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): Dave Curro, Committee Chair; Ramona Branch, Member Inclusion and Outreach Manager; LaKeisha McCormick, Member Inclusion and Outreach Manager; Aimee Izawa, Community and Member Engagement Manager

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Thursday, April 13, 2023

BOARD HUMAN RIGHTS COMMITTEE - REGULAR MEETING

(virtual meeting via videoconference)
4:00-6:00 p.m.

APPOINTED MEMBERS PRESENT: ☒ Marie Dodson- Johnston CFAC; ☐ Anthony Trotman (Board Member),
☒ Dave Curro, (Board Member) ☒ Randy Sperling- Mecklenburg CFAC ☒ Lynne Nelson, (Board Member)

GUEST(S) PRESENT: None

STAFF PRESENT: ☒ Todd Parker QM Incident & Grievance Manager, ☒ LaKeisha McCormick, Member Inclusion & Outreach Manager, ☒ Ramona Branch, Member Inclusion & Outreach Manager, ☒ Aalece Pugh-Lilly, Senior Director Community Health & Wellbeing

- 1. WELCOME AND INTRODUCTIONS** – the meeting was called to order at 4:00pm
- 2. REVIEW OF THE MINUTES** – The minutes from the January 12, 2023, meeting were reviewed; a motion was made by Dave Curro Choose an item. and seconded by Ms. Dodson to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3.			
4. Incidents Review- Todd Parker	<p>Incident Report Breakdown</p> <ul style="list-style-type: none">• 929 Reports were entered into NC-IRIS for 687 members• 574 children• 355 adults• 778 Level II reports• 151 Level III <p>• Service reporting the most incidents: Residential Treatment Level III</p> <p>• 97% of restrictive interventions were physical restraints</p> <p>• 0 plans of correction issued</p> <p>Question: What can be done to lower incident trends or explore why a certain incident happens? Todd suggested the committee looks at certain incidents and explore reasons behind the why.</p>		
5. Grievance Review- Todd Parker	<p>Complaints and Grievances Overview</p> <ul style="list-style-type: none">• 131(47%) Grievances – Members/Legal Guardians• 106 (38%) Internal Employee Concerns – Alliance staff• 39 (14%) External Stakeholder Concerns – Outside entities• 4 (1%) Compliments		
6. Meeting Topics	<p>Recruitment- Dave recommends recruiting through CFACs and board members. Lynne will look at the board and determine who will be a good fit for the HRC committee.</p> <p>Dave requested incidents showed by facility.</p>		
7. Announcements			

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/12/2023.

Thursday, April 13, 2023

BOARD HUMAN RIGHTS COMMITTEE - REGULAR MEETING
(virtual meeting via videoconference)
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
8. ADJOURNMENT: the meeting adjourned at Click or tap here to enter text.; the next meeting will be July 13, 2023, from 4:00 p.m. to 6:00 p.m.			

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/12/2023.



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Executive Committee Report

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: The Executive Committee sets the agenda for Board meetings and acts in lieu of the Board between meetings. The Executive Committee may act on matters that are time-sensitive between regularly scheduled Board meetings and fulfill other duties as set forth in the by-laws or as otherwise directed by the Board of Directors. Actions by the Executive Committee are reported to the full Board at the next scheduled meeting.

This report includes draft minutes from the previous meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): David Hancock, Board Chair; Robert Robinson, CEO

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Monday, October 16, 2023

BOARD EXECUTIVE COMMITTEE - REGULAR MEETING

(virtual meeting via videoconference)
4:00-6:00 p.m.

APPOINTED MEMBERS PRESENT: David Curro, BS (Audit and Compliance Committee Chair, Client Rights/Human Rights Committee Chair); Dena Diorio, MPA (Network Development and Services Committee Chair); David Hancock, MBA, PFAff (Board Chair and Finance Committee Chair); and Lynne Nelson, BS (Board Vice-Chair)

APPOINTED MEMBERS ABSENT: Carol Council, MSPH (Quality Management Committee Chair)

BOARD MEMBERS PRESENT: None

GUEST(S): None

STAFF PRESENT: Veronica Ingram, Clerk to the Board; Brian Perkins, Senior Vice-President/Strategy and Government Relations; Robert Robinson, CEO; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

- 1. WELCOME AND INTRODUCTIONS** – The meeting was called to order at 4:00 p.m.
- 2. REVIEW OF THE MINUTES** – The Committee reviewed minutes from the September 18, 2023; a motion was made by Mr. Curro and seconded by Vice-Chair Nelson to approve the minutes as written. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Closed Session	COMMITTEE ACTION: A motion was made by Mr. Curro to enter closed session pursuant to North Carolina General Statute (NCGS) 143-318.11 (a) (1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1. Motion seconded by Ms. Diorio. Motion passed unanimously.	N/A	N/A
4. Reconvene Open Session	Committee returned to open session.	N/A	N/A
5. Agenda for Upcoming Board Meeting	Committee reviewed the draft agenda for the November board meeting and provided input.	Ms. Ingram will forward the agenda to staff and begin compiling the board packet.	By 10/17/23

- 6. ADJOURNMENT:** The meeting adjourned at 4:38 p.m.; the next meeting will be November 20, 2023, at 4:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to](#)



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Finance Committee Report

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: The Finance Committee's function is to review financial statements and recommend policies/practices on fiscal matters to the Board, including reviewing/recommending budgets, audit reports, and financial statements. This Committee also reviews and recommends policies and procedures for managing contracts and other purchase of service arrangements.

This month's report includes documents and draft minutes from the previous meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): David Hancock, Committee Chair; Kelly Goodfellow, Executive Vice-President/Chief Finance Officer



Thursday, October 05, 2023

BOARD FINANCE COMMITTEE - REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
3:00-4:00 p.m.

APPOINTED MEMBERS PRESENT: ☐Dena Diorio, MPA; ☒Vicki Evans (virtual); ☒David Hancock, Committee Chair, MBA, MPAff; and ☒D. Lee Jackson, BA (arrived virtually, 3:04pm)

BOARD MEMBERS PRESENT: None

GUEST(S) PRESENT: None

STAFF PRESENT: Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Ashley Snyder, Senior Director of Accounting and Finance; Dianna White, Senior Vice-President/Financial Operations; Mary Dahlsten, Grants Manager

- 1. WELCOME AND INTRODUCTIONS** – the meeting was called to order at 3:01PM; (no quorum at time of meeting start; quorum reached with arrival of Mr. Jackson at 3:04pm.)
- 2. REVIEW OF THE MINUTES** – The minutes from the September 7, 2023 meeting were reviewed; a motion was made by Ms. Evans and seconded by Mr. Jackson to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Monthly Financial Reports as of August 31, 2023	<p>The monthly financial reports were discussed which includes Summary of Savings/(Loss) by Funding Source, the Statement of Revenue and Expenses, Senate Bill 208 Required Ratios, and DHB Contract Ratios as of August 31, 2023.</p> <p>Ms. White discussed the following topics:</p> <ul style="list-style-type: none">Through 8/31/23, we have savings of \$12.4M, primarily Medicaid and Risk Reserve.Expected changes in Equity for committed funds lines based on agenda item #5Discussed changes to the previously reported Statement of Revenue and Expenses for July 2023 due to post close June 2023 entriesWe are meeting all SB208 ratios. We are meeting the defensive interval required in the DHB contract, the MLR is currently above the 85% threshold at 88.89%-this metric would also meet Tailored Plan ratio requirements.	No next steps	
4. Contracts	<p>Ms. White discussed a contract renewal with ZeOmega, Inc.:</p> <p>Alliance Health has been utilizing the ZeOmega Jiva Population Health Platform to support our Care Management, Utilization Management, Provider and Member Portal contract requirements since 2018.</p> <p>A motion was made by Ms. Evans to recommend the Board authorize the CEO to renew the contract with ZeOmega, Inc. for the term of October 16, 2023, through</p>	No next steps	

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Thursday, October 05, 2023

BOARD FINANCE COMMITTEE - REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
3:00-4:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	October 15, 2028, for an amount not to exceed \$6,811,000. Motion seconded by Mr. Jackson. Motion passed unanimously.		
5. Committed Funds and Reinvestment Plan	<p>Ms. White discussed the detail of proposed Board Commitment Request for one-year reinvestment and commitment plan. Review of restricted and unrestricted funds detail as well as detail of Tailored Plan Implementation costs that reinvestment commitments would fund.</p> <p>A motion was made by Ms. Evans to recommend the Board approve the one-year reinvestment plan of \$20,700,000 and commit \$21,092,562 as of June 30, 2023. Motion seconded by Mr. Jackson. Motion passed unanimously.</p>	No next steps	
6. Questions	Ms. Evans raised question on cost of ZeOmega software- if cost was in line with what other LME-MCO's are paying for this platform/type of platform. Discussion ensued and was confirmed by Mr. Hancock and Ms. Goodfellow that cost for this platform/type of platform is in line with internal and industry-standard cost expectations.	No next steps	

7. **ADJOURNMENT:** the meeting adjourned at 03:27PM; the next meeting will be November 2, 2023, from 3:00 p.m. to 4:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to](#)

Finance Committee Meeting

Thursday, October 5, 2023
3:00-4:00 pm

AGENDA

1. Review of the Minutes – September 7, 2023
2. Monthly Financial Reports as of August 31, 2023
 - a. Summary of Savings (Loss) by Funding Source
 - b. Statement of Revenue and Expenses (Budget & Actual)
 - c. Senate Bill 208 Ratios
 - d. DHB Contractual Ratios
3. Contract(s)
 - a. A **motion** to recommend the Board authorize the CEO to renew the contract with ZeOmega, Inc. for the term of October 16, 2023, through October 15, 2028, for an amount not to exceed \$6,811,000.
4. Committed Funds and Reinvestment Plan
 - a. A **motion** to recommend the Board approve the one-year reinvestment plan of \$20,700,000 and commit \$21,092,562 as of June 30, 2023.
5. Adjournment

