



Thursday, December 07, 2023

AREA BOARD REGULAR MEETING

(virtual meeting via videoconference)
4:00-6:00 p.m.

MEMBERS PRESENT: Glenn Adams, Cumberland County Commissioner, JD; Leigh Altman, Mecklenburg County Commissioner, JD; Heidi Carter, Durham County Commissioner, MPH, MS; George Corvin, MD; David Curro, BS; Dena Diorio, MPA; Vicki Evans; Ted Godwin, Johnston County Commissioner; Jean Hamilton, Orange County Commissioner, Ph.D; David Hancock, MBA, MPAff (Board Chair); Tchernavia Montgomery, MSW; Lynne Nelson, BS (Board Vice-Chair); Cheryl Stallings, Wake County Commissioner, PhD; and Anthony Trotman, MS

APPOINTED MEMBERS ABSENT: D. Lee Jackson, BA

GUEST(S) PRESENT: Anna Cunningham, Wake CFAC Chair; M. Hekmatpour; Jeremy Hicks, Clifton Larson Allen, LLP

ALLIANCE STAFF PRESENT: Suzanne Alessi-Gruenberg, Administrative Assistant III; Brandon Alexander, Communications and Marketing Specialist II; Dave Brown, Deputy Chief Information Officer; Joey Dorsett, Senior Vice-President/Chief Information Officer; Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer; Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Veronica Ingram, Clerk to the Board; Mya Lewis, Waiver Contract Manager; Robert MacArthur, Chief Medical Officer; Brenda McGovern, Senior Vice-President/Utilization Management; Brian Perkins, Senior Vice-President/Strategy and Government Relations; Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer; Robert Robinson, CEO; Sean Schreiber, Executive Vice-President/Chief Operating Officer; Ashley Snyder, Senior Director of Accounting and Finance; Tammy Thomas, Senior Vice-President/Business Operations; Dianna White, Senior Vice-President/Financial Operations; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

1. CALL TO ORDER: Board Chair David Hancock called the meeting to order at 4:02 p.m.

AGENDA ITEMS:	DISCUSSION:
2. Agenda Adjustments	There were no adjustments to the agenda.
3. Public Comment	There were no public comments.
4. Chair's Report	Chair Hancock reported the following: He reminded Board members that the Board does not typically meet in January and that some staff and board members are attending the i2i conference in Winston-Salem, hence today's virtual only meeting.
5. CEO's Report	Mr. Robinson reported the following: <ul style="list-style-type: none">• He shared about two awards presented to Alliance at the i2i conference: Winner of Person-Driven Initiative for the Mecklenburg County MORES program, and a Crisis Program Partnership for the Wake County School-Based Team Crisis Program.• Sara Wilson, Chief of Staff, presented an update on Medicaid Expansion, which became effective December 1, 2023.
6. Consent Agenda	<p>A. Draft Minutes from November 2, 2023, Board Meeting – page 4</p> <p>B. Audit and Compliance Committee Report – page 8</p> <p>C. Executive Committee Report – page 18</p> <p>D. Quality Management Committee Report – page 20</p> <p>The consent agenda was sent as part of the Board packet; it is attached to and made part of these minutes. Chair Hancock advised members that approval/adoption of the consent agenda is approval of board minutes and any committee recommendations; it is not approval of committee minutes, which are approved by the respective committee(s). There were no comments or discussion about the consent agenda.</p> <p><u>BOARD ACTION</u></p> <p>A motion was made by Ms. Diorio to adopt the consent agenda; motion seconded by Vice-Chair Nelson. Motion passed unanimously.</p>

Thursday, December 07, 2023

AREA BOARD REGULAR MEETING

(virtual meeting via videoconference)
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
7. Committee Reports	<p>A. Consumer and Family Advisory Committee – page 22 The Alliance Consumer and Family Advisory Committee (CFAC) is composed of consumers and/or family members from Durham, Wake, Cumberland, Johnston, Orange, or Mecklenburg counties who receive mental health, intellectual/developmental disabilities, or substance use/addiction services. A schedule of the CFAC committee meetings is available on Alliance's website. This month's report included draft minutes and documents from recent CFAC meetings.</p> <p>Anna Cunningham, Wake County CFAC Co-Chair, presented the report, which included updates from the CFAC steering committee and each subcommittee meeting; there is a subcommittee for each county within Alliance's catchment area. The report included election of subcommittee chairpersons, past and upcoming local events, and presentations from Alliance staff and community partners. The CFAC report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> The Board received the report.</p> <p>B. Finance Committee – page 54 The Finance Committee's function is to review financial statements and recommend policies/practices on fiscal matters to the Board, including reviewing/recommending budgets, audit reports, and financial statements. This Committee also reviews and recommends policies and procedures for managing contracts and other purchase of service arrangements. This month's report included documents and draft minutes from the previous meeting and an annual audit report.</p> <p>David Hancock, Committee Chair, shared that today's committee report would primarily be the annual audit presentation. Jeremy Hicks, CLA (Clifton Larson Allen, LLP), shared that a detailed audit presentation was shared with the Board's Finance Committee, which met directly before this meeting. Mr. Hicks noted an extremely clean audit process, no unrecorded or past adjustments, and commended Alliance staff for their cooperation during the auditing process. He noted no significant findings or issues to discuss. The audit presentation is saved as part of the Board files. The Finance Committee report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> The Board received the report.</p>
8. Closed Session(s)	<p><u>BOARD ACTION</u> A motion was made by Dr. Corvin to enter closed session pursuant to NC General Statute 143-318.11 (a) (1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1; motion seconded by Ms. Montgomery. Motion passed unanimously.</p>
9. Reconvene Open Session	<p>The Board returned to open session.</p>
10. Special Updates/Presentation(s)	<p>A. Harnett County Resolution – page 64 Pursuant to N.C.G.S. §122C-115.5, Alliance may add a county to its catchment area upon adoption of a resolution by a majority vote of the Board of Directors. The Resolution adding the County of Harnett to the Alliance catchment area was presented to the Board for approval. Carol Wolff, General Counsel, presented the resolution. The resolution is saved and attached to these minutes.</p> <p><u>BOARD ACTION</u> A motion was made by Mr. Curro to approve the resolution to add Harnett County to Alliance's catchment area; motion seconded by Commissioner Altman. Motion passed unanimously.</p>

Thursday, December 07, 2023

AREA BOARD REGULAR MEETING

(virtual meeting via videoconference)

4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
	<p>B. Annual Compliance Report – page 66</p> <p>In accordance with contractual obligations and federal regulations, Alliance shall have an effective compliance program with reasonable oversight by the governing board. The Board-approved Compliance Plan states that a report of compliance efforts will be presented annually to the Alliance Board. Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer, presented the report, which included an overview of the compliance program; how program effectiveness is measured, and accountability of the compliance program, which is monitored by the Board's Audit and Compliance Committee. The presentation is saved as part of the Board's files.</p> <p><u>BOARD ACTION</u></p> <p>The Board accepted the updates/presentations.</p>
11. Adjournment	All business was completed; the meeting adjourned at 5:18 p.m.

Next Board Meeting
Thursday, February 01, 2024
4:00 – 6:00 pm

Minutes approved by Board on February 1, 2024.



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Draft Minutes from the November 2, 2023, Board Meeting

DATE OF BOARD MEETING: December 7, 2023

BACKGROUND: The Alliance Health (Alliance) Board of Directors (Board) per North Carolina General Statute 122C is responsible for comprehensive planning, budgeting, implementing, and monitoring of community based mental health, developmental disabilities, and substance use/addiction services to meet the needs of individuals in Alliance's catchment area. The minutes from the previous meeting are attached and submitted for review and approval by the Board.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Approve the draft minutes from the November 2, 2023, Board meeting.

CEO RECOMMENDATION: Approve the draft minutes from the November 2, 2023, Board meeting.

RESOURCE PERSON(S): David Hancock, Board Chair; Robert Robinson, CEO

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Thursday, November 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

MEMBERS PRESENT: Glenn Adams, Cumberland County Commissioner, JD (via Zoom); Leigh Altman, Mecklenburg County Commissioner, JD (via Zoom); Heidi Carter, Durham County Commissioner, MPH, MS (via Zoom); Carol Council, MSPH (via Zoom); David Curro, BS (via Zoom); Dena Diorio, MPA (via Zoom); Vicki Evans (via Zoom); Ted Godwin, Johnston County Commissioner (via Zoom); Jean Hamilton, Orange County Commissioner, PhD (via Zoom); David Hancock, MBA, MPAff (Board Chair); D. Lee Jackson, BA (via Zoom); Michael Joseph, MD (via Zoom); Tchernavia Montgomery, MSW (via Zoom); Lynne Nelson, BS (Board Vice-Chair); Cheryl Stallings, Wake County Commissioner, PhD; and Anthony Trotman, MS (via Zoom)

APPOINTED MEMBERS ABSENT: George Corvin, MD

GUEST(S) PRESENT: Marie Dodson, CFAC Chair (via Zoom); and Yvonne French, NC DHHS/DMH (Department of Health and Human Services/Division of Mental Health, Intellectual Disability, and Substance Abuse Services) (via Zoom)

ALLIANCE STAFF PRESENT: Suzanne Alessi-Gruenberg, Administrative Assistant III; Dave Brown, Deputy Chief Information Officer (via Zoom); Joey Dorsett, Senior Vice-President/Chief Information Officer; Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer; Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Veronica Ingram, Clerk to the Board; Carlyle Johnson, Director of Provider Network Strategy and Initiatives; Mya Lewis, Waiver Contract Manager (via Zoom); Robert MacArthur, Chief Medical Officer (via Zoom); Shawn Mazyck, Senior Vice-President/Provider Network (via Zoom); Brenda McGovern, Senior Vice-President/Utilization Management (via Zoom); Ann Oshel, Senior Vice-President/Community Health and Well-Being; Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer; Robert Robinson, CEO; Sean Schreiber, Executive Vice-President/Chief Operating Officer; Tammy Thomas, Senior Vice-President/Business Evolution; Dianna White, Senior Vice-President/Financial Operations; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

1. CALL TO ORDER: Board Chair David Hancock called the meeting to order at 4:01 p.m.

AGENDA ITEMS:	DISCUSSION:
2. Agenda Adjustments	There were no adjustments to the agenda.
3. Public Comment	There were no public comments.
4. Chair's Report	Chair Hancock presented the following: <ul style="list-style-type: none">• OUTGOING BOARD MEMBER: a commemorative plaque to Carol Council as this was her last board meeting. He shared that the plaque will be mailed to Ms. Council and thanked her on behalf of staff and board members for her leadership, expertise, and service on the board and as chair of the Quality Management Committee.• CHANGE IN MODALITY FOR DECEMBER BOARD MEETING: The i2i conference overlaps the December Board meeting. As many staff and some board members are attending that conference in Winston-Salem, Chair Hancock proposed hosting the December Board meeting as a fully virtual meeting. There was no opposition to this proposal.
5. CEO's Report	Mr. Robinson presented the following: <ul style="list-style-type: none">• TOYS FOR TOTS DRIVE: annually, Alliance's Office of Legal and Public Affairs and Veterans affinity group host a toy drive. He reminded Board members that this information was sent earlier this week, and he directed Ms. Ingram to display an image. Board members may contact Ms. Ingram with any questions.• HOUSING DOCUMENTARY: Ann Oshel, Senior Vice-President/Community Health and Well-Being, introduced the Housing is Healthcare documentary; a video introduction was displayed.