Next Meeting: Thursday, November 2, 2023 from 3:00 - 4:00
Alliance Health
Hybrid meeting available in person and via Teams



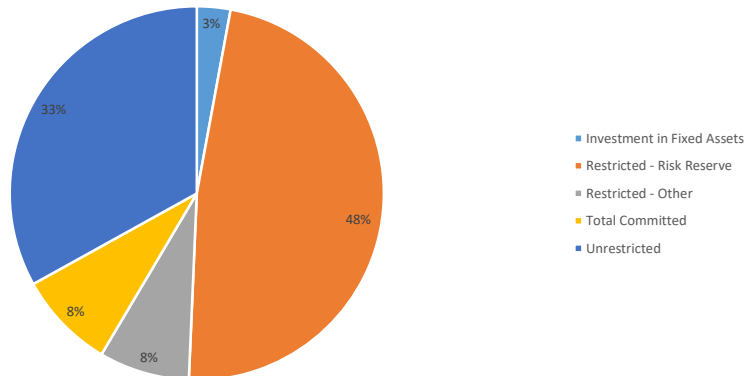
Summary of Savings/(Loss) by Funding Source as of August 31, 2023

	Revenue	Expense	Savings/(Loss)
Medicaid Waiver Services	\$ 139,907,977	\$ 132,874,476	\$ 7,033,501
Medicaid Waiver Risk Reserve	3,990,574	-	3,990,574
Federal Grants & State Funds	15,761,389	15,857,531	(96,142)
Local Funds	5,206,813	5,209,427	(2,614)
Administrative	23,686,062	23,563,582	122,480
Non operating	1,391,649	-	1,391,649
Total	\$ 189,944,464	\$ 177,505,016	\$ 12,439,448

Fund Balance Detail

	June 30, 2023	Change	August 31, 2023
Investment in Fixed Assets	9,613,885	46,991	9,660,876
Restricted - Risk Reserve	155,331,704	3,990,574	159,322,278
Restricted - Other			
State Statutes	16,805,997	-	16,805,997
Prepays	2,097,230	2,304,865	4,402,095
Mecklenburg	30,938	-	30,938
Cumberland	4,707,407	-	4,707,407
Durham	109,482	-	109,482
Restricted - Other	23,751,055	2,304,865	26,055,920
Committed			
Intergovernmental Transfer	4,908,000	(759,809)	4,148,191
Reinvestments - Administrative - TP Implementation	7,900,000	-	7,900,000
Mecklenburg Realignment Funds	14,361,641	(81,291)	14,280,350
Orange Realignment Funds	1,823,121	-	1,823,121
Total Committed	28,992,762	(841,100)	28,151,662
Unrestricted	103,280,418	6,938,118	110,218,537
Total Fund Balance	\$ 320,969,824	\$ 12,439,448	\$ 333,409,273

Restricted	6,342,430
Unrestricted	6,097,018
Total Fund Balance Change	\$ 12,439,448



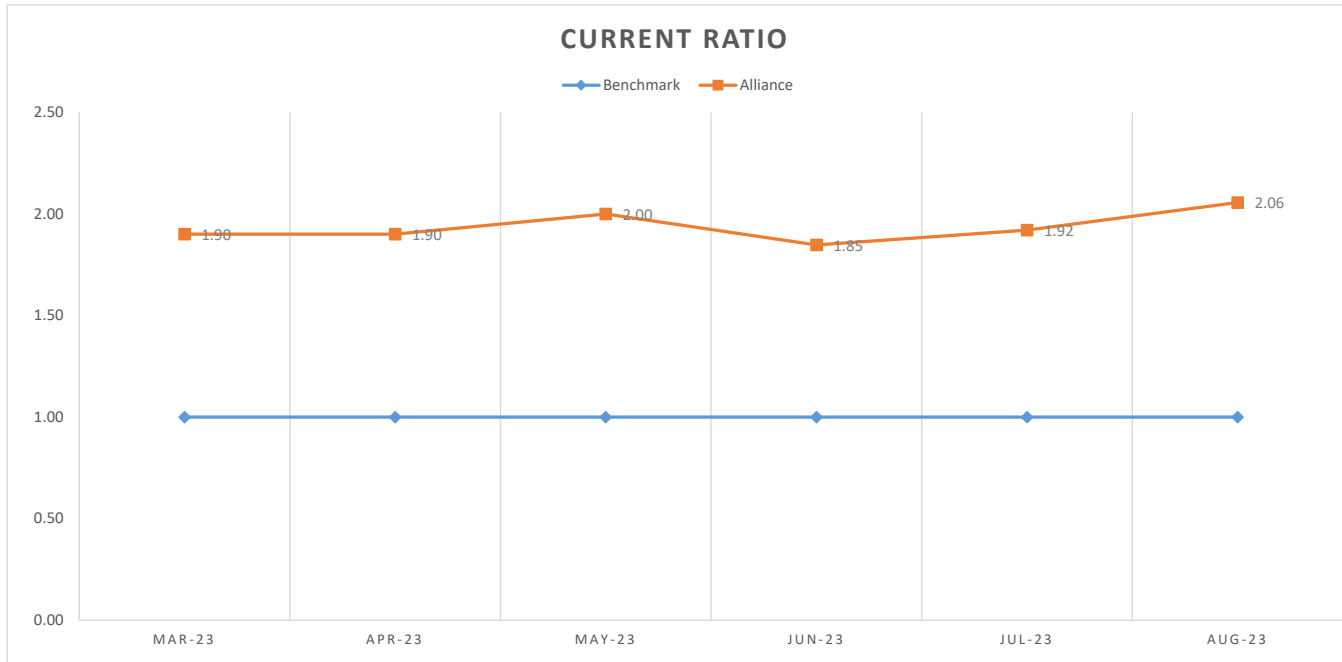


Alliance Health Statement of Revenue and Expenses As of August 31, 2023

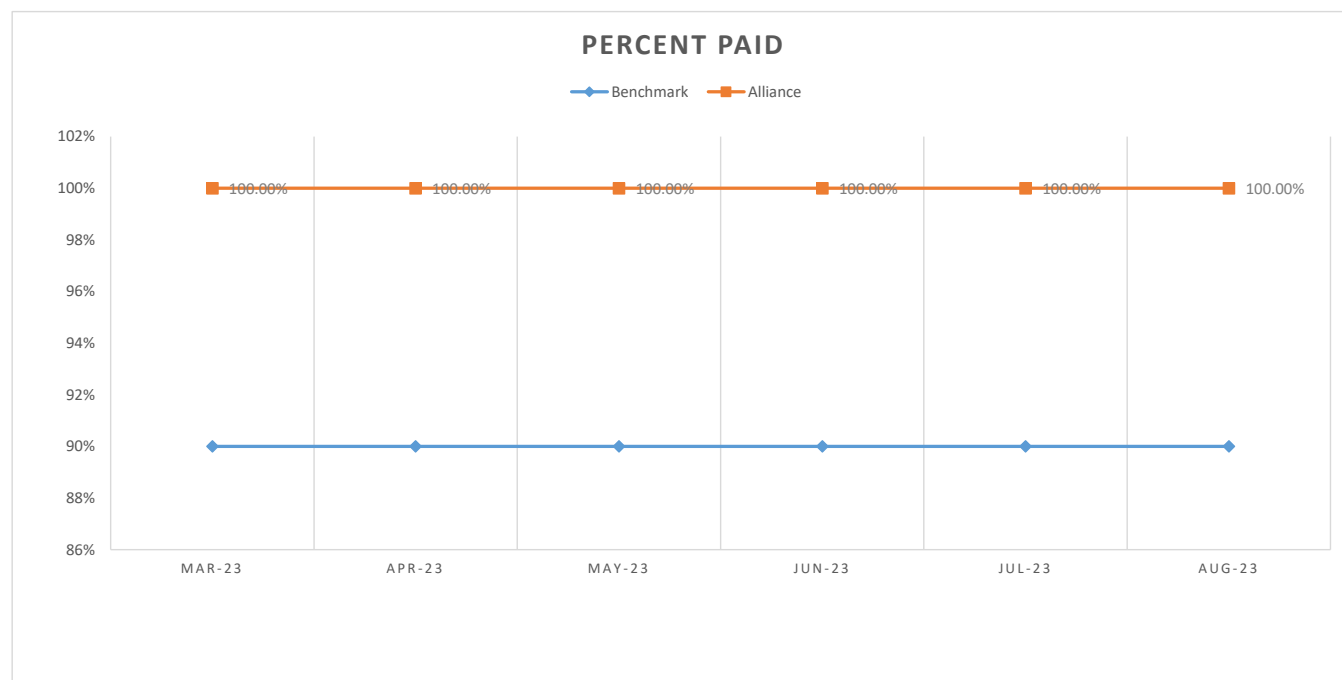
	For the Month of 07/31/2023	For the Month of 08/31/2023	Year to Date Actual 08/31/2023	Current Year Budget 06/30/2024	Budget Remaining 06/30/2024 Remaining Budget
Revenue					
Service Revenue					
Medicaid Waiver Service	73,531,501	70,367,051	143,898,551	1,264,983,710	1,121,085,159
State and Federal Grants	7,626,373	8,135,015	15,761,389	121,376,073	105,614,684
Local Grants	2,483,814	2,722,999	5,206,813	53,632,970	48,426,157
Total Service Revenue	83,641,688	81,225,065	164,866,753	1,439,992,753	1,275,126,000
Administrative Revenue					
Medicaid Waiver	10,380,402	11,789,785	22,170,188	169,385,832	147,215,644
State and Federal	577,637	602,301	1,179,937	6,931,637	5,751,700
Local	76,813	16,552	93,365	922,029	828,664
Other Lines of Business	121,286	121,286	242,572	1,455,432	1,212,860
Total Administrative Revenue	11,156,138	12,529,924	23,686,062	178,694,930	155,008,868
Total Revenue	94,797,826	93,754,989	188,552,815	1,618,687,683	1,430,134,868
Expenses					
Service Expense					
Medicaid Waiver Service	68,455,027	64,419,449	132,874,476	1,264,983,710	1,132,109,234
State and Federal Service	7,840,204	8,017,327	15,857,531	121,376,073	105,518,542
Local Service	2,484,512	2,724,916	5,209,427	53,632,970	48,423,543
Total Service Expense	78,779,743	75,161,692	153,941,434	1,439,992,753	1,286,051,319
Administrative Expense					
Salaries and Benefits	9,657,586	9,840,009	19,497,596	125,412,782	105,915,186
Professional Services	876,727	853,415	1,730,142	23,423,549	21,693,407
Operational Expenses	1,118,675	1,217,168	2,335,844	29,858,599	27,522,755
Total Administrative Expense	11,652,988	11,910,592	23,563,582	178,694,930	155,131,348
Total Expenses	90,432,731	87,072,284	177,505,016	1,618,687,683	1,441,182,667
Non Operating					
Non Operating Revenue	643,380	748,269	1,391,649	1,000,000	(391,649)
Non Operating Expense	-	-	-	1,000,000	1,000,000
Total Non Operating	643,380	748,269	1,391,649	-	(1,391,649)
Current Year Change in Net Position	5,008,475	7,430,974	12,439,449	-	(12,439,448)



Division of Health Benefits Ratios - As of August 31, 2023



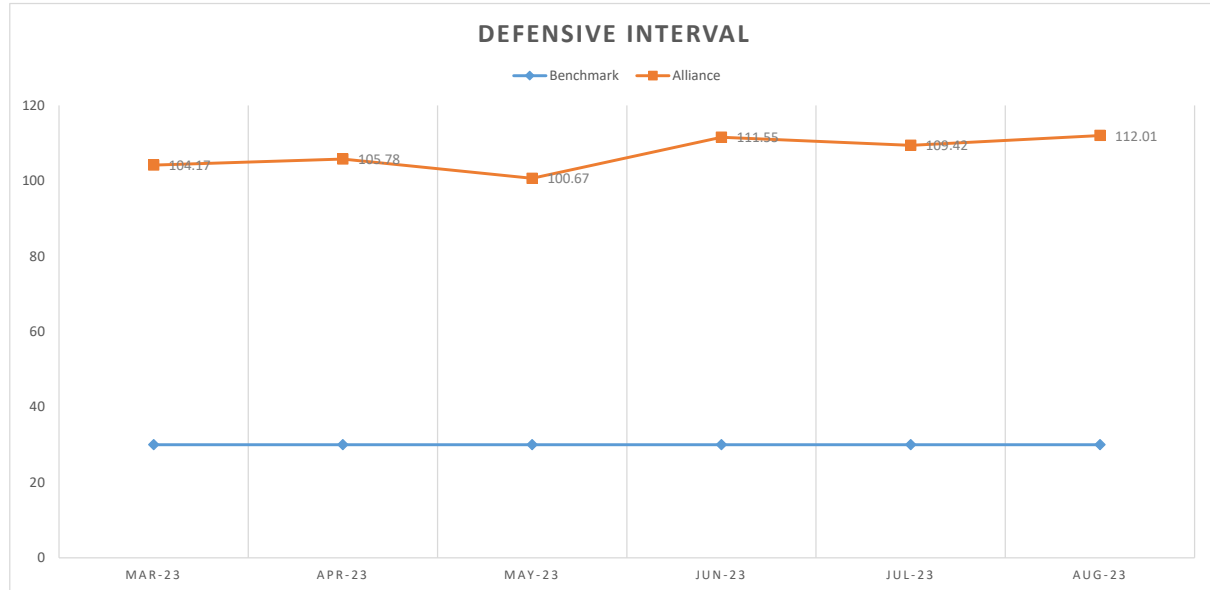
Current Ratio = Compares current assets to current liabilities. Liquidity ratio that measures an organization's ability to pay short term obligations. The requirement is 1.0 or greater.



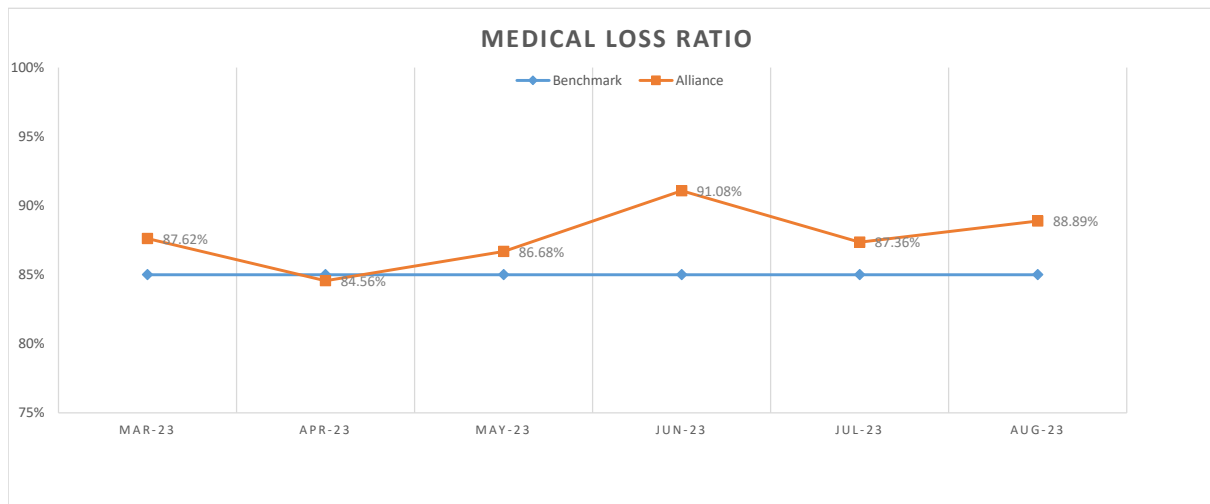
Percent Paid = Percent of clean claims paid within 30 days of receiving. The requirement is 90% or greater.



Division of Health Benefits Ratios - As of August 31, 2023



Defensive Interval = Cash + Current Investments divided by average daily operating expenses. This ratio shows how many days the organization can continue to pay expenses if no additional cash comes in. The requirement is 30 days or greater.



Medical Loss Ratio (MLR) = Total Services Expenses plus Administrative Expenses that go towards directly improving health outcomes divided by Total Medicaid Revenue. The requirement is 85% or greater cumulative for the rating period (7/1/22-3/31/23). The requirement for Medicaid Direct is 85% or greater cumulative for the rating period (4/1/23-6/30/24). The requirement for Tailored Plan is 88% or greater cumulative for the rating period.



<p style="text-align: center;">Alliance Health BOARD OF DIRECTORS Agenda Action Form</p>

ITEM: Consumer and Family Advisory Committee (CFAC) Report

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: The Alliance Consumer and Family Advisory Committee, or CFAC, is made up of consumers and/or family members that live in Cumberland, Durham, Johnston, Wake, Mecklenburg, and Orange counties who receive mental health, intellectual/developmental disabilities, traumatic brain injury and substance use/addiction services. CFAC is a self-governing committee that serves as an advisor to Alliance administration and Board of Directors. The Alliance CFAC Steering Committee meets at 5:30pm on the first Monday of each month, via Teams. Sub-committee meetings are held in individual counties; the schedules for those meetings are available on our website. This month's report includes minutes and documents from recent CFAC meetings.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): Marie Dodson, CFAC Steering Committee Chair; Ramona Branch, Member Inclusion and Outreach Manager; LaKeisha McCormick, Member Inclusion and Outreach Manager; Aimee Izawa, Community and Member Engagement Director

[\(Back to agenda\)](#)



Monday, August 07, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
(virtual meeting via videoconference)
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: ☒ Marie Dodson- Chair, ☒ Alicia Jones- Vice Chair, ☒ Regina Mays, ☐ Dave Curro, ☒ Nancy Johns, ☐ Leanna George, ☒ Felishia McPherson, ☒ Ellen Gibson, ☒ Carol Conway, ☐ Candace Alley, ☒ Linda Campbell, ☐ Michael Flood

GUEST(S): ☒ Annette Smith, ☒ Lois Stickell, ☒ Kent Earnhardt, ☒ Vandna Munshi, ☒ Shagun Gaur, ☒ Michael McGuire

STAFF PRESENT: ☒ Aimee Izawa, Director of Community and Member Engagement; ☒ Ramona Branch, Member Inclusion and Outreach Manager
☒ LaKeisha McCormick, Member Inclusion and Outreach Manager, ☒ Victoria Mosey, Member Inclusion and Outreach Specialist, ☒ Warren Gibbs, Member Inclusion and Outreach Specialist, ☒ Starlett Davis, Member Inclusion and Outreach Specialist, ☒ Charline Mangum, Member Inclusion and Outreach Specialist, ☒ Douglas McDowell, Member Inclusion and Outreach Specialist

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:30 pm
2. **REVIEW OF THE MINUTES** – The minutes from the June 5, 2023, meeting was reviewed; a motion was made by Dr. Michael McGuire and seconded by Nancy Jones to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comment	Carol Conway mentioned the huge housing crisis for IDD members. Mentioned tiny homes in Raleigh. Annette mentioned the Tiny Homes initiative. Linda mentioned concern with appendix K ending, lack of information, and data gathered around appendix k ending. Status it's a major concern in Mecklenburg. Nancy Jones made a suggestion for a separate committee to address the Appendix K concerns. Aimee shared information about the IDD Stakeholder as an opportunity to express concerns. Annette mentioned Vaya Health's CFAC strategic plan and asked if the Steering Committee would look into creating something similar. Ramona stated that during the retreat we will begin creating an Alliance Health CFAC strategic plan.		
4. Election Results	E. Marie Dodson is the new chair and Alicia Jones is the new co-chair. Dr. Michael McGuire officially passed the chair "baton" to E. Marie during the meeting.		
5. State Updates	State representative not present- no report		
6. LME/MCO Updates	<ul style="list-style-type: none">• Zoom Update- All meetings have officially transitioned back to Zoom. Links to local county meetings have been sent to CFAC members.• August in-person meetings (Opportunity to recognize members rolling off & distribute Polo Shirts)- Encouraging all local CFACs to have in-person August meetings to recognize members rolling off and distribute polo shirts.• CFAC Annual Report- Report is complete and was submitted to the State. Alliance Health received kudos from State CFAC for its Annual report		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/4/2023.