Thursday, November 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
6. Consent Agenda	<p>A. Draft Minutes from October 5, 2023, Board Meeting – page 4 B. Client Rights/Human Rights Committee Report – page 7 C. Executive Committee Report – page 10 D. Finance Committee Report – page 12</p> <p>The consent agenda was sent as part of the Board packet; it is attached to and made part of these minutes. There were no comments or discussion about the consent agenda.</p> <p><u>BOARD ACTION</u> A motion was made by Vice-Chair Nelson to adopt the consent agenda (approve the board minutes; committee minutes are approved by the respective committee); motion seconded by Commissioner Stallings. Motion passed unanimously.</p>
7. Committee Reports	<p>Consumer and Family Advisory Committee – page 3 The Alliance Consumer and Family Advisory Committee (CFAC) is composed of consumers and/or family members from Durham, Wake, Cumberland, Johnston, Orange, or Mecklenburg counties who receive mental health, intellectual/developmental disabilities, or substance use/addiction services. A schedule of the CFAC committee meetings is available on Alliance's website. This report included draft minutes and documents from recent meetings.</p> <p>Marie Dodson, CFAC Chair, presented the report. She shared results of elections for chairs and vice-chairs for CFAC Subcommittees (in each county in Alliance's catchment area); she noted recognition of long-serving CFAC members, and an update from the CFAC retreat. Ms. Dodson shared about recruiting efforts and providing more information for community stakeholders about CFAC and its mission. She also noted upcoming events. The CFAC report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> The Board received the report.</p>
8. Closed Session(s)	<p><u>BOARD ACTION</u> A motion was made by Ms. Diorio to enter closed session pursuant to NC § 143-318.11 (a) (1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1; motion seconded by Mr. Curro. Motion passed unanimously.</p>
9. Reconvene Open Session	<p>The Board returned to open session.</p>
10. Special Updates/Presentation(s)	<p>A. Workforce Demographics – page 50 The Equal Employment Opportunity Policy (policy number HR-1) states the following: “Annually, the Chief Executive Officer shall provide an organizational workforce report to include the distribution of employees by age, race, ethnicity and gender to the Board.” Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer, presented the report.</p> <p>She reviewed growth trends from Alliance's first year to today; additionally, Ms. Garland-Downey reviewed applicant data by gender, race/ethnicity; she also reviewed applicant/new hire race, ethnicity data; current trends by federal definitions of EEO (equal employment opportunity) groups e.g., biological sex, race/ethnicity, age, etc. The presentation is saved as part of the Board's files.</p>

Thursday, November 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
	<p>B. Opioid Treatment – page 51</p> <p>Alliance plays an important role in promoting harm reduction and access to treatment for opioid use disorder in each of its counties. Carlyle Johnson, Ph.D., Director of Provider Network Strategy and Initiatives, presented an update on the current opioid treatment service array, data on providers and number served in each community, actions taken to promote harm reduction, and upcoming opportunities and challenges in addressing the drug overdose crisis.</p> <p>Dr. Johnson reviewed details of community partnerships and strategies for improving treatment access; current partnerships and funding to address the opioid crisis; naloxone access, usage, and benefits; and Alliance's purchase of Naloxone and distribution within the community; etc. He reviewed types of opioid treatment available within the Alliance catchment area; he also reviewed numbers served from 2013-2023. Dr. Johnson reviewed FY24 (2023-2024) challenges and opportunities; he reviewed how Medicaid Expansion may impact provision of opioid treatment services as more individuals will have access to Medicaid funded services and treatment. The presentation is saved as part of the Board's files.</p> <p><u>BOARD ACTION</u> The Board accepted the updates/presentations.</p>
11. Adjournment	All business was completed; the meeting adjourned at 5:53 p.m.

Next Board Meeting
Thursday, December 07, 2023
4:00 – 6:00 pm

Minutes approved by Board on [Click or tap to enter a date..](#)



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Audit and Compliance Committee Report

DATE OF BOARD MEETING: December 7, 2023

BACKGROUND: The purpose of the Audit and Compliance Committee is to put forth a meaningful effort to review the adequacy of existing compliance systems and functions and to assist the Board in fulfilling its oversight responsibilities. Committee develops, reviews, and revises the By-Laws and Policies that govern Alliance.

This report includes minutes from the Committee's October meeting in which the Audit and Compliance Committee voted to approve cancelling the Committee's December 20, 2023, meeting and for the Committee to instead attend the Finance Committee meeting scheduled for December 7, 2023.

This report also includes a presentation on the Program Integrity Department as shared by Matt Ruppel, Senior Director of Program Integrity.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): David Curro, Committee Chair; Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer

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Wednesday, October 18, 2023

BOARD AUDIT AND COMPLIANCE COMMITTEE - REGULAR MEETING
(virtual meeting via videoconference)
4:00-5:00 p.m.

APPOINTED MEMBERS PRESENT: ☒ George Corvin, MD; ☒ David Curro, BS (Committee Chair); ☒ Vicki Evans; ☐ D. Lee Jackson, BA

BOARD MEMBERS PRESENT: None

GUEST(S) PRESENT: Kim Jones, Program Director – Day Treatment Program (ARJ, LLC)

STAFF PRESENT: Monica Portugal, EVP, Chief Risk/Compliance Officer; Jamie Preslar, Administrative Assistant III; Joshua Knight, Director of Internal Audit; Matthew Ruppel, Sr. Director of Program Integrity

1. **WELCOME AND INTRODUCTIONS** – The meeting was called to order at 4:40 p.m.
2. **REVIEW OF THE MINUTES** – The minutes from the August 16, 2023, meeting were reviewed; a motion was made by Dr. Corvin and seconded by Ms. Evans to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Program Integrity Presentation (Ruppel)	Prior to the official start of the meeting which occurred when Curro (Committee Chair) joined at 4:40 p.m., Ruppel shared a PowerPoint presentation to screen and provided an overview of the Program Integrity department, specifically detailing the Special Investigations Unit (SIU) and the Claims Audit Unit (CAU). Ruppel shared that the Purpose of Program Integrity is to prevent, detect, investigate, and mitigate fraud, waste, and abuse. Ruppel covered ways that the SIU addresses each of these requirements, and ways that awareness and detection are accomplished, noting that the SIU is primarily involved with the areas of fraud and abuse. Ruppel then pointed out that the CAU deals more with waste, and detailed items that the CAU examines in their auditing and reporting processes. Ruppel shared current trends, future risks, and FY23 Outcomes with the Committee. Following Ruppel's presentation, Corvin engaged in a brief discussion with Ruppel. Portugal made Curro aware of Ruppel's presentation once Curro was able to join the meeting.	Portugal will share Ruppel's presentation with Curro. Presentation will be submitted to the Board of Directors.	None Specified December 7, 2023
4. Dashboards/Reports A. Work Plan/Audit Plan Dashboard	Portugal provided a brief overview of the FY24 Work Plan for Q1 while Knight shared to screen. Portugal pointed out items not due to start until the Tailored Plan goes live. For the Audit Plan, Portugal briefly reviewed internal audits conducted for Q1, noting that all items are either in progress or completed. The Committee did not present any questions.	N/A	N/A
B. Compliance Dashboard	Portugal reviewed the Compliance Quarterly Dashboard for FY24 Q1, noting changes since the last year due to changes in contracts with NCDHHS. As Portugal provided detail for Q1 scoring, Ruppel provided additional input, and	N/A	N/A

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Wednesday, October 18, 2023

BOARD AUDIT AND COMPLIANCE COMMITTEE - REGULAR MEETING
(virtual meeting via videoconference)
4:00-5:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
C. Quarterly Reports 5. December 2023 Meeting Date	<p>Curro briefly contributed as well. Curro later asked a question which Ruppel responded to.</p> <p>Quarterly Reports were not reviewed at this meeting.</p> <p>Portugal suggested that the Committee cancels its scheduled December 20th meeting and instead joins the Finance Committee meeting on December 7, 2023, to hear the Auditor's report and attend closed session.</p> <p>COMMITTEE ACTION: A motion was made by Dr. Corvin to cancel the December 20, 2023, Audit and Compliance Committee meeting and for the Committee to instead attend the Finance Committee meeting scheduled for December 7, 2023; motion seconded by Ms. Evans. Motion passed unanimously.</p>	<p>N/A</p> <p>Portugal will cancel the December 20, 2023, Committee meeting and send a reminder to attend Finance Committee Meeting.</p> <p>Preslar will send a Communications Request to remove the December 20, 2023, Audit and Compliance Committee meeting from the Alliance Events calendar.</p>	<p>N/A</p> <p>None Specified</p> <p>None Specified</p>

5. **ADJOURNMENT:** The meeting adjourned at 5:00 p.m.; the next meeting will be the Finance Committee on December 7, 2023, from 2:30 p.m. to 4:00 p.m.

*Items shared during the meeting are stored with these meeting minutes in the Audit & Compliance Committee folder.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



Program Integrity Department

Presentation to the Board of Directors
December 7, 2023

Purpose

Prevent, detect, investigate, and mitigate fraud, waste, and abuse.

Increase awareness within Alliance and across our Provider Network of methods to prevent, detect and report potential fraud, waste and abuse.

Ensure the effective use and management of public resources.

Educate Alliance and our Provider Network on federal and State laws and regulations pertaining to fraud, waste, and abuse.