Monday, August 07, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
(virtual meeting via videoconference)
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>submission. Aimee thanked chairs/co-chairs for their time in writing and submitting reports.</p> <ul style="list-style-type: none"> CFAC Leadership Bio- Alliance is requesting that all chairs and co-chairs submit a bio to their CFAC liaison. Committee Appointees- Global Quality Management Committee seat- Israel Pattison is rolling off the Quality Management Committee, leaving one CFAC spot open. The CFAC leaders will go back to their local CFAC to see if anyone is interested. Linda and Nancy expressed interest in receiving more information on global committee. CFAC Retreat Tentative Date- September 22 or 23- Decision was made for a survey monkey link to be sent to CFAC leaders to assist with selecting a retreat CFAC date. Alliance Health staff will send out a survey link to the chairs and co-chairs by the end of the week. <ul style="list-style-type: none"> Potential Presentation on Advocacy & Strategic Planning- Carol Conway suggested Donna Beckman from NC Down Syndrome Association as a potential speaker. Linda requested that State presenters don't read off slides and make sure presentations are more engaging. Nancy Johns volunteered her expertise on advocacy to provide a presentation. Nancy Johns suggested a presentation on the 10 Dimensions of Wellness. September Steering Committee Meeting- Falls on Labor Day- Cancel or reschedule for Tuesday September 5th?- Dr. McGuire made a motion to change September meeting to Tuesday, September 5th. Carol 2nd the motion. Motion passed. Topics for future speakers? Who would you like to hear from?- Annette suggested speaker topic- "NC START Centers- What are they?" 		
7. By- Laws & Relational Agreement	Review and approval for submission to the BOD- Dr. Michael McGuire made motion to move forward with the Bylaws; Nancy 2 nd the motion.		
8. Document Reviews	<ul style="list-style-type: none"> Stipend Document- Ramona reviewed the stipend document Code of Conduct- Ramona reviewed the code of conduct document <p>Both documents will be submitted to the State to approval before distributing to CFAC membership.</p>		
9. Announcements	<p>Local CFAC Updates- County Chair/Co-chair</p> <ul style="list-style-type: none"> Orange County CFAC will hold its IDD summit on October 14, 2023 NAMI conference is Oct 6th at the Durham Convention Center Johnston CFAC is collaborating with the Public Health dept Sept 30th Community event in Wendell 		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/4/2023.

Monday, August 07, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
(virtual meeting via videoconference)
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">Alicia received the GCS- Grandparent Community Services Award 2023 from the Being a Grandparent Support (BAGS).Victoria Nnej from Durham CFAC was approved to attend Duke Caregiver Community conference on September 6, 2023, cost is \$75.Linda Campbell inquired on what the State is doing to address services for those deaf and hard of hearing. Global Quality Management- Marie Dodson Human Rights Committee- N/A Board Meeting- Dave Curro/Marie Dodson		

10. **ADJOURNMENT:** the meeting adjourned at 7:00 pm; the suggested next meeting will be September 5, 2023, from 5:30 p.m. to 7:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/4/2023.



Tuesday, August 08, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Wake County
(virtual meeting via videoconference)
5:30pm-7pm

APPOINTED MEMBERS PRESENT: ☐ Alicia Jones, ☒ Nancy Johns ☒ Anna Cunningham, ☒ Trula Miles, ☐ Wanda Faye Griffin,
☒ Rasheeda McCallister, ☒ Israel Pattison, ☒ Benjamin Smith, ☒ Annette Smith, ☐ Brian Smith

GUEST(S): None

STAFF PRESENT: ☒ Aimee Izawa, Director of Community and Member Engagement, ☒ Ramona Branch, Member Inclusion and Outreach Manager,
☒ Charline Mangum, Member Inclusion & Outreach Specialist

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:38 by Nancy Johns
2. **REVIEW OF THE MINUTES** – The minutes from the June 13, 2023, meeting was reviewed; a motion was made by Israel Pattison and seconded by Annette Smith to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. CFAC In House Report	<ul style="list-style-type: none">Nancy led meeting announcing:<ul style="list-style-type: none">-Sept 30 event asked CFAC to attendChair position up for vote.<ul style="list-style-type: none">-Voted on Chair Position (Annette new chair)Nancy informed CFAC of new WAKE Liaison being in place and CFAC responding and reaching out to her. Addressed issues of chain of commandRetreat coming up, CFAC needs to vote on day, Survey will go out for votes.Seeking speakers- Aimee mentioned being mindful of time for speakers.Nancy will reach out to NAMI connect to speak.Nancy asked about speakers to discuss 10 dimensions of wellness.Annette mentioned having more interaction with people from other counties which could share ideals, resources, and getting to know them rather than watching speakers read off slides.		
4. State Updates	Suzanne Thompson		
5. Wake Charter	Reviewed Charter		
6. LME/MCO Updates	<ul style="list-style-type: none">Anna-gave updates on Medicaid expansion and Tailor plan delayAsked: How is the recommendations from CFAC sent/reviewed		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 8/8/2023.

Tuesday, August 08, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Wake County
(virtual meeting via videoconference)
5:30pm-7pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>-Israel explained roles of Quality Management committee, Tribal interactions, updated performance improvement plan</p> <ul style="list-style-type: none">• Seeking building for CFAC face to face meetings.• Aimee: Summaries being put together for State to Local, calendars and events in one email being sent out• Anna mentioned procedure manual, having 1 person on the calls.		
7. Education	Tiny Home Video		
8. Statutory Requirements	Time Permitting		
9. Public Comments			
10. Announcements	<ul style="list-style-type: none">• DSP bill going forward.• Bill/ budget local states: provision increase.• AAIDD.org offers training.		

11. **ADJOURNMENT:** the meeting adjourned at 7:00pm the next meeting will be September 12, 2023, from 5:30 p.m. to 7:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 8/8/2023.



Monday, August 14, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

APPOINTED MEMBERS PRESENT: ☒ Vandna Munshi, ☒ Victoria Chibuogu Nneji, ☐ Latasha Jordan, ☒ Dave Curro, ☒ Brenda Solomon, ☐ Chris Dale, ☒ Pinkey Dunston, ☒ Regina Mays, ☐ Charlitta Burruss

GUEST(S): ☐ Suzanne Thompson, DHHS, ☐ Herb Trippert, Trosa, ☒ Cynthia Harris, ☒ Alexis N

STAFF PRESENT: ☒ Ramona Branch, Member Inclusion and Outreach Manager; ☒ Aimee Izawa, Director of Community and Member Engagement; ☒ Victoria Mosey, Member Inclusion and Outreach Specialist

ZOOM MEETING INFORMATION:

<https://zoom.us/j/93161644497>

Meeting ID: 931 6164 4497

Dial by your location

• +1 646 931 3860 US

- 1. WELCOME AND INTRODUCTIONS (5 mins)** – the meeting was called to order at Regina Mays at 5:03pm.
- 2. REVIEW OF THE MINUTES (5 mins)** – The minutes from the June 12, 2023, meeting were *not* reviewed due to technical/administrative error. Minutes to be reviewed during the next CFAC meeting on 09/11/23; N/A: a motion was made by [Click or tap here to enter text.](#) and seconded by [Click or tap here to enter text.](#) to approve the minutes. [Choose an item.](#)

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Speaker: 30 mins-1hr	<i>Celebration of Tammy's Membership</i> - <i>Tammy had an unexpected family issue and CFAC will re-attempt the celebration in an upcoming meeting.</i>		
4. State Updates: 5-10 mins	Suzanne Thompson - DHHS was not present, and Ramona indicated she would follow-up with DHHS for clarity about the monthly CE&E newsletter, reviewing that she hadn't received one this month. - Aimee sought clarification if anyone attended the recent presentation by Kody Kinsley, which Dave Curro and guest, Cynthia, verified. It was reviewed that he discussed the typical topics he's recently been discussing during other meetings, such as the importance of increasing wages for Direct Support Professionals and Certified Nursing Assistants, the Governor's budget, the hope		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/11/2023.

Monday, August 14, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>to get more slots for those on the Innovations Waiver, and Medicaid expansion – which now has an unclear start date. It was noted that Cynthia brought up concern that many CPSS jobs require the CPSS have a driver's license and car, also reviewing the gap between trained CPSS available for employment versus ones being able to get employment in the field. It was noted DHHS would look into this further.</p> <ul style="list-style-type: none">- Regina indicated that she attended a dinner on Saturday with Governor Cooper and Senator Woodard there, where similar topics were addressed, with parties being unable to identify a date for Medicaid expansion roll out, sharing concern regarding employment for Certified Peer Support Specialists (gap between available, trained CPSS and open CPSS positions unwilling to accept workers) and with appropriate pay.- Aimee reported that there has been an announcement by Sandhills and Eastpointe MCO in several news outlets indicating desire to merge MCO's to have enough participants so that they could qualify as a Tailored Plan. It's noted that DHHS Secretary Kody Kinsley would need to approve this merger, and hasn't done so at this time, reviewing that Alliance was under the impression that the state wanted to get down to 4 total MCO's with plan for other MCO's to absorb the counties from Eastpointe and Sandhills MCO equally. There has been no official determination by the state at this time.		
5. Reports (BOD, Steering Committee, State to Local, State CFAC, Conferences, Trainings, etc.): 15 mins	<p>Regina – Steering Committee updates</p> <ul style="list-style-type: none">- Steering Committee Election Updates: It's noted that Marie Dodson has been elected as the CFAC Steering Committee Chair, with Alicia Jones being elected as the CFAC Steering Committee Co-Chair.- It was identified that Marie was requesting the contact information of CFAC members. It was brought to the group to see if they'd be open to this, and Pinkey indicated that she didn't want her information shared, but all other members were open. Aimee and Ramona clarified that they were under the impression Marie only wanted local county CFAC chair and co-chair contact info. Regina indicated she would follow-up.- State CFAC loved the Alliance CFAC annual report. It received high praise.		
6. MCO Updates: 10 mins	<p>Aimee/Ramona:</p> <ul style="list-style-type: none">• Committee Appointees- Global Quality Management Committee seat• It was reviewed that any designated CFAC member appointed to the Global Quality Management Committee would receive a stipend for attendance,		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/11/2023.

Monday, August 14, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>noting that if they are there filling a general slot, any prospective stipend would come from the Board of Directors. It was identified that Ramona could provide an application for the position alongside a review of the committee expectations and goals.</p> <ul style="list-style-type: none">• CFAC Retreat Tentative Date- September 22 or 23<ul style="list-style-type: none">○ Potential Presentation on Advocacy & Strategic Planning○ Either day is planned to be from 10am-4pm, pending vote of the CFAC Steering Committee.○ Aimee indicated the plan for the morning would be focused on advocacy, with the plan to have the afternoon focused on a strategic planning session with all CFAC members to work on determining lead/important topics, drill down to core goals for Alliance, and creating SMART goals for each local CFAC and its members to work on.○ Guest, Cynthia, indicated that Anna Ward, UNC Director of Inclusion with the Carolina Institute for Developmental Disabilities, might be an appropriate speaker for the topic of advocacy.- Code of Conduct- Stipend Document- Aimee/Ramona indicated that both the code of conduct and stipend addendum have already been sent up to the state for review. It's noted that the Code of Conduct mirrors the Code of Conduct the Board of Directors follows and has gone through the compliance and health literacy departments. It is not allowed to be distributed until state approval is received.- Alliance has received state approval on the updated CFAC Member Application and Attestation Form. CFAC and Alliance staff agreed that it would likely make sense to try and get the approved forms for the Code of Conduct and Stipend Document approved first, so that all updated documents could be provided in a packet at once when individuals are re-applying to be a CFAC member. Aimee indicated that she would try to speak with DHHS Suzanne Thompson to see if they could get a quick turnaround for the remaining documents in hopes that all CFAC members could receive this updated packet of forms during the CFAC retreat.		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/11/2023.

Monday, August 14, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>MIOS Victoria:</p> <ul style="list-style-type: none">- Recap of June CFAC event: waiting on exact numbers from Ashley Bass-Mitchell, SOC staff running primary point for the event. It was indicated that it is possible the meal vouchers weren't used for the event, and this funding could possibly be refunded to CFAC. Aimee indicated she would follow up with this concern.		
<p>7. Statutory Requirements and Recommendations: 15-30 mins</p>	<p>FOCUS for FY 23-24</p> <ul style="list-style-type: none">- <i>Review Durham Charter for updates/adjustments.</i>- To be reviewed during the next CFAC meeting, prior to CFAC Strategic Planning- CFAC Training Plan: policy of 2 conferences/people per fiscal year per county max. Victoria expressed interest in attending the In-Person Duke Caregiver Community Event, but was not aware of the return to policy of only approving 2 events for 2 CFAC members per fiscal year. She felt the local CFAC should collectively decide whether an event would be beneficial to the group. All present CFAC staff reported they thought it would be beneficial to have someone go to this. Victoria indicated that if it were between this and the i2i conference, she would rather go to the i2i conference. Regina and Alliance staff reviewed that CFAC members frequently get scholarship or volunteer opportunities for events like this, noting that they may even have some free slots to use at the i2i conference since CEO Rob Robinson is on the Board of Directors of i2i. Regina indicated that she is attending a conference in Wrightsville, and was able to go for free by being a panelist. Aimee indicated that Alliance could look into seeing if the MCO could sponsor the event, if it seems appropriate, reviewing that sponsors some times get free registration slots, or can work an exhibitor table and check on some presentation as time allows. Aimee/Ramona/Victoria will look into possible sponsorship for the Duke In-Person Community Caregiver event.- Discuss primary area of concerns for the community – where does our focus need to be? Where can we make greatest impact? CFAC Event: ideas? Upcoming Events?- Regina indicated upcoming events in September for Recovery and Suicide Prevention month. She noted that housing remains a large priority for the		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/11/2023.

Monday, August 14, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Durham community. She suggested the possibility of having a provider recognition day or vendor collaborative day for community members to gain information about resources.</p> <ul style="list-style-type: none">- Aimee identified Mecklenburg CFAC recently hosted a hybrid event at a school/virtually for parents and teachers to attend to learn more about the 1915i waiver, with 40 people attending, and Q&A available with the state. Aimee mentioned that there is also a documentary about a NC individual with a developmental disability experiencing difficulty with finding staff for the services he was approved for, reviewing that it could be a good opportunity to provide a screening and talking points through the DD council. Several CFAC members agreed that these would be interesting ideas to consider further. Dave reported that his son recently lost his worker in July after working with him for 7 years, reviewing the staff moved to VA. He indicated that Reality Ministries would likely be willing to host this screening. Guest, Cynthia, mentioned that she only recently got a worker, reviewing that she's had ongoing issues with the worker seemingly avoiding responsibilities and work.- Dave indicated that it would be nice to have two events during the year, one in the fall/winter and one in spring/summer.- Concern was raised by Victoria of the structure of the CFAC meetings, noting that statutory requirements are listed lower on the agenda, deprioritizing their primary roles, and should be the core of their work. Dave recommended moving it right after the state updates. Regina agreed that we could try moving around the agenda items for a good fit. It was reviewed that it would be important to get speakers to adhere to the time limit and focus on having any designated speaker providing contact information for any questions that run over time. It was identified that MIOS Victoria, Aimee, Dave, and Regina would plan to review the monthly agenda ahead of time to highlight statutory requirements being addressed in each meeting, reviewing it's likely CFAC is meeting them without intentionally doing so, noting that several things discussed that day in this meeting would meet criteria.- Dave indicated desire for another needs and gaps assessment. Ramona indicated that she and manager Lakeisha has repeatedly been trying to get response from the staff (Carlyle) that historically conducting the Needs and Gaps Assessment with the community, and he has been mostly		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/11/2023.

Monday, August 14, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>unresponsive, but once indicated to them that the same reporting is not required for the Tailored Plan. Ramona noted that State CFAC has recently been emphasizing the importance of network adequacy reporting. State CFAC also sends out an annual report around needs and gaps. It was identified that this is why Alliance has been trying to have Kate Peterson and Robbie to meet with CFAC regularly to discuss new services. Aimee indicated she would additionally attempt follow-up with Carlyle and a data analyst assigned to Community Health and Wellbeing, Albert, who may be able to pull statistics that could be compiled into a report that could be presented.</p> <p>IF TIME ALLOWS: (1) Review, comment on, and monitor the implementation of the contract deliverables between area authorities and the Department of Health and Human Services. (2) Identify service gaps and underserved populations. (3) Make recommendations regarding the service array and monitor the development of additional services. (4) Review and comment on the area authority budget. (5) Develop a collaborative and working relationship with the area authority's member advisory committees to obtain input related to service delivery and system change issues. (6) Submit to the State Consumer and Family Advisory Committee findings and recommendations regarding ways to improve the delivery of mental health, intellectual and developmental disabilities, substance use disorder, and traumatic brain injury services, including Statewide issues.</p>		
8. Public Comment: 10 mins	<p>It's noted that Charlitta is running a campaign for Durham mayor and cannot engage with CFAC in the interim. Senator Woodard is also running for Durham mayor, noting that he has already been involved with City Council and Duke Health. Regina emphasized the importance of voting in the upcoming election, reviewing that this ultimately impacts the funding we receive for the populations we serve.</p> <p>Regina indicated that she's involved with an organization called Families Moving Forward that will be hosting an event with all the candidates in the upcoming month to specifically discuss homelessness and mental illness.</p>		
9. Announcements			
10.			

ADJOURNMENT: Dave moved to adjourn and it was seconded by Pinkey. The suggested next meeting will be September 11, 2023, at 5:30 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/11/2023.

Monday, August 14, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

DRAFT

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/11/2023.



Tuesday, August 15, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
521 North Brightleaf Boulevard, Smithfield, NC 27577
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: Jerry Dodson (Chair), Bobby Dixon (Vice-Chair), Dana Stanley, Marie Dodson, Albert Dixon, Jason Phipps

GUEST(S): None

STAFF PRESENT: Ramona Branch, Member Inclusion and Outreach Manager; Aimee Izawa, Director of Community and Member Engagement; Warren Gibbs Member Inclusion and Outreach Specialist

Join Zoom Meeting

<https://zoom.us/j/96789588508>

Topic: Johnston County CFAC Meeting

Time: Aug 15, 2023 05:30 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://zoom.us/meeting/tJlqf-CtpjMvGtyDPwXNIY5ONvXeGyHrdHW6/ics?icsToken=98tyKuCuqTMjH9ydtRmPRowAB4qgXe_xiFxYjbdEuC_yOw5fW1bZGPR6N5VmOMrU

Meeting ID: 967 8958 8508

Meeting ID: 967 8958 8508 Find your local number: <https://zoom.us/u/adSbStDPmb>

- 1. WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:30 pm
- 2. REVIEW OF THE MINUTES** – The minutes from the July 14, 2023, meeting were reviewed; a motion was made by Jason Phipps and seconded by Albert Dixon to approve the minutes. Choose an item.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Presentation of Tiny Home Village	https://www.youtube.com/watch?v=NHFJToPfIZY <ul style="list-style-type: none">Video explained the Alliance Partnership in development on farm area in Orange County15 unit Therapeutic Community with affordable housing for those with Severe Mental Illness with 5 units for VeteransUnits are 400 Square Feet with Living Room, Kitchen, Bathroom, and Bedroom	CFAC and MIOS will promote partnership through advocacy and using service as a community resource	Ongoing

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/19/2023.