Special Investigations Unit

Prevent

- Employee Training
- Provider Training and Technical Assistance

Detect

- Data Analytics

Investigate

- Pre-Investigation
- Full Investigation

Mitigate

- Provider Action
- Report Possible Fraud to NC DHHS

Claims Audit Unit

Random Audits

- Sample of claims adjudicated the previous week

Focused Audits

- Inpatient
- Emergency Department

Departmental Reporting of Findings

- Notification of Audit Findings
- Impact Reports

State Funding

- Audits of Eligibility Determination Process

Current Trends and Future Risks

Peer Support
Services

Innovations
Services

Outpatient
Services

Home Health &
Hospice Services

Durable Medical
Equipment

Anesthesia
Services

FY23 Outcomes

Investigations Initiated

- 66

Investigations Referred to OCPI

- 30

Overpayments Issued

- \$1,007,019

Random Claims Audit

- 144,666 lines audited
- Error rate 0.61%

Questions?



Presented by
Matt Ruppel, MSW, CFE
Senior Director of Program Integrity
Office of Compliance and Risk Management



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Executive Committee Report

DATE OF BOARD MEETING: December 7, 2023

BACKGROUND: The Executive Committee sets the agenda for Board meetings and acts in lieu of the Board between meetings. The Executive Committee may act on matters that are time-sensitive between regularly scheduled Board meetings and fulfill other duties as set forth in the by-laws or as otherwise directed by the Board of Directors. Actions by the Executive Committee are reported to the full Board at the next scheduled meeting.

This report includes draft minutes from the previous meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): David Hancock, Board Chair; Robert Robinson, CEO

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Monday, November 20, 2023

BOARD EXECUTIVE COMMITTEE - REGULAR MEETING

(virtual meeting via videoconference)

4:00-6:00 p.m.

APPOINTED MEMBERS PRESENT: George Corvin, MD (Quality Management Committee Chair); David Curro, BS (Audit and Compliance Committee Chair, Client Rights/Human Rights Committee Chair); Dena Diorio, MPA (Network Development and Services Committee Chair); David Hancock, MBA, PFAff (Board Chair and Finance Committee Chair); and Lynne Nelson, BS (Board Vice-Chair)

APPOINTED MEMBERS ABSENT: None

BOARD MEMBERS PRESENT: None

GUEST(S): None

STAFF PRESENT: Suzanne Alessi-Gruenberg, Administrative Assistant III; Veronica Ingram, Clerk to the Board; Brian Perkins, Senior Vice-President/Strategy and Government Relations; Robert Robinson, CEO; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

1. **WELCOME AND INTRODUCTIONS** – The meeting was called to order at 4:02 p.m.

2. **REVIEW OF THE MINUTES** – The Committee reviewed minutes from the October 16, 2023, meeting; a motion was made by Mr. Curro to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Closed Session	<u>COMMITTEE ACTION:</u> A motion was made by Dr. Corvin to enter closed session pursuant to North Carolina General Statute (NCGS) 143-318.11 (a) (1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1. Motion seconded by Mr. Curro. Motion passed unanimously.	N/A	N/A
4. Reconvene Open Session	Committee returned to open session.	N/A	N/A
5. Agenda for December Board Meeting	Committee reviewed the draft agenda and provided input.	Ms. Ingram will forward the agenda to staff.	

6. **ADJOURNMENT:** The meeting adjourned at 4:31 p.m.; the next meeting will be December 18, 2023, at 4:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Quality Management Committee Report

DATE OF BOARD MEETING: November 2, 2023

BACKGROUND: The Quality Management (QM) Committee serves as the Board's monitoring and evaluation committee charged with the review of statistical data and provider monitoring reports. The goal of the committee is to ensure quality and effectiveness of services and to identify and address opportunities to improve LME/MCO operations and local service system with input from consumers, providers, family members, and other stakeholders. This report includes draft minutes from the previous meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): George Corvin, Committee Chair; Laura Bardascino, Director of Quality Management

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Thursday, November 02, 2023

BOARD QUALITY MANAGEMENT COMMITTEE - REGULAR MEETING

(virtual meeting via videoconference)

1:00-2:30 p.m.

APPOINTED MEMBERS PRESENT: ☒ Carol Council (Board member); ☐ George Corvin, MD; ☒ Marie Dodson, ☐ Michael Joseph, MD ☒ Israel Pattison

APPOINTED, NON-VOTING MEMBERS PRESENT: ☒ Diane Murphy, ☒ Dave Muserallo

BOARD MEMBERS PRESENT:

GUEST(S) PRESENT: Yvonne French (LME Liaison)

STAFF PRESENT: LaTasha Williams (Clinical Quality Analyst), Karen Borusiewicz (Clinical Quality Analyst), Laura Bardascino (Director of Quality Management), Kayla Brown (Administrative Assistant III), Mariuca Tuxbury (Director of Clinical Planning), Ramon Branch (Member Inclusion and Outreach Management), Sabrina Boriello Jones (Clinical Quality Analyst), Robert MacArthur (Chief Medical Officer), Suzanne Davis-Marens (Senior Director of Access),

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order at 1:01PM

2. **REVIEW OF THE MINUTES** – The minutes from the September 7, 2023, meeting were reviewed; a motion was made by Ms. Dodson and seconded by Mr. Pattison to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Community Based Capacity Restoration	<p>Dr. Carlyle Johnson presented Community Based Capacity Restoration. The presentation included; NC statutes, capacity evaluations, capacity to proceed evaluations, competence process, capacity/competency restoration, community based capacity restoration, benefits and opportunities, NC capacity restoration pilots in Mecklenburg, Cumberland, and Wake counties.</p> <p>Currently in the process of working with local court systems for collaboration regarding required forums, training providers, and having necessary staff.</p>	N/A	
4. Health Plan Accreditation (HPA) Preparation	<p>Donna Hodge, Accreditation Manager presented Health Plan Accreditation (HPA) Preparation. The presentation included topics such as Medicaid transformation, Medicaid quality, Integrated Healthcare, NCQA review, MBHO accreditation vs. HPA, and Accreditation Preparation Foundation.</p> <p>To best prepare for HPA it is suggested to follow contractual obligations, commitment to quality, evidence base guidelines, regulatory guidelines, internal processes, industry best practices, and NCQA standards.</p>	N/A	
5. Discussion for Next Meeting December 7 th , 2023	N/A	N/A	
6.			

7. **ADJOURNMENT:** the meeting adjourned at 2:12PM; the next meeting will be December 7, 2023, from 1:00 p.m. to 2:30 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Consumer and Family Advisory Committee (CFAC) Report

DATE OF BOARD MEETING: December 7, 2023

BACKGROUND: The Alliance Consumer and Family Advisory Committee, or CFAC, is made up of consumers and/or family members that live in Cumberland, Durham, Johnston, Wake, Mecklenburg, and Orange counties who receive mental health, intellectual/developmental disabilities, traumatic brain injury and substance use/addiction services. CFAC is a self-governing committee that serves as an advisor to Alliance administration and Board of Directors. The Alliance CFAC Steering Committee meets at 5:30pm on the first Monday of each month, via Teams. Sub-committee meetings are held in individual counties; the schedules for those meetings are available on our website. This report includes minutes and documents from all counties held during September CFAC meetings.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Accept the report.

CEO RECOMMENDATION: Accept the report.

RESOURCE PERSON(S): Marie Dodson, CFAC Steering Committee Chair, Ramona Branch, Member Inclusion & Outreach Manager; LaKeisha McCormick, Member Inclusion & Outreach Manager, Aimee Izawa, Community and Member Engagement Director

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Tuesday, September 05, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Steering Committee
(virtual meeting via videoconference)
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: ☒ Marie Dodson- Chair, ☒ Alicia Jones- Vice Chair, ☒ Felishia McPherson, ☒ Ellen Gibson
☒ Regina Mays, ☒ Dave Curro, ☒ Jerry Dodson, ☐ Bobby Dixon, ☐ Linda Campbell, ☒ Michael Flood, ☒ Carol Conway, ☐
Candace Alley, ☐ Nancy Johns, ☒ Annette Smith

GUEST(S): Suzanne Thompson, NCDHHS, Shirley Francis, Vonda Munshi, Shagun Guar, Faye Griffith

STAFF PRESENT: ☐ Aimee Izawa, Director of Community and Member Engagement; ☒ Ramona Branch, Member Inclusion and Outreach Manager
☒ LaKeisha McCormick, Member Inclusion and Outreach Manager, ☒ Victoria Mosey, Member Inclusion and Outreach Specialist, ☒ Eileen Bennett,
Member Inclusion and Outreach Specialist, ☒ Starlett Davis, Member Inclusion and Outreach Specialist, ☒ India Kay Perez, Member Inclusion and
Outreach Specialist, ☒ Charlene Mangum, Member Inclusion and Outreach Specialist, ☒ Douglas McDowell, Member Inclusion and Outreach
Specialist, ☒ Warren Gibbs, Member Inclusion and Outreach Specialist, ☒ Kate Peterson, Director of Healthcare Network Project Management

1. WELCOME AND INTRODUCTIONS – the meeting was called to order at 5:30 pm

2. REVIEW OF THE MINUTES – The minutes from the August 7, 2023, meeting were reviewed; a motion was made by Carol Conway and seconded by Annette Smith to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comment	<ul style="list-style-type: none">• Cumberland – N/A• Durham – Dave Curro<ul style="list-style-type: none">○ Presentation from Kate Peterson was great, but most of the CFAC Members did not get to receive the information. We should realign our CFAC Meeting to allow for us to get training. Proposal for all CFAC Meetings to be held at the same time, specifically for trainings. The last 45 minutes of the meeting would be utilized for breakout sessions, to share county specific information. Steering Committee meeting is supposed to be utilized for leadership.• Johnston – Marie Dodson<ul style="list-style-type: none">○ Reminder to take your own notes during the meeting. Use Roberts Rule. The minutes are for the purpose of the vote.○ State to Local Call – 3rd Wednesday of each month<ul style="list-style-type: none">▪ Alliance Health was acknowledged for having best annual report of all the LME/MCOs in the state.	<p>Marie Dodson will confer with Alliance Health Staff about making CFAC Minutes accessible.</p> <p>CFAC members should inform Marie and LaKeisha if they are interested in sharing responsibility of attending State-to-Local Meetings.</p>	

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/2/2023.

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	<ul style="list-style-type: none">▪ Suggestion to have chair or co-chairs take turns attending the State-to-Local meeting, give report, and take the minutes.▪ Thank you to Annette Smith for filling in for the State-to-Local Call. <ul style="list-style-type: none">• Mecklenburg – N/A• Orange – N/A• Wake – Annette Smith<ul style="list-style-type: none">○ Shared updates about changes for Employee of Record○ Alliance Statement: Guardian Trac Independence (GT) Services has terminated their contracts with the LME/MCO. Alliance leadership has been meeting weekly with leadership from Guardian Trac Independence (GT) regarding concerns about GT's billing practices and the accuracy of accrued fund balance amounts for Innovations waiver members and their Employer of Record (EOR). Since this time, Alliance has and continues to provide significant and consistent technical support, working collaboratively with GT to resolve their ongoing issues. Late Friday, September 1, 2023, GT sent a letter ending its relationship with Alliance effective October 1, 2023, an unusually short timeframe. Our understanding is that GT has ended their relationship with all other LME/MCOs within the State as well.Alliance leadership takes this very seriously and is working to ensure that Innovations waiver members/EORs that would like to continue self-directing their services have a seamless option to do so.		
4. Alliance Health Services Update	<p>Kate Peterson, Director of Healthcare Network Project Management, Alliance Health</p> <p>Alliance Behavioral Health Adult Initiatives: Alliance Behavioral Health Adult Initiatives</p> <ul style="list-style-type: none">• Adult Behavioral Health Urgent Care and Facility Based Crisis – Mecklenburg		

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	<ul style="list-style-type: none">○ Currently in the facility design phase○ Estimated Opening: Early 2026○ RI International selected as provider. <ul style="list-style-type: none">● Child and Adult Behavioral Health Urgent Care Mecklenburg<ul style="list-style-type: none">○ Began operating March 2023○ 24/7 Walk-In Behavioral Health Urgent Care○ Partnership with Steve Smith Family Foundation, Mecklenburg County, Alliance and Daymark● Community Transition Recovery Program (CTRP) – Mecklenburg\<ul style="list-style-type: none">○ Provider, Carolina Outreach○ Impact: 36 members served annually once all member apartments are under the master lease. An additional 12 will be served that are under the TCL program.○ 2 apartments available for TCL members, 6 for CTRP and 1 for onsite staff○ Accepting referrals now <p>Alliance Child Initiatives</p> <ul style="list-style-type: none">● Child Behavioral Health Urgent Care and Facility Based Crisis<ul style="list-style-type: none">○ Behavioral Health Urgent Care (BHUC) and 24/7 Crisis Assessment<ul style="list-style-type: none">▪ Opened June 2023○ Facility Based Crisis (16 beds) - awaiting DHSR licensure<ul style="list-style-type: none">▪ Expected Opening: Fall 2023▪ 10 Beds (Adolescents Ages 13-17); 6 beds (Children Ages 6-12)○ Available for service area/regional use● Crisis Stabilization and Transitional Program (CSTP) Beds Under Development/Opened – County Specific		

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AGENDA ITEMS:

DISCUSSION:

NEXT STEPS:

TIME FRAME:

	Anticipated Opening	Members Served	County Location	Diagnosis	Age Range	Female Beds	Male Beds	Total Beds
A Caring Home (level III)	Operational since 2/2023 *adding 1 more bed.	Mecklenburg	Mecklenburg	MH/SUD	10-17 Milieu dependent	3 initially, ↑ to 4	0	4
New Hope NC I, Inc (level III) - Gastonia	Fall 2023 in DHSR construction process	Mecklenburg	Gaston	I/DD/MH	10-17 Milieu dependent	6	0	6
Thompson Child and Family Focus (PRTF + FCT) – Alphin Cottage	Operational since 11/2022	Mecklenburg	Mecklenburg	MH/SUD	12-15 Milieu dependent	0	3	3
Thompson Child and Family Focus (PRTF + HFW) – Merancas	Operational since 11/2022	Mecklenburg	Mecklenburg	MH/SUD	12-16 Milieu dependent	0	3	3
Turning Point Homes	Early 2024 Home under renovation	Mecklenburg	TBD	MH/SUD	TBA	(TBD)	(TBD)	5
Breakout	Anticipate late 2023 DHSR app in August for DHSR construction review	Durham	Durham	MH/SUD	TBA	4	0	4
Thompson Child and Family Focus – Sally Hill	waiting NC Tracks	Cumberland	Cumberland	MH/SUD	10-17	6	0	6
Total								31

- Crisis Stabilization and Transition Program (CSTP) Beds Under Development/WakeCounty Specific

Wake County Homes	Anticipated Opening	Members Served	County Location	Diagnosis	Female Beds	Male Beds	Total Beds
Youth Haven	Procuring Property-2024	County Specific		MH/SUD			
Beacon Specialized Services	Procuring Property-2024	County Specific		MH/SUD			
Total							18

- Crisis Stabilization and Transition Program (CSTP) Beds Under Development/Open for Regional Use

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		Anticipated Opening	Members Served	County Location	Diagnosis	Female Beds	Male Beds	Total Beds		
	Savin Grace	Licensed, waiting NC Tracks approval	Regional	Johnston	MH/SUD	3	3	6		
	New Hope Treatment – SC	Operational since 10/10/2022	Regional	S. Carolina	MH/SUD	3	3	6		
	Thompson Child and Family Focus (level IV) – Williamson	Operational since 7/2021	Regional	Mecklenburg	MH/SUD	3	0	3		
	Thompson Child and Family Focus (level IV) – Christ Church	Operational since 7/2021	Regional	Mecklenburg	MH/SUD	0	4	4		
	Thompson Child and Family Focus (PRTF + FCT) – Alphin	Operational since 12/2022	Regional	Mecklenburg	MH/SUD	0	3	3		
	Thompson Child and Family Focus (PRTF + HFW) – Merancas	Operational since 12/2022	Regional	Mecklenburg	MH/SUD	0	3	3		
	The Hope Center	BHUC Opened June 5, DHSR review-construction list to be completed early Aug and moves to DHSR Program review.	Regional	Wake	MH/SUD/I/DD	16 beds not gender specific		16* Beds can be male or female.		
	Total					9+16	16	41		
	<ul style="list-style-type: none"> MORES – Mobile Outreach Response Engagement and Stabilization <ul style="list-style-type: none"> Team Response to Family Crisis - De-escalation, Assessment, Planning---crisis is whatever the caregiver defines as crisis. Team make-up is a clinician, QP, and a family partner. Single point of access, verbal consent, warm line with local mobile response team, 24/7, up to 8-week stabilization period Fewer children in institutional care (e.g., ED, out-of-home placement) Lower Cost of Care for Youth 									
		County	Provider	Status	Contact					
		Cumberland	Communicare	Accepting Referrals	910-222-6079					
		Durham/Orange	KidsPeace	Anticipate accepting referrals in March	484-215-6756					
		Johnston	KidsPeace	Accepting Referrals	484-215-6756					
		Wake County	KidsPeace	Accepting Referrals	484-215-6756					
		Mecklenburg	SPARC	Accepting Referrals	704-614-8807					
		Mecklenburg	Carolina Outreach	Accepting Referrals	980-494-1175					

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	<ul style="list-style-type: none">• Therapeutic Relief<ul style="list-style-type: none">○ Supports children in DSS custody in non-therapeutic settings such as the office.○ Provider Staff provide support to DSS staff and can take youth one on one out into the community or other locations to remove them from the non-therapeutic setting and give them respite from the situation. <table><tr><th>County</th><th>Status</th></tr><tr><td>Cumberland</td><td>Live and Serving Members</td></tr><tr><td>Durham</td><td>Hiring now</td></tr><tr><td>Johnston</td><td>Alliance will assess need in the county</td></tr><tr><td>Orange</td><td>Hiring Now</td></tr><tr><td>Mecklenburg</td><td>Live and serving members</td></tr><tr><td>Wake</td><td>Currently in development</td></tr></table> <ul style="list-style-type: none">• Child Assertive Community Treatment Program<ul style="list-style-type: none">○ Anticipated Timeline<ul style="list-style-type: none">▪ Orange and Durham Counties – Anticipate accepting referrals fall 2023.▪ Mecklenburg and Wake Counties – Anticipate accepting referrals late 2023.• WakeBrook Transition – Timeline<ul style="list-style-type: none">○ Early Spring 2023:<ul style="list-style-type: none">▪ UNC submits intent to Wake County to end some services (ADU and FBC) at WakeBrook end of November 2023▪ CAS and Inpatient by June of 2024▪ UNC has new focus on child/adolescent.○ April-July<ul style="list-style-type: none">▪ Wake County in Negotiations for UNC to stay.○ July 10	County	Status	Cumberland	Live and Serving Members	Durham	Hiring now	Johnston	Alliance will assess need in the county	Orange	Hiring Now	Mecklenburg	Live and serving members	Wake	Currently in development		
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	<ul style="list-style-type: none"> ▪ UNC and Wake County Announce July 10 that they will need to discontinue all services by Sept 30, 2023. UNC combines ADU and FBC into one unit (reduction by 16 beds) ○ August 16 <ul style="list-style-type: none"> ▪ Wake County and Alliance announce selection of RI International for CAS, ADU and FBC ○ September 2023 <ul style="list-style-type: none"> ▪ Vetting potential Inpatient Providers-selection following UNC stops admissions to Inpatient 9/1 and FBC by Sept 15 CAS by end of September. ○ September 11, 2023 <ul style="list-style-type: none"> ▪ RI site assessment to determine needs for operating post UNC closure. ○ October 31, 2023 <ul style="list-style-type: none"> ▪ UNC leaves WakeBrook Campus ○ Reopen of CAS – TBD ○ Reopen of FBC – TBD ○ Reopen of ADU – TBD ○ Reopen of Inpatient – TBD • Mitigation Strategies <ul style="list-style-type: none"> ○ MONARCH BHUC Expanded Hours by October ○ Peer Bridger at WakeMed ○ MORES and Hope Center for Child and Family Crisis 		
5. State Updates	<p>Suzanne Thompson – Review CE&E Update</p> <ul style="list-style-type: none"> • NC Medicaid Managed Care Back Porch Chats <ul style="list-style-type: none"> ○ Date/Time: (Every 3rd Thursday of the month); Next Meeting: September 20, 2023, at 5:30 – 6:30 pm ○ Register for 3rd Thursday webinars: Register Here • State Consumer and Family Advisory Committee <ul style="list-style-type: none"> ○ Date/Time: Wednesday, Sept.13, 2023, 9:00-3:00 p.m. ○ Location: 2104 Umstead Drive, Ashby Building, CR 115 ○ Join Link: Register Here 		