Tuesday, August 15, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
 521 North Brightleaf Boulevard, Smithfield, NC 27577
 5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none"> Farm will feature a Community Garden and Training Program for Emotional Support Dogs Scheduled for Completion Fall 2023 		
4. CFAC Updates-15 mins	<ul style="list-style-type: none"> Voting in of New Officers Committee was asked to nominate members for Offices of Chair and Vice Chair as current Chair Marie Dodson has taken over as Chair of Steering Committee Albert Dixon nominated himself for Vice-Chair Jerry Dodson nominated himself for Chair Bobby Dixon nominated himself for Vice-Chair Jerry Dodson voted in as Chair Jason Phipps Motioned and Dana Stanley seconded Bobby Dixon being voted in as Vice-Chair Jason Phipps Motioned and Albert Dixon seconded 	N/A	N/A
5. State Updates	<p>Aimee shared Hot Topics with committee encouraging members to get involved in upcoming events of interest</p> <p>Highlighted events....</p> <ul style="list-style-type: none"> Self-Advocate Discussion Series that begins on 8/16 from 1pm-2pm NGCA 8/16 at 7:30 pm Ombudsman Meeting 8/16 2pm-3pm Supported Living 8/22 12pm-1:30pm DHHS Consumer Webinar 8/28 2pm-3pm 	CFAC Chair will assign members to attend events based on availability and provide report during next meeting	Next Meeting
6. MCO Updates	<ul style="list-style-type: none"> Aimee encouraged members to vote on day for CFAC Retreat and MIOS took answers during meeting with all six members voting to have event on Saturday 9/23 Advised during State to Local Calls or General Assembly Meetings and Calls, organizers and legislatures are asking CFAC members for more direct and specific recommendations when voicing concerns and needs in the community Aimee discussed the proposed merger Eastpointe and Sandhills are making to state legislature and opened the floor for Q&A Stated deal has not been finalized and still has to be approved by Kodi Kinsley 	CFAC Chair will delegate members by availability for different events such as the Consumer Webinar and State to Local Events	Update provided next meeting

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/19/2023.

Tuesday, August 15, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
521 North Brightleaf Boulevard, Smithfield, NC 27577
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
7. Tailored Plan Updates	<ul style="list-style-type: none">Aimee shared the updated CFAC Application and Attestation for Stipend have been approved by the state and explained a Code of Conduct will also be distributed once approved giving subcommittees a list professional directives to use during meetings to avoid conflict or inappropriate remarks		
8. Reports-Steering Committee, State to Local Call, State CFAC, Events-15 mins	<ul style="list-style-type: none">Albert Dixon shared he attended a Mental Health Coaching Session on 5/6 that addressed several concerns from Substance Use Disorder to Severe Mental IllnessAlbert mentioned to committee the need for IDD support groups stating Temple Church is interested but he would need at least three people to start groupAimee discussed another possible Town Hall Meeting occurring in preparation for Tailored Care Management going liveAimee also suggested CFAC possibly doing an informational session during a community event sharing information on the need for Direct Support Professionals or the 1915i Waiver	CFAC Chair and Vice Chair will work with MIOS on organizing or collaborating on upcoming community event in Johnston County	By next CFAC meeting
9. Statutory Requirements and Recommendations-15 mins	<ul style="list-style-type: none">Updates to Local Bylaws and Charter-MIOS and Chair discussed changes to the charterMIOS and Chair explained the changes to requirements for annual event, explaining it could be a collaboration with another organization or agency in community such as Crisis Intervention Team or Community CollaborativeAimee discussed new Med Assist Table and opened the floor for suggestions on a new venueAimee explained venue requirements such as being an open space that could allow for a lot of foot traffic possibly located in SelmaJerry Dodson shared he would look into the Church at Clayton Crossing as well as Richard B. Harrison Gym in SelmaMarie Dodson reminded group of the duties and responsibilities of being a CFAC member such as attending community events and speaking of the committee to recruit and advocate for Mental HealthMIOS spoke of the interest for members and community partners to join the Quality Management Committee, CFAC members are preferred but anyone can join after going through an official application processAimee shared for conferences only 12 CFAC members are allowed to go 2 from each county and the two from Johnston could be coordinated and delegated to different people before each event	CFAC Chair and Vice Chair will work with MIOS and research venues in Johnston County for possible Town Hall and Med Assist	By November CFAC Meeting

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/19/2023.

Tuesday, August 15, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
521 North Brightleaf Boulevard, Smithfield, NC 27577
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">Aimee also encouraged if attendance to an event has a scholarship or volunteer opportunity that allows CFAC member to go, to start with applying and Alliance would supplement further costs after grant or scholarship is received ensuring member's attendance		
10. Announcements-10 mins	<ul style="list-style-type: none">Opioid Overdose Awareness Day Event-8/26 5pm-9pm BensonJohnston County Resource Fair-9/8 11-2pm Johnston Public Health DepartmentMarie discussed Peer Recovery Coach training in Durham from 9/25-9/29 stating it's 8 hours each day and will help those looking to mentor, assist substance use disorder clients, or become Peer Support Specialists-registration is free of chargeUpcoming Festivals for CFAC to attend in Johnston CountySelma Railroad Days-OctoberClayton Harvest Dats-OctoberMill Days-Benson-TBDAimee advised CFAC to submit request in allotted time for any expense approvals for festivals/events	MIOS will submit request forms for approval once committee selects fall festivals to attend	By next CFAC Meeting

11. **ADJOURNMENT:** the meeting adjourned at 7:00pm; the next meeting will be September 19, 2023, from 5:30 p.m. to 7:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/19/2023.



Thursday, August 24, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
711 Executive Place, Fayetteville, NC 28305
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: ☐ Michael McGuire ☒ Ellen Gibson, ☒ Dorothy Johnson ☒ Sharon Harris ☒ Briana Harris ☐ Shirley Francis ☒ Tekeyyon Lloyd ☒ Renee Lloyd ☐ Carson Lloyd Jr. ☒ Felishia McPherson

GUEST(S): Stacy Harward, State Representative, Jaxson Mitchell

STAFF PRESENT: ☐ Ramona Branch, Member Inclusion and Outreach Manager; ☒ Aimee Izawa, Director of Community and Member Engagement; ☒ Starlett Davis, Member Inclusion and Outreach Specialist
Join Zoom Meeting

<https://zoom.us/j/97470177831>

Topic: Cumberland County CFAC Meeting

Time: Aug 24, 2023 05:30 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://zoom.us/meeting/tJMpcOmpqTwIGdUpVp1ftHEggQBqsqK0RrYh/ics?icsToken=98tyKuCvqjwqG9OSuBqGRowEBo_Cc-vwtmZHjadojCn1UiZHSibxMdNgI6FuO4ji

Meeting ID: 974 7017 7831

One tap mobile

+13126266799,,97470177831# US (Chicago)

+16465588656,,97470177831# US (New York)

Meeting ID: 974 7017 7831

- 1. WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:35pm
- 2. REVIEW OF THE MINUTES** – The minutes from the June 22, 2023, meeting was reviewed; a motion was made by Felishia McPherson and seconded by Ellen Gibson to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Welcome and Introductions- 10 min	The meeting was called to order by Felishia McPherson at 5:30 pm.	N/A	N/A

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/28/2023.

Thursday, August 24, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
711 Executive Place, Fayetteville, NC 28305
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
4. Review of the Minutes – 5 min	The minutes from the June 22, 2023 meeting was reviewed; a motion was made by Felishia McPherson and seconded by Ellen Gibson to approve the minutes.	N/A	N/A
5. PUBLIC COMMENT- 10 min	<p>Happy Birthday Felishia McPherson- Everyone sang Happy Birthday and gave well wishes.</p> <p>Starlett Davis announced two upcoming events for CFAC to participate in. The Umoja Festival on 8/26/2023 and Fun in the Sun Day on 9/16/2023. Starlett stressed the importance of the CFAC members participating in community activities and that they are always welcome to be at the table with Alliance. Starlett encouraged them to participate in events that Alliance isn't a part of as well. They can let her know ahead of time and she can make sure they have plenty of CFAC info cards.</p> <p>Aimee announced that Alliance will be doing some vaccination clinics soon to help the public with the physical health aspect of services and supports. The flyer will be finalized soon and CFAC can spread the word. The purpose is so children can have vaccinations so they can stay in school. There will be four clinics, September 5th, 7th, 14th, and 19th. Alliance is collaborating with Cumberland County Health Department and Cumberland County Schools for the clinics. These will be held at Williams Middle, Lewis Chapel Middle, Douglas Byrd Middle and Spring Lake Middle. Alliance will be providing a free produce bag for each child that gets a vaccine as well as a Chic Fila meal. They donated 600 meal vouchers for all sites. We want to take away any barrier to getting the children and parents out. Cumberland will be doing this first. The produce boxes are headed by a veteran and uses local farmers for the produce. He is excited about doing this.</p>	Please see Aimee, Ramona, or Star for any questions.	Ongoing
6. RECOGNITIONS	<p>Celebration and appreciation of Dorothy Johnson and Michael McGuire for their membership in CFAC.</p> <p>Starlett presented Dorothy her plaques. Michael was on the call virtually and Ellen will be giving him his plaque. Dorothy and Starlett took a pic together. Starlett shared words of appreciation for both of them.</p>	N/A	N/A
7. ELECTIONS	<p>CFAC members will elect Chair and Co- Chair for this fiscal year.</p> <p>The floor was opened for nominations by Felishia. Felishia McPherson was nominated for Chair, and she accepted. Renee Lloyd was nominated for Co-Chair but declined. Ellen Gibson was nominated for Co-Chair but declined. Sharon and Briana Harris were nominated for Co- Chair; however, we did not get a response as they were virtual and may have been having audio/ connection</p>	Felishia McPherson is the local CFAC Chair and Ellen Gibson is the local CFAC Co-Chair for this fiscal year	2023/2024

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/28/2023.