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AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none"> • State-to-Local Collaboration <ul style="list-style-type: none"> ○ Date/Time: Wednesday, Sept. 27, 2023, 6:00-7:30 p.m. ○ Join Link: Register Here 		
6. LME/MCO Updates	<ul style="list-style-type: none"> • Membership & Election Updates – N/A • Introductions of county CFAC leaders – Will meet them at the retreat if they attend. • Retreat Update <ul style="list-style-type: none"> ○ Final Date, Saturday September 23, 2023, ○ Registration/check-In: 10:00 am – 10:30 am 1:30 am - 4pm ○ Confirmed Speakers <ul style="list-style-type: none"> ▪ Rob Robinson and/or Sara Wilson ▪ Representative from NC Ombudsman ▪ 2 Additional Speakers TBD ○ Please register if you have not already; 21 CFAC Members have already registered to date. <ul style="list-style-type: none"> ▪ In-Person: Registering allows us to confirm lunch option. ▪ Virtual: Registering allows us to provide zoom link 	Connect with MIOS if you need us to resend the registration link.	
7. Relational Agreement	Approval needed - Update during the next meeting.		
8. Announcements	<p>Local CFAC Updates- County Chair/Co-chair</p> <p>Global Quality Management – Marie Dodson</p> <ul style="list-style-type: none"> • No openings currently <p>Human Rights Committee – Dave Curro/Marie Dodson</p> <ul style="list-style-type: none"> • N/A – No report at this time <p>Board Meeting – Dave Curro/Marie Dodson</p> <ul style="list-style-type: none"> • N/A – No updates at this time • Next Meeting: Thursday, September 7, 2023 @ 4pm <p>Questions/Comments/Concerns:</p>		

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AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Ramona Branch: Clarification, we will not be adding any additional members to the quality Management Committee. At this time there are no current vacancies, no applications will be accepted. Once they do have an open position we will share with the committee.</p> <p>Adjournment: A motion was made at 6:57 pm, by Faye Griffith and seconded by Felishia McPherson to adjourn the meeting. Motion passed unanimously.</p>		

1. **ADJOURNMENT:** the meeting adjourned at 6:67 pm; the suggested next meeting will be October 2, 2023, from 5:30 p.m. to 7:00p.m.



Monday, September 11, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

APPOINTED MEMBERS PRESENT: ☒ Vandna Munshi, ☒ Victoria Chibuogu Nneji, ☐ Latasha Jordan, ☒ Dave Curro, ☒ Brenda Solomon, ☒ Chris Dale, ☒ Pinkey Dunston, ☒ Regina Mays

GUEST(S): ☐ Suzanne Thompson, DHHS, ☒ Alexis N, ☒ Cynthia Harris, ☒ Marie Dodson

STAFF PRESENT: ☒ Ramona Branch, Member Inclusion and Outreach Manager; ☒ Aimee Izawa, Director of Community and Member Engagement; ☒ Victoria Mosey, Member Inclusion and Outreach Specialist

ZOOM MEETING INFORMATION:

<https://zoom.us/j/93161644497>

Meeting ID: 931 6164 4497

Dial by your location

• +1 646 931 3860 US

- 1. WELCOME AND INTRODUCTIONS (5 mins)** – the meeting was called to order at 5:35pm
- 2. REVIEW OF THE MINUTES (5 mins)** – The minutes from the June 12, 2023, and August 14th, 2023 meetings were reviewed; a motion was made by Regina Mays and seconded by Chris Dale to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comment: 5-10 mins	<p>Marie introduced herself as Chair of Alliance CFAC Steering Committee and noted she would be attending various CFAC subcommittee meetings randomly on routine basis to see how meetings are run, and if there is anything beneficial that could be used for other CFAC meetings.</p> <p>Dave indicated that the Midtown Housing Coalition is trying to do tiny homes in Durham, and that they got some property from a church, but they need to work out the logistics. The target population for the tiny homes would be I/DD, Veterans, and Workforce housing. The property is near Guess Rd and 85.</p> <p>Regina indicated that she went by the area of a recent shooting last week (Halloway), reviewing the importance of taking care of one's own wellness. She noted that she recently took her daughter to Charlotte for this purpose. She</p>		

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AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	encouraged individuals to build up their wellness skills toolboxes, and reach out to the community, including the CFAC community available. She noted that police are short-staffed and can't do everything they may want to do.		
4. State Updates: 5 mins	Suzanne Thompson – Not present.		
5. Reports (BOD, Steering Committee, State to Local, State CFAC, Conferences, Trainings, etc.): 10-20 mins	<ul style="list-style-type: none">- Regina/Dave: Board Updates, Steering Committee- Dave: In the recent Board of Directors meetings, it was reviewed that Alliance is working on building out their physical health services. No budget has been approved yet, and there is no clear timeline for the start of the Tailored Plan. There have been no changes in Medicaid Direct. Quality Management is incorporating physical health in data tracking and pharmacy benefits, also expanding telehealth. Utilization Management is drilling down on appropriate care for folks, monitoring ER visits, noting concern with a Medicaid population increase. There will be a secondary review for grievances, which impacts the Human Rights Committee.- Marie: During the Steering Committee, Kat Peterson provided a presentation regarding Provider Network Development Updates. It was noted that she reinforced the importance of reading meeting minutes and materials provided for meetings. She noted that Alliance staff record the minutes from CFAC meetings for them. She indicated that she would like to have more collaboration between local CFAC sub-committees and share ideas. She reinforced the importance of acknowledging CFAC membership as a volunteer role, reviewing that the stipend is there to support as needed. She reiterated that it's important to read the CE&E reports. Marie identified that she is interested in regular updates from the CFAC sub-committees to provide to the state to local CFAC meetings, reviewing that other Chairs and Co-Chairs are encouraged to go to this meeting. Aimee expressed concern in ensuring that an Alliance CFAC representative is always present at the State to Local CFAC meeting, noting that she once had to provide updates and discuss what was going on within Alliance catchment, and the state prefers to hear from CFAC directly. She noted that the representative can refer to summarized notes from each sub-committee compiled by Alliance staff. It's noted that Alliance sends all of the local CFAC sub-committee meetings each month for transparency and reference. Marie reported that it's important to communicate any absences to ensure that an Alliance CFAC representative is present. Ramona indicated she would get clarity about whether a stipend could be provided for this.		

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	<ul style="list-style-type: none">- It's noted that more conferences are coming up, including the i2i conference, and that there is a new selection method with choosing which individuals and conferences will be approved to attend with CFAC funding. Victoria decided to not use CFAC funding for the Duke Caregiver's event as a result.- Dave: Meeting structure/Time Meeting Reminders		
6. MCO Updates: 5 mins	<p>Aimee/Ramona:</p> <ul style="list-style-type: none">• Global Quality Management Committee seat update It's noted that they anticipated CFAC member, Isaac, stepping down from his role on the QM Committee, but this is no longer the case, so a seat is no longer available.• CFAC Retreat - September 23rd, 2023<ul style="list-style-type: none">○ Potential Presentation on Advocacy & Strategic Planning○ Brandon will be taking photos of each CFAC sub-committee Chair and Co-Chair.		
7. Statutory Requirements and Recommendations: 50-60 mins	<p>FOCUS for FY 23-24</p> <ul style="list-style-type: none">- Review Durham Charter for updates/adjustments- It was identified they would plan to focus on one event for the year as a community-wide forum (town hall). There is interest in potentially co-hosting with Alliance, and having Rob, Sara, or Brian speak in this forum.- Community Relations is now titled the Community Health and Well-Being department.- It was identified that CFAC would plan to do a minimum of 2 events per year, with Aimee encouraging CFAC to think of what they can realistically and reasonably handling doing within a year. Regina also indicated the importance of being intentional with events and town halls. She noted that it would be helpful to be mindful of timing and planning. It was reviewed that although Lyon Park was used in the past, it's not a requirement to host an event there – it was just used in the past due to ease of access and parking access. It was reviewed that Alliance staff, Fantasia, sends out the calendar of events Alliance attends each month ahead of time. Victoria echoed concern about being intentional with events and having direct follow-through. It's noted that it would be good to focus on service gaps and underserved populations. It was noted these would be a good recruiting tool		

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	<p>for members as it allows for conversation, assists with connecting to service, reviewing issues, gathering community opinion, and supports the Alliance Mission and Vision. The CFAC Town Hall would be more in line with CFAC goals in terms of providing access to Rob, Sara, etc. Regina noted that she recently attended a Stop the Violence event with Alliance/MIOS Victoria and felt it was helpful to speak with others to provide information about CFAC and provide the consumer perspective rather than the employee perspective. CFAC is a conduit – not a “dot,” but “connects the dots to the right people.”</p> <ul style="list-style-type: none">- Aimee indicated that if CFAC members see or know of an event that they feel Alliance should be at, to let Alliance know so that sponsorship or vendor status at the event could be considered (from Alliance in general or CFAC). It's noted that Alliance cannot be at a provider sponsored event due to conflict of interest. Alliance is attempting to be intentional in going to events where members will be at, reviewing that Alliance cannot attend all events in the community as there are too many events and not enough staff.- Victoria sought clarification on how we can ensure that we are marketing the Town Hall specific to Alliance membership. Aimee noted that Alliance is looking into targeted marketing, but there is no clear formula. Alliance has also been expanding into physical health event collaboration with vaccination clinics.- It was noted that training and presentations should be removed from the Durham CFAC charter. Dave reports that the new strategic plan will be shared soon, as it was just recently approved by the Board of Directors. Dave indicated that he feels the statutory requirements supercede trainings.- It was indicated it's important to indicate that CFAC membership be comprised of those that receive services from Alliance Health (or are a family member of a member) that resides in Durham.- Durham CFAC will continue to host hybrid meetings with a permanent in person meeting location TBD.- Durham CFAC membership expectations- It's noted that members need to attend meetings and notify each other if not available. CFAC members are expected to report back about conferences. It was noted that even if information is not relevant to you, it could be relevant to other CFAC members. It's noted that even though it's a		

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5:30-7:00pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>volunteer position, it should be treated like a job. It was reinforced that members should be reviewing the minutes ahead of time. Dave provided reminder that Durham CFAC represent thousands of people, speaking on their behalf.</p> <ul style="list-style-type: none">- Needs and Gaps – Discussion and f/u in future meeting (maybe FAQ doc)- Aimee identified that she spoke with Carlyle and Alliance is no longer conducting an Annual Needs and Gaps Assessment in the way they have historically, and will be reviewing alternate ways to gather this data.- CFAC Membership Drive/Events – what do we want to do? <i>See above.</i>- Discuss Budget/Tailored Plan: Open discussion (possibly coordinate another legislative day?) <i>See above.</i> <p>STATUTORY REQUIREMENTS: (1) Review, comment on, and monitor the implementation of the contract deliverables between area authorities and the Department of Health and Human Services. (2) Identify service gaps and underserved populations. (3) Make recommendations regarding the service array and monitor the development of additional services. (4) Review and comment on the area authority budget. (5) Develop a collaborative and working relationship with the area authority's member advisory committees to obtain input related to service delivery and system change issues. (6) Submit to the State Consumer and Family Advisory Committee findings and recommendations regarding ways to improve the delivery of mental health, intellectual and developmental disabilities, substance use disorder, and traumatic brain injury services, including Statewide issues.</p>		
8. New Business	<p>Dave Curro identified that he was wondering if Alliance CFAC could have a podcast where CFAC members interview various Alliance staff on topics such as the TBI Waiver, mental health issues, 1915i, and Medicaid expansion. Aimee indicated that she will follow-up with the idea, noting that everything on the Alliance site needs to go through the state approval process, but if CFAC is producing it, that might be a loophole, since it's not Alliance. Visitor Cynthia indicated that she would like to be involved with this effort.</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/9/2023.

Monday, September 11, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Durham County
(virtual meeting via videoconference)
5:30-7:00pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
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ADJOURNMENT: Chris moved to adjourn and it was seconded by Victoria. The suggested next meeting will be October 9, 2023, at 5:30 p.m.



Tuesday, September 12, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Wake County
(virtual meeting via videoconference)
5:30pm-7pm

APPOINTED MEMBERS PRESENT: ☒ Alicia Jones, ☐ Nancy Johns ☒ Anna Cunningham, ☒ Trula Miles, ☒ Wanda Faye Griffin,
☒ Rasheeda McCallister, ☐ Israel Pattison, ☒ Benjamin Smith, ☒ Annette Smith, ☐ Brian Smith
GUEST(S): None

STAFF PRESENT: ☒ Aimee Izawa, Director of Community and Member Engagement, ☒ Ramona Branch, Member Inclusion and Outreach Manager,
☒ Charline Mangum, Member Inclusion & Outreach Specialist

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:33 by Annette Smith
2. **REVIEW OF THE MINUTES** – The minutes from the August 8, 2023, meeting were reviewed; a motion was made by Faye Griffin and seconded by Trula Miles to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. State updates:	Ramona: reiterated to review the CE&E for September mentioned by Susanne Thompson, Annette: no budget, hope to have one by 10/1/2023. East point and Sandhills will be reduced to merge to 4 LME's, approved on all levels except for DHHS-no approval set out yet. Concerns of losing staff supporting families.		
4. CFAC in-house Report	Annett led meeting requesting follow up on member "Brian Smith" to see if he is still a member. Marie Dodson chair of steering committee dropped in to speak. MEDX: Every month not signed on to expansion state lose 550,000/mth of incentives to be apart. •PPI may go forward and just enroll in any health care plan •Ramona states still takes 30-45 days to get in place after going live to get in place. •Aimee next possible date is 12/1/2023/ No update on what NC is doing for expansion •Need to be on legislative to get budget This year's focus – Annette mentions: 1.) All disciplines are represented: MH, SUD, TBI, IDD -Needs TBI representative in the group. 2.) Peer support programs		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/10/2023.

Tuesday, September 12, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Wake County
(virtual meeting via videoconference)
5:30pm-7pm

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	3.) Medicaid appeals/ challenges 4.) Employment/ Work force challenge 5.) Foster Care 6.) Justice treatment centers / mental health challenges w/ youth & adolescents 7.) Care givers aging out what's next for kids remaining in the home: emergency respite care •NC Start as the emergency respite still for IDD community: Presentation kate. •Aimee provided resources regarding guardianship, barriers of sick care takers: living will, life plannings, -combining county meetings some how to share same information across the board -All meeting simultaneously to start, break into separate meeting to hear same message and info from the beginning. -Alicia: look into recording meeting, place in a , COVID numbers going up, -Alicia -Wendell event: announced location start and stop time, Anna: Meeting location. Brooks church for now? moving to different community centers across county (needs to be voted on by group).		
5. Wake Charter	Will discuss update, charter, membership, agreement, bylaws, stipends during retreat, Training, strategy for different counties, looking over other CFAC teams across the state to see what they are doing and to bring forth topics Getting out in community doing more outreach, representation for the population we serve Meeting with other non profits and organizations to build trust in other communities		
6. LME/MCO updates:	Nancy resigned. Anna Cunningham voted as new CO-CHAIR		
7. Education	100,000 grants for tiny homes, ½ designated for alliance "aimee will get exact numbers, Housing resources shared, 360, wake network of catre, TCL, Targeted housing		
8. Statutory Requirement			
9. Public comments	Marie shared Alliance web site and resources for educational tools and housing information.		
10. Announcements			

11. **ADJOURNMENT:** the meeting adjourned at September 12, at 7:02; the next meeting will be October 10, 2023, from 5:30 p.m. to 7:00 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/10/2023.



Tuesday, September 19, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Johnston County
521 North Brightleaf Boulevard, Smithfield, NC 27577
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: Jerry Dodson (Chair), Bobby Dixon (Vice-Chair), Dana Stanley, Marie Dodson, Albert Dixon, Jason Phipps, Leanna George

GUEST(S): None

STAFF PRESENT: Ramona Branch, Member Inclusion and Outreach Manager; Aimee Izawa, Director of Community and Member Engagement; Warren Gibbs Member Inclusion and Outreach Specialist

Join Zoom Meeting

<https://zoom.us/j/96789588508>

Topic: Johnston County CFAC Meeting

Time: Sept. 19, 2023 05:30 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://zoom.us/meeting/tJlqf-CtpjMvGtyDPwXNIY5ONvXeGyHrdHW6/ics?icsToken=98tyKuCuqTMjH9ydtRmPRowAB4qgXe_xiFxYjbdEuC_yOw5fW1bZGPR6N5VmOMrU

Meeting ID: 967 8958 8508

Meeting ID: 967 8958 8508 Find your local number: <https://zoom.us/u/adSbStDPmb>

- 1. WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:30 pm
- 2. REVIEW OF THE MINUTES** – The minutes from the July 14, 2023, meeting were reviewed; a motion was made by Jason Phipps and seconded by Albert Dixon to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. CFAC Updates-15 mins	<ul style="list-style-type: none">CFAC Chair Jerry Dodson shared feedback from Opioid Overdose Awareness Day in BensonChair discussed the committee made great contact with different community agencies.	CFAC and MIOS will promote partnership through advocacy and using service as a community resource	Ongoing

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/17/2023.

Tuesday, September 19, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Johnston County
521 North Brightleaf Boulevard, Smithfield, NC 27577
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">Co-Chair Bobby Dixon provided feedback discussing he got to meet various members of the community who either suffered from substance abuse and were in rehab or lost a family member to overdoseChair and Co-Chair mentioned flyers were distributed to promote the committee and build relationships with other community organizationsMember Jason Phipps shared it was his first time attending the event and how emotional it was hearing some of the stories of victims lost to overdose and being present for the candlelight vigilMIOS shared feedback from CHART-Johnston meeting encouraging CFAC support in helping the agency that partners with Alliance and UNC Health on getting out into the community and gathering youth referralsMember Dana Stanley shared feedback from Johnston County Resource FairDana shared she gathered a lot of information in relation to populations we serve such as substance abuse and IDDDana learned about transportation services expanding in Johnston with a new hub opening in Clayton soon		
4. State Updates	<ul style="list-style-type: none">Aimee shared State Updates providing date for Ombudsman Call 9/20/2023Aimee also shared side by side discussion date 9/25/2023	N/A	N/A
5. Tailored Plan Updates	<ul style="list-style-type: none">Aimee discussed Alliance partnering with local Health Departments in catchment areas to promote Vaccination for StudentsAimee shared local farmers assist with creating 50 bags of fresh produce for distribution at eventsAimee mentioned next event would occur at Johnston County Health Department on 9/22 with Chik-Fil-A donating mealsStated deal has not been finalized and still has to be approved by Kodi KinsleyNo updates were mentioned regarding tailored plan but committee was advised to continue reading updates on WRAL and other local news sites regarding State Budget	CFAC Chair will delegate members by availability for different events such as the Consumer Webinar and State to Local Events	Update provided next meeting
6. Reports-Steering Committee, State to Local	<ul style="list-style-type: none">Ramona shared CFAC Retreat Agenda and Guest Speakers		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/17/2023.

Tuesday, September 19, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Johnston County
521 North Brightleaf Boulevard, Smithfield, NC 27577
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
Call, State CFAC, Events-15 mins	<ul style="list-style-type: none">Chair and Co-Chair were advised to wear Alliance shirts for headshots that will be taken morning of the eventGuest speakers featured include Sarah Wilson, Sandyha Gopal, as well as New State CFAC Chair Brandon Wilson		
7. Announcements-10 mins	<ul style="list-style-type: none">MIOS and Committee upcoming events for CFAC participation including Mule Days and the Veterans Day Celebration on 11/11/23MIOS shared that a partnership was made with Freedom Biker Church to participate at future events with no vendor feeMIOS announced departure in the next few months to take on role as Community Inclusion Plan Coordinator	Current MIOS will maintain role as CFAC liaison until new employee is hired	N/A

ADJOURNMENT: the meeting adjourned at 7:00pm; the next meeting will be October 17, 2023, from 5:30 p.m. to 7:00 p.m.



Monday, September 25, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Mecklenburg County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: ☒ Ron Clark-in-person ☒ Linda Campbell-in-person ☒ Ruth Reynolds-in-person ☐ Randy Sperling, ☒ Beverly Corpening-virtual ☒ Shagun Gaur-virtual ☐ Melida Baldera ☒ Alan McDonald in-person ☒ Michael Flood-in-person ☒ Lois Stickell-virtual ☒ Shari Phillips-Stratton-virtual ☐ Jim Sonda-

GUEST(S): ☒ Suzanne Thompson, NCDHHS, ☒ Kathy Dozier-virtual

STAFF PRESENT: ☒ Aimee Izawa, Director Community & Member Engagement ☒ Lakeisha McCormick, Manager, Member Inclusion ☒ Eileen Bennett Member Inclusion and Outreach Specialist

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:04 pm
2. **REVIEW OF THE MINUTES** – The minutes from the August 28, 2023, meeting were reviewed; a motion was made by Michael Flood and seconded by Ruth Reynolds to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Welcome	Linda Campbell		
4. Review of the Minutes	Linda Campbell		
5. Public Comment	<p>Alan McDonald asked about events that were happening soon. Eileen noted that we are participating in walk for the Down Syndrome Association in Kannapolis. Eileen noted that she would resend out the information to everyone and that the CFAC committee was welcome to come and be at our booth. Linda noted it was not a 5k but rather just a walk around the ball field.</p> <p>Linda asked if we had any visitors tonight. Kathy Dozier introduced herself. She noted she has a son with Autism and Down Syndrome.</p>	Eileen to send email with information about Down Syndrome Association.	
6. State Updates	<p>Suzanne Thompson noted that the budget was approved, and Gov. Cooper made the decision to have it go into law without his signature which will take 10 days. Medicaid expansion will go live on December 1, 2023. About 300k will get Medicaid immediately because they are already in a limited Medicaid already. The other 300k will have to fill out an application.</p> <p>The State to Local CFAC meeting is Weds night and Suzanne will be doing provide the CFAC Roles and Responsibilities presentation during the meeting. Presentation is to explain what CFACs should statutorily be doing.</p> <p>Suzanne noted that she is working on the RUN flyer and has not forgotten. She hopes to have it finished in the week but will keep us updated.</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/23/2023.