Thursday, August 24, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
711 Executive Place, Fayetteville, NC 28305
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	issues. No other individuals were nominated. However, Ellen Gibson stated she would be CO-Chair again so we would not be without one. The vote was called by Dorothy Johnson. It passed unanimously. Felishia McPherson is the local CFAC Chair and Ellen Gibson is the local CFAC Co-Chair for this fiscal year.		
8. STATE UPDATES- 10 MINS	Stacy Harward- Consumer call is next week. The next State to Local Call will go over roles and responsibilities for local and State CFAC members. The State CFAC had a retreat after State CFAC meeting. It was for the new members to get manuals and trainings.	Please see Aimee, Ramona, or Star for any questions.	Ongoing
9. MCO Updates- 10 min	Aimee Izawa and Ramona Branch Aimee explained there was a press release about Sandhills and Eastpointe were looking to merge into larger MCO to meet requirements of tailored plan. This must be approved by Secretary Kody Kinsley. Alliance does not speculate how that is going to happen. It was a surprise and unexpected, but we wanted to give clarity. Ramona gave the retreat dates of September 23, 2023. Alliance is finalizing the agenda and trying to get a presentation on advocacy. Aimee mentioned that the state approved the CFAC application, attestation form for stipend. Alliance submitted the code of conduct and stipend companion document. Once approved those will be given out. We are hoping we will have it approved by the retreat. Aimee discussed with the committee the options for members going to conferences /being sponsored by Alliance.	Please see Aimee, Ramona, or Star for any questions.	Ongoing
10. Speaker: 15-30 min	Tiny House Presentation We watched the Tiny house presentation. The committee enjoyed it and thought it was a great project. They questioned why we didn't have those here and what happened to the funds allotted for the Tiny Homes in Cumberland. Starlett explained that, that was not through Alliance. That was through the city/ county. The members expressed concerned on where the money went and why things have not followed through. They also express concerned about the housing situation in Cumberland County. According to the members, there has been a high increase in rent and the landlords are not keeping up the homes. They had concerns on not having any type of advocacy for those in these situations. Aimee and Starlett explained that Alliance could not assist as far as private landlords. However, if it was via a housing voucher connected to Alliance, then they could possibly assist. Starlett offered to look for resources for advocacy for renters,	Please see Aimee, Ramona, or Star for any questions.	Ongoing

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/28/2023.

Thursday, August 24, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
711 Executive Place, Fayetteville, NC 28305
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	resources that would help pay application fees for renters and advocacy for section 8 recipients with poor housing conditions.		
11. Statutory Requirements and Recommendations: 15-30 min	<p>Charter Review/ Stipend Document Review</p> <p>Starlett went over the charter with the committee. We looked through and found items that needed to be corrected or changed. Under Meetings, the second number 1 needed the correct meeting date added. Number 6 under the same section needed to be reworded to represent the accurate number of CFAC members and to take out the last sentence. Number 8 under the same section, the word virtual needed to be added to the meeting types along with in person. Those corrections were accepted as of 8/24/2023.</p> <p>We also discussed how many members can attend the Steering Committee meeting and receive a stipend. The Chair and Co-Chair will attend and one other member of the local committee. The person will be chosen by the local committee at the meeting before the Steering Committee meeting or via email. More than one member can attend as it is an open meeting. However, the chosen member will be the one to get the stipend. Whoever is chosen name has to be sent to Ramona or Aimee before the meeting.</p> <p>We also discussed meeting in person. The committee agreed to meet in person quarterly and continuing the virtual option. The meetings will be every 3 months. August counted as the first in person meeting of the fiscal year. The next in person meeting will be November for our holiday celebration. The meetings in between will be virtual.</p> <p>(1) Review, comment on, and monitor the implementation of the contract deliverables between area authorities and the Department of Health and Human Services. (2) Identify service gaps and underserved populations. (3) Make recommendations regarding the service array and monitor the development of additional services. (4) Review and comment on the area authority budget. (5) Develop a collaborative and working relationship with the area authority's member advisory committees to obtain input related to service delivery and system change issues. (6) Submit to the State Consumer and Family Advisory Committee findings and recommendations regarding ways to improve the delivery of mental health, intellectual and developmental disabilities, substance use disorder, and traumatic brain injury services, including Statewide issues.</p>	Please see Aimee, Ramona, or Star for any questions.	Ongoing

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/28/2023.

Thursday, August 24, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
711 Executive Place, Fayetteville, NC 28305
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:

12. **ADJOURNMENT:** the meeting adjourned at [Click or tap here to enter text.](#); the next meeting will be virtual on September 28, 2023, from 5:30 p.m. to 7:00 p.m.

DRAFT

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/28/2023.



Tuesday, August 22, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Orange County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: X Steve Furman □ Allen Dittmer X Carol Conway-Chair X Candace Alley- Co-chair □ Kent Earnhardt X Linda Shipman X Kate Shipman □ Krista Zelt-Caraway □ Stanley Cotton

GUEST(S): Margaret Champion

STAFF PRESENT: X Douglas McDowell, Member Inclusion and Outreach Specialist, X Ramona Branch, Member Inclusion and Outreach Manager; X Aimee Izawa, Director of Community and Member Engagement; □ LaKeisha McCormick, Member Inclusion and Outreach Manager.

Join Zoom Meeting

<https://zoom.us/j/96025778547>

Topic: Orange County CFAC Meeting

Time: Aug 22, 2023 05:30 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://zoom.us/meeting/tJltdeyvqTMvHtM5v3r5gL-83o1XiG0a5Y2e/ics?icsToken=98tyKuCurjkhHdOdtR2ARowAAojoZ-3wtlxYgrdwyQm2EXVCTk6uZe0TCrtYQNmF>

Meeting ID: 960 2577 8547---

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• +1 646 931 3860 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 507 473 4847 US

1. WELCOME AND INTRODUCTIONS – the meeting was called to order at 5:30 p.m.


2. REVIEW OF THE MINUTES – The minutes from the July 14, 2023, meeting were reviewed; a motion was made by Kate Shipman and seconded by Carol Conway to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comments	For discussion: Updates- October 2023 event planning and events following, looking forward. Carol Conway-Chairperson- Carol Conway shared several points relating to the upcoming IDD Summit, including the line up of speakers, and timeframes expected for each. Carol discussed the importance of getting financial proposals resolved and whether the request was going to be an issue. Aimee Izawa		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/26/2023.

Tuesday, August 22, 2023



CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Orange County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	commented that the funds request submitted would be no problem and that it had already been approved per her and Ramona's decision. Douglas McDowell mentioned the upcoming El Centro Hapana Carrboro event being held August 27 th , and reminded CFAC members of how they might assist when at events, i.e., sitting at the tables, answering questions about CFAC business. Douglas McDowell shared about having First in Families come and present to the subcommittee and answer questions about the resources and services provided through their organization. Candace Alley, co-chair and present at this meeting has been unavailable due to personal family issues and unable to be reached for contact due to cellphone issues. Candace Alley updated contact email address- candace_alley@icloud.com		
4. State Updates	Ramona Branch gave a brief synopsis of state updates as nothing has changed since last updates. Ramona shared about the state's proposal to roll out Medicaid expansion on October 1 st , but a continued delay to the tailored plan's start.		
5. Reports- 15 min. BOD, Steering Committee, State to Local, State CFAC Conferences, Trainings, etc	https://www.youtube.com/watch?v=NHFJToPfIZY https://tinyhomes.web.unc.edu/construction-updates/ Example Of Tiny Home Community-Chatham County 		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/26/2023.

Tuesday, August 22, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Orange County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	 <p>Ramona Branch shared updates about Alliance Health's role with the housing crisis that is ongoing, especially for those with IDD, severe mental health issues, and their transitioning into adulthood. The referenced video was played for the members about the Tiny Homes project currently being constructed. Linda Shipman inquired about the general location of the project. Douglas McDowell explained its relative location to Hwy 15/501 in Chatham county and Orange for reference.</p>		
6. MCO Updates- 10 min	Ramona Branch offered MCO updates and commented about the upcoming CFAC retreat, which will be held in September, with date to be announced in the coming days.		
7. Statutory Requirements- 15 min	Relational Agreement, By-laws, Orange County CFAC charter.-The charter was discussed at length with various details covered by Aimee Izawa and Ramona Branch, with each sentence in the charter covered. *See attached document of current Charter-08-2023.  Orange County Charter-Approved per		
8. Announcements	Committee recruiting needs-Lacking representation from those diagnosed with TBI/TBI Waiver population Carol Conway has been recruiting for a TBI rep as well as Douglas McDowell's efforts.		

9. ADJOURNMENT: the meeting adjourned at 7:00 p.m.; the next meeting will be September 26, 2023, from 5:30 p.m. to 7:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 9/26/2023.

Monday, August 28, 2023



**CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Mecklenburg County**

5200 W. Paramount Parkway, Morrisville, NC 27560

5:30-7:00 p.m.