Monday, September 25, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Mecklenburg County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Linda noted that at the CFAC Retreat the budget page 220-230 dealt with the IDD/Behavior Health population and wanted to note that for the group.</p> <p>Suzanne noted there would be more coming out in the budget about healthcare and behavior health.</p>		
7. Reports	<p>Linda Campbell/Shagun Gaur-CFAC Retreat-Shagun and Linda went in person to the CFAC retreat. Beverly and Jim were online. Shagun noted that the meeting began at 10:30 with Sara Wilson. She spoke about stakeholder meetings, and they collected ideas and concerns, and Alliance compiled the concerns under 5-9 areas. The Gov't Relations Alliance rep gave us an update on the State Budget. Shagun noted that 85% of providers are on the TP, and the budget is going through, and that there was a discussion on MCO's being merged. The other discussion about the pay for care workers being increased to 18 an hour. After lunch we had a discussion with Nicolette Adams as well as a brainstorming activity that we participated in with topics that the CFAC felt were the most pressing for NC. Shagun noted that each County CFAC voted on the areas that they felt were the most concerning. The top two were Crisis Intervention and Housing for Mecklenburg County. Finally, Brandon Wilson the Chair from State CFAC came to speak. Beverly noted that she was very impressed with Brandon and noted that he was very knowledgeable. Linda asked some questions regarding opening on State CFAC. Suzanne noted that there are no openings on State CFAC. However, Annette Smith from Alliance CFAC is on the State CFAC board, and can provide updates on the State Level. Suzanne noted that anyone can attend the State CFAC anytime as it is a public meeting. Suzanne noted that they are trying to find a way to open the Subcommittees to the local CFAC Committees. Suzanne noted that the information in the Subcommittee meetings are private and cannot be shared until the State CFAC approves. The Subcommittees provide an update each month at the State CFAC. Suzanne noted that there are recordings that are posted and can listen to the State CFAC meeting reports. Suzanne noted that many of the State CFAC members are on multiple CFAC subcommittees. Lois asked when Meck County joined did they make a space for us. Suzanne noted that the appointments are made by the state and that the people must represent for each disability. Alan asked about who provides how updates from Mecklenburg County make it to the State CFAC? Suzanne noted that the State CFAC allow time for local CFAC updates but the State to Local call does. Suzanne noted that whoever is the representative for Alliance should be giving an update for all of Alliance. Suzanne noted that the State to Local CFAC is every 4th Weds and anyone can attend those</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/23/2023.

Monday, September 25, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Mecklenburg County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>meetings as well. Lakeisha noted that Marie Dodson represents Alliance and gives the report. Lakeisha noted that Ramona and herself create a report for Marie so that she has something to report out on. Ron asked a question regarding the State CFAC Board Makeup. Suzanne noted that at the State Level, the applications go directly to the people responsible for the appointments. It is not something Suzanne's department has control over who is appointed. There are only minimal requirements that are screened before they are submitted to State CFAC where the applications are ranked and then sent to the Secretary of State Office for approval. The Secretary of State office makes their own decisions and may take the State CFAC's ranking into consideration but can make their own decisions. Aimee noted that there are State CFAC members who are part of our Mecklenburg County catchment but not necessarily an Alliance CFAC member. Suzanne noted that currently there is a person from Mecklenburg County and their information is located on the State CFAC page. Suzanne noted that she would provide the State CFAC Board Information to us. Linda asked how we can follow up on the priorities from the Brainstorming situation during the retreat? Lakeisha noted that she and Ramona were going to compile each of the concerns and topics and provide goals for each County to focus on. Lakeisha noted that they hope to have the results ready by the October steering committee meeting. Linda noted that since it is an election year another issue mentioned at the Retreat is to reach out to your county commissioners and let them know your concerns for the County as a whole. Ron said that he felt like there was a lot of discussion and fact finding about what the concerns and needs were. Alan asked how we know what each county's concerns were and how we narrowed it down to the 4 top areas to focus on. Lakeisha noted we had the colored dots for each county and that Mecklenburg had chosen Crisis and Supports and Housing for their top two concerns. Michael noted that he would be interested in understanding what the other counties had chosen. There was some brief discussion on the difficulty of transportation within Alliance's rural counties as well as practitioners within that area.</p>		
8. Statutory Requirements and Recommendations:	<p>Linda noted that there is an upcoming webinar on 1915i and Appendix K. Shagun noted that Autism Society is not doing any 1915i waiver trainings, but she believes it is going to be better services than the B3 services. Linda asked when 1915i waiver services began. Eileen noted it began July 1. Linda noted that Schedule K is ending. Kathy noted that parents can have 56 hours per week in approved care. Kathy noted that she doesn't have any care help. She noted that Schedule K has been a big discussion with parents because the hours that their children have cannot be provided by outside people. Kathy wanted to know when Schedule K ends, will they continue to pay parents to offer that care since there are no care</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/23/2023.

Monday, September 25, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Mecklenburg County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	professionals to give the care. Aimee noted that relatives as provider will need to fill out an application for approval once Schedule K provided and that those hours are not set by the MCO but rather the state. Alan noted that the Innovations Waiver Schedule K will end November 11. Alan noted that there is more discussion at the state level going around about the Schedule K and what will happen going forward. Kathy noted that they need to supply assistance or pay the parents to offer the care. Kathy noted we need to help our legislators understand that parents need financial support. Kathy noted that many people are not getting paid a fair pay and that the pay is not equal across the providers and that this it-effects supports. Linda noted Abound is doing a town hall on Appendix K and that she will send to the CFAC Board Members. Michael wanted to know where the application for the parents to apply for the hours is located? Aimee noted the care manager is usually the person who completes the application for that member. The providers should have it and if someone needs it Aimee noted she could send it to them. Aimee noted that it would be great if the families have more input on what is being put on the application because the justifications that the care managers put down can be vague and more detail would be beneficial. Shagun noted that some of the care managers are not educated or trained enough to help families who need Appendix K clarity or resources. Aimee noted that it is not always the care manager writing it but rather your provider that may be filling out the forms and ultimately submits the request. Aimee also noted that the provider must identify a back up staffing. Kathy noted she hasn't had back up staff in years. Aimee noted that her provider should be giving her back up. Aimee noted that you can reach out to provider's Supervisors or a Member Inclusion Outreach Specialist to help. Alan asked if a provider spells out a recommendation for services will the family have a chance to look at the document? Aimee noted the document does not require the family signature, but she did share that the Provider would probably like for a family member to help fill that out. Linda asked some questions about Peer Support. Ron gave some information about his 40-hour peer support training, and how the classes are offered, and where to find info about them.		
9. Announcements			
10. Adjournment	Linda asked for an adjournment with Michael Flood making the motion and Ron Clark seconding. Motion carried unanimously.		

11. **ADJOURNMENT:** the meeting adjourned at 6:45 pm; the next meeting will be October 23, 2023, from 5:30 p.m. to 7:00 p.m.



Tuesday, September 26, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Orange County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: X Steve Furman X Allen Dittmer X Carol Conway-Chair ☐ Candace Alley X Kent Earnhardt
X Linda Shipman X Kate Shipman X Krista Zelt-Caraway X Stanly Cotton

GUEST(S): Marie Dodson, Margaret Champion, Lisa Sullivan

STAFF PRESENT: X Douglas McDowell, Member Inclusion and Outreach Specialist, Ramona Branch, Member Inclusion and Outreach Manager; X Aimee Izawa, Director of Community and Member Engagement; LaKeisha McCormick, Member Inclusion and Outreach Manager; Mecklenburg County

Join Zoom Meeting

<https://zoom.us/j/96025778547>

Topic: Orange County CFAC Meeting

Time: Sept 26, 2023 05:30 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://zoom.us/meeting/tJltdeyvqTMvHtM5v3r5qL-83o1XiG0a5Y2e/ics?icsToken=98tyKuCurjkvHdOdtR2ARowAAojoZ-3wtlxYgrdwyQm2EXVCTk6uZe0TCrtYQNmF>

Meeting ID: 960 2577 8547---

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Dial by your location

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• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 507 473 4847 US

1. WELCOME AND INTRODUCTIONS – the meeting was called to order at [Click or tap here to enter text.](#)

2. REVIEW OF THE MINUTES – The minutes from the August 22, 2023, meeting were reviewed; a motion was made by Carol Conway and seconded by Kent Earnhardt to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comments-10-15 minutes	Carol led the meeting off with introductions, with everyone present at the meeting, going around the room, sharing a bit about themselves. It's noted that Marie Dodson, CFAC Steering committee chair was present and said she was visiting all CFAC's to get a better idea of what each county is doing in their meetings. Lisa Sullivan from First in Families was also present for a presentation on what First in	Continued Preparations	


Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/24/2023.