MINUTES

APPOINTED MEMBERS PRESENT: ☒ Ron Clark-virtual ☒ Linda Campbell-in-person ☒ Ruth Reynolds-virtual, ☒ Randy Sperling-in-person, ☒ Beverly Corpening-virtual ☒ Shagun Gaur-virtual ☒ Melida Baldera-virtual ☒ Alan McDonald-in-person, ☒ Michael Flood-in-person ☒ Lois Stickell-virtual, ☒ Shari Phillips-Stratton-virtual, ☒ Jim Sonda-in-person

GUEST(S): ☐ Suzanne Thompson, NCDHHS ☒ Ashley Holmes-virtual

STAFF PRESENT: ☐ Aimee Izawa, Director Community & Member Engagement ☒ Lakeisha McCormick, Manager, Member Inclusion and Outreach-in-person ☒ Eileen Bennett Member Inclusion and Outreach Specialist-in-person

- 1. WELCOME AND INTRODUCTIONS** – the meeting was called to order by Linda Campbell at 5:32 pm
- 2. REVIEW OF THE MINUTES** – The minutes from the June 26, 2023, meeting were reviewed; a motion was made by Alan McDonald and seconded by Michael Flood to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Welcome	Linda Campbell		
4. Review of the Minutes	Linda Campbell		
5. Public Comment	Randy Sperling noted the Tailored Plan was postponed and she wanted to know how members were feeling. Eileen Bennett noted that members were frustrated about communication but still receiving services. Linda noted that the process seems confusing, and that Tailored Plan seems like a bad idea. Alan noted that the delay is an opportunity to catch up on communications and gave an example of a time he called Alliance when care coordination wasn't assigned to his son. Eileen noted that you can call the 1-800 number to request care coordination. Alan noted that many people don't understand to call the Access line or the process at all. Linda noted that there was someone on the State to Local call that didn't understand the TBI Waiver and where to find TBI Waiver contact info. Lakeisha noted that she understood that the person asking about the TBI Wavier was seeking a specific Alliance Health contact within the TBI Waiver Department. Lakeisha noted that due to potential shift of staff we encourage individuals to call the 1-800 number because the Access folks are knowledgeable and can get you to the right person. Randy noted that not everyone can navigate this confusing system. Michael asked Alan some questions about his Care Coordination and Alan noted that the Access person was very knowledgeable and helpful in answering his questions and to solve his problem.		

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Monday, August 28, 2023

**CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Mecklenburg County**

5200 W. Paramount Parkway, Morrisville, NC 27560

5:30-7:00 p.m.

MINUTES

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
6. State Updates	Suzanne Thompson-not present at this meeting.		
7. LME/MCO Updates	Lakeisha McCormick noted that survey was sent out to determine 2023 CFAC Retreat date. Date chosen via survey was September 23, 2023. Retreat will be from 10am-4pm; hybrid format, with those in-person meeting at the Morrisville office. The timetable and agenda will be sent out soon. Retreat registration link will be sent out to determine how people will attend (in-person and virtually), along with lunch preference. noted that retreat will include speakers and strategic planning for our whole county CFAC. Lakeisha requested that members think about what goals and objectives they would like to see for the year. Randy noted that it had been a year since the State agreed to develop a RUN flyer and it's still not done. Randy noted that the time was too long and that the State has not done anything. Eileen noted that she would follow up with the State regarding the Flyer. Lakeisha noted that having the state complete the RUN flyer would be easier as it would already be pre-approved by the State. The CFAC noted their frustration with the lack of communication from the State on the Flyer.	Eileen Bennett-send note to Suzanne	1 week
		Eileen Bennett-Lakeisha and Eileen get CFAC Retreat invite out	1 week
		Eileen send out reminder for Charter 1 week before meeting	3 weeks
		Eileen to provide Events to CFAC for next meeting	3 weeks
	Lakeisha also noted that the September Steering committee meeting will be Tuesday September 5 th changed due to the Holiday. Usually, it is the 1 st Monday of every month.		
	Lakeisha noted that she wanted to go over the Charter. She noted that they are requesting that all local CFAC's review their charters. Under Mecklenburg County our Charter says, "hosting one community event...." And she noted that instead of having the local CFACS host something solo Alliance would like CFACs to collaborate with Alliance events happening. Lakeisha gave an example of the Orange County event. Lakeisha also noted that Alliance is sending out a Calendar of days and events for the following month so that CFAC can stay informed about our events. There was some discussion regarding the specific wording related to the charter and how they would like to word the community event participation going forward. Jim asked several questions surrounding if we could quantify how CFAC interacted with members and how we participated in events and what outcomes that had. Eileen and Lakeisha suggested to review the charter and think about some language and then we can discuss each person's suggestion.		
	Lakeisha also noted that the Alliance Networking Event would be coming up and we can give the CFAC details. Randy requested we have a calendar for our CFAC		

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	meeting and Lakeisha said we could have some events to give them at the next meeting. Shagun asked if there had to be a certain number of people at each event and Lakeisha noted that the charter does not specify that. Linda noted that some members cannot participate due to family members that they care for. Alan noted there may be some virtual options for participation. Alan asked if the calendar that CFAC is given provide enough for our areas such as IDD, TBI, Substance Abuse, or Mental Health. Lakeisha noted that if any of the CFAC members notice something missing from the events calendar to please let us know and we will reach out to that group. Alan noted a TBI organization that was having an event and that he would forward on the event. Ron noted that CW Williams had an event and he noted there were several Alliance members were there and he wanted to know if that would qualify as an event. Lakeisha noted that we can be more intentional about what we share each month. Ron noted that September is national Recovery Month and Ron noted that he would let us know of any events.		
8. Reports	<p>Michael Flood/Alan McDonald-BHSP Committee-Michael noted that the BHSP wrapped up for the next few months and will meet again in January. They consolidated their focus to strategy and focus areas. The next three months they are consolidating the interview data and doing a gap analysis and will present in January. From the interviews they did some data analysis to see what words were repeated the most. And the words aligned mostly with the areas that the group had focused on. Shagun noted that she attended one of the meetings and she wanted to know how it would translate into getting actual services to the members. Michael/Alan noted that they have financial funding for the analysis to the execution/implementation of the plan. They noted that the positive out of the collaboration is that there is ownership of executing the services. Lois Stickell-Steering Committee-Lois provided notes that are included. Steering Committee meeting August 7, 2023 Summary of minutes Steering Committee elected a new chair and vice-chair. Marie Dodson from Johnston County CFAC is chair. Alicia Jones from Wake CFAC is vice-chair. Public Comments -1) housing crisis for IDD population as autism explodes. No agency to help people with IDD apply for housing. Discussion followed with someone mentioning plans for tiny homes in Raleigh and other housing plans in an around Raleigh.</p>		

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	<p>Alliance has a job posting for someone to focus on housing.</p> <p>-2) suggestion of a strategic plan for CFAC but no action was taken on this. A strategic plan would help guide and give direction.</p> <p>State Updates</p> <p>Check Alliance website for training opportunities.</p> <p>Alliance CFAC Annual Report is now online.</p> <p>Each of the 6 counties who make up the Alliance area have a page highlighting accomplishments for the fiscal year that just ended.</p> <p>CFAC Leadership bios</p> <p>CFAC members will be asked for a 2-3 sentence bio.</p> <p>Retreat Sat September 23 at Morrisville (the Alliance home office)</p> <p>Focus of retreat is on how to be effective with advocacy.</p> <p>Marie Dodson, chair of the CFAC Steering Committee, has reached out to NAMI (National Alliance on Mental Illness) for a speaker.</p> <p>Editorial from Lois: the focus of the Steering Committee is often on mental illness and NAMI is frequently mentioned. Anyone attending the retreat may want to remind them that CFAC deals with mental health, intellectual and developmental disabilities, substance use disorders and traumatic brain injury. I think this is going to bear a lot of repeating or the steering committee is at risk of limiting its focus to mental illness.</p> <p>Bylaws and Relational Agreement is in its final draft phase.</p> <p>This is an agreement between Alliance Board of Directors and CFAC to establish the roles and responsibilities of each Party, channels of communication between the Parties, and a process for resolving disputes.</p> <p>Code of Conduct is ready to submit to the state (NCDHHS) for approval, then give to CFAC Members.</p> <p>Ron wanted to discuss TCLI and noted there was a lot of funding around the program.</p> <p>Alan McDonald-State to Local-The overall theme was state services and the budget. They talked about the 988 number and staffing and employee of record (EOR). Budgeting was a big issue with services provided. There are subcommittees being created by the MCO's and that anyone can attend them, and Alan gave some examples and when you could attend.</p> <p>Jim noted that he has not attended the Crisis Collaborative but will begin attending in the future.</p>		

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9. Statutory Requirements and Recommendations:	Postponed for next month.		
10. Announcements	Jim noted that beds are difficult for children for behavioral health currently and that Atrium seems to be full now with lots of kids with severe mental health issues. Linda asked if there were any step-down programs and Jim noted that he believed there are not adequate step-down programs now. He noted that there are a lot of families where they aren't getting a workable result. He noted if Autism is involved it changes things dramatically for the child. He said there are many families in crisis and need step down services. Michael noted that at the BHSP sessions they have been discussing wrap arounds and how to improve that process so that there are more after-care services.		
11. Adjournment	Michael Flood made a motion to adjourn and Jim Sonda seconded. The motion passed unanimously.		

12. **ADJOURNMENT:** the meeting adjourned at 7:05 pm; the next meeting will be September 25, 2023, from 5:30 p.m. to 7:00 p.m.

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**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Workforce Demographics

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: The Equal Employment Opportunity Policy (policy number HR-1) states the following: "Annually, the Chief Executive Officer shall provide an organizational workforce report to include the distribution of employees by age, race, ethnicity and gender to the Board."

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the presentation.

CEO RECOMMENDATION: Receive the presentation.

RESOURCE PERSON(S): Cheala T. Garland-Downey, Executive Vice-President/Chief Human Resources Officer



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Opioid Treatment

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: Alliance plays an important role in promoting harm reduction and access to treatment for opioid use disorder in each of its counties. This presentation will include an update on the current opioid treatment service array, data on providers and number served in each community, actions taken to promote harm reduction, and upcoming opportunities and challenges in addressing the drug overdose crisis.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): Carlyle Johnson, Ph.D.; Director, Provider Network Strategy and Initiatives

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