Tuesday, September 26, 2023

**CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Orange County**

5200 W. Paramount Parkway, Morrisville, NC 27560

5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Families does in the way of advocacy work. Carol commented on the lack of information and a lack of focus on the I/DD population anytime the state communicates about what they're doing to assist and support minority groups in our state, that I/dd is often left completely out and not mentioned. Carol spoke about the upcoming I/DD Summit Event-OC CFAC- I/DD Summit for Families sponsored by PACID, CIDD, UNC School of Social Work, Alliance Health (hybrid event) *See attached flyer</p>  <p>The flyer for the I/DD Summit for Families is a blue and white graphic. It features the title 'I/DD SUMMIT FOR FAMILIES' at the top. Below the title are three circular images showing people. The text on the flyer includes: 'LEARN ABOUT CHANGES IN MEDICAID, THE DSP STAFF SHORTAGE, THE TOO FEW INNOVATION WAIVERS PROBLEM, AND LACK OF HOUSING FOR ADULTS WITH I/DD.' It also mentions 'Virtual via Zoom' and 'SATURDAY 10/14 9:00AM - 12PM'. At the bottom, it lists sponsors: 'Work Trainer NC, Alliance Health, UNC, and UNC School of Social Work'. Contact information for Carol Conway is also provided.</p> <p>Carol Conway updated members and guests about logistics as it related to coordination of the event, i.e., reiteration of speakers and topic points, agenda items, etc. Carol encouraged participation from the other members, explaining the importance of support and representation for the I/DD population. Carol recounted the positive impact and success of the 2023 retreat, reiterating topics discussed and goal points to consider for the coming fiscal year. The goal topic must be considered and agreed upon by all members before a final decision on goal topics is made. Douglas McDowell applauded the effort of OC-CFAC members attending the retreat in person, and for taking their time to commit to CFAC business on a weekend. *OC-CFAC notably had the greatest number of subcommittee members in attendance for the 2023 retreat.</p>		
<p>4. State Updates -10 minutes</p>	<p>State representative-No state representative present Aimee Izawa reminded everyone of the NC`CEE updates sent via email every month for state updates. Per Douglas McDowell-Community health workers have returned to providing a wider range of services, often focusing on chronic illness and helping community members address the non-medical drivers of health, such as food, transportation, housing and personal safety.</p>	<p>Ongoing</p>	

Tuesday, September 26, 2023

**CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Orange County**

5200 W. Paramount Parkway, Morrisville, NC 27560

5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	Through the NC CHW Initiative, funded through a grant by the Centers for Disease Control (CDC), ORH has supported the establishment of the NC Community Health Worker Association (NCCHWA), including CHW certification. The Initiative has supported further development of CHW training, including the development of health coaching and supervisor training.		
5. Speaker 15-30 minutes	First in Families- A grassroots family support initiative founded by families looking for new ways to provide and receive support. Q&A Representative-Lisa Sullivan shared about the organization's mission, meeting needs for families often in some sort of crisis with funds procured through grants and lots of fundraising. Lisa made a point to share about those families who end up giving back to the organization once they have gotten to more stable places in their own lives. Lisa shared statistical information about the numbers of families helped and plans to add other services moving forward. Carol inquired about the various types of funding used to operate- procured grants and fundraising. Website- https://fifnc.org/-Lisa Sullivan	Ongoing	
6. Reports-15 Minutes- BOD, Steering Committee, State to Local, State CFAC Conferences, Trainings, etc	Aimee made the point that more conferences are coming up, including the i2i conference, and that there is a new selection method with choosing which individuals and conferences will be approved to attend with CFAC funding. Carol Conway was able to share a couple of updates as it relates to the August Steering committee meeting.	Ongoing	
7. LME/MCO Updates-10 minutes	Ramona-Aimee-Aimee had no new LME/MCO updates. It was noted that since budget had been passed, Medicaid expansion will now start on December 1 st . Stanley Cotton asked about reasons for the expansion waiting till Dec. 1 st . Noted that the budget passage was where the delays originate.	Ongoing	
8. Statutory Requirements- 15 minutes	Reviewing from last meeting- Relational Agreement, By-laws, Orange County CFAC charter. Carol brought up the charter that was worked on in the August meeting, making mention it was yet to be approved by the committee. *The topic was tabled till next CFAC meeting. Douglas brought up the need for remaining members to get required CFAC documents completed and signed. It was noted that signed CFAC documents submitted no later than September 30 th , which includes Stipend Attestations, code of conduct, and the updated applications completed at the retreat left Kent Earnhardt, Candace Alley, and Allen Dittmer as the only members left needing completion.	Ongoing	
9. Announcements	Committee recruiting needs-Lacking representation from those diagnosed with TBI/TBI Waiver population-continued. I/DD Summit October 14 th -Carol says there is	Ongoing	

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/24/2023.

Tuesday, September 26, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Orange County
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	a waitlist for the event but told guests in attendance to come on out to the event anyway and room would be made, or the virtual option is available to anyone wanting to attend.		

10. **ADJOURNMENT:** the meeting adjourned at [Click or tap here to enter text.](#); the next meeting will be October 24, 2023, from 5:30 p.m. to 7:00 p.m.

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Thursday, September 28, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
711 Executive Place, Fayetteville, NC 28305
5:30-7:00 p.m.

APPOINTED MEMBERS PRESENT: Felishia McPherson, Ellen Gibson, Carson Lloyd Jr., Sharon Harris, Briana Harris,
GUEST(S): Tierra Beale, AMerihealth Caritas, Dorothy Johnston, Community Rep, Michael McGuire, Community Rep

STAFF PRESENT: Ramona Branch, Member Inclusion and Outreach Manager; Aimee Izawa, Director of Community and Member Engagement; Starlett Davis, Member Inclusion Outreach Specialist

Join Zoom Meeting

<https://zoom.us/j/97470177831>

Topic: Cumberland County CFAC Meeting

Time: September 28, 2023 05:30 PM Eastern Time (US and Canada) Virtual

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://zoom.us/meeting/tJMpcOmpqTwIGdUpVp1ftHEggQBqsqKORrYh/ics?icsToken=98tyKuCvqjwqG9OSuBqGRowEBo_Cc-vwtmZHjadojCn1UiZHSibxMdNgI6FuO4ji

Meeting ID: 974 7017 7831

One tap mobile

+13126266799,,97470177831# US (Chicago)

+16465588656,,97470177831# US (New York)

Meeting ID: 974 7017 7831

- 1. WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:37pm
- 2. REVIEW OF THE MINUTES** – The minutes from the August 24, 2023, meeting were reviewed; a motion was made by Carson Lloyd Jr. and seconded by Sharon Harris to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Welcome and Introductions- 10 min	The meeting was called to order by Felishia McPherson at 5:37 pm.	N/A	N/A

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/26/2023.

Thursday, September 28, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
 711 Executive Place, Fayetteville, NC 28305
 5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
4. Review of the Minutes – 5 min	The minutes from the August 24, 2023 meeting were reviewed; a motion was made by Carson Lloyd Jr. and seconded by Sharon Harris to approve the minutes.	N/A	N/A
5. PUBLIC COMMENT- 10 min	<p>Felishia and Ellen</p> <p>NAMI NC State Conference is October 6, 2023. It is an all-day conference. Felisha has 5 Peer Scholarships available. All you have to do register and they are free. There will be a keynote speaker from Me Too Orchestra and the theme is Unified and Unbroken.</p> <p>NAMI will have a educational meeting on Tuesday at 6pm on Bradford Ave.</p> <p>Please pay attention to your emails. You will get emails from me and the System of Care Coordinator with updates and emails as well.</p> <p>Please pay close attention to Alliance Website for free trainings. Ramona shared her screen and showed the calendar for events.</p> <p>Aimee shared that we have a community events calendar for all of our areas so everyone knows what is going on in all of our catchment areas.</p> <p>Ellen requested an updated on Covid from our medical staff. We also have a foster care event coming up soon. Starlett will get that information out.</p> <p>Aimee updated us on the vaccination events with Cumberland County Schools. She also updated us on the Med Assist event coming up in Cumberland. It will be on March 22nd. Please be thinking of a possible location inside.</p>	Please see Aimee, Ramona, or Star for any questions.	Ongoing
6. CFAC Retreat Update	<p>Felishia and Shirley- will you share your thoughts.</p> <p>Shirley was not present. Felishia explained that the retreat went well and she enjoyed how everyone came together for the strategic planning. She thanked Alliance Staff as well.</p>	Please see Aimee, Ramona, or Star for any questions.	Ongoing
7. STATE UPDATES- 10 MINS	<p>Suzanne Thompson</p> <p>State rep was not present. Please continue to look at your CE&E updates sent to you by the state. If you are not receiving them and would like to, please let us know so we can assist you with getting on their email list.</p>	Please see Aimee, Ramona, Suzanne or Star for any questions.	Ongoing
8. MCO Updates- 10 min	<p>Aimee Izawa and Ramona Branch</p> <p>We do have a budget finally. Which is good news. We did have our annual retreat. It was a good turn out and good shared information. We did strategic planning that will be discussed on Monday at the Steering Committee. If you did not attend, you do have a deadline. You should have received the Stipend Request Attestation Form and Code of Conduct via Docusign. They need to be</p>	Please see Aimee, Ramona, or Star for any questions. Please let us know if you are having troubles with	10/31/2023

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on 10/26/2023.

Thursday, September 28, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Cumberland County
711 Executive Place, Fayetteville, NC 28305
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	completed by October 31 st . We are waiting on communication to get back the pdf fillable CFAC application. That should be in by the end of next week. If you did not receive these, please let me know.	the forms. Please have forms in by 10/31/2023	
9. Speaker: 15-30 min	TBD No speaker at this time. Starlett reminded the committee that they are responsible for getting someone in for a speaker/training. The MIOS will assist as needed. Please send your speaker information to Starlett to put on the agenda at least a week in advance. The agenda goes out on the Monday before the local meetings monthly.	Please see Aimee, Ramona, or Star for any questions.	Ongoing
10. Statutory Requirements and Recommendations: 15-30 min	Charter Review/ Stipend Document Review (1) Review, comment on, and monitor the implementation of the contract deliverables between area authorities and the Department of Health and Human Services. (2) Identify service gaps and underserved populations. (3) Make recommendations regarding the service array and monitor the development of additional services. (4) Review and comment on the area authority budget. (5) Develop a collaborative and working relationship with the area authority's member advisory committees to obtain input related to service delivery and system change issues. (6) Submit to the State Consumer and Family Advisory Committee findings and recommendations regarding ways to improve the delivery of mental health, intellectual and developmental disabilities, substance use disorder, and traumatic brain injury services, including Statewide issues. No questions on Statutory Requirements, Charter or policies. Starlett discussed the importance of the members coming out to events to recruit.	Please see Aimee, Ramona, or Star for any questions.	Ongoing

11. **ADJOURNMENT: Motion was made by Sharon Harris and it was 2nd by Briana Harris.** The meeting adjourned at 6:26pm ; the next meeting will be October 26, 2023, from 5:30 p.m. to 7:00 p.m.



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Finance Committee Report

DATE OF BOARD MEETING: December 7, 2023

BACKGROUND: The Finance Committee's function is to review financial statements and recommend policies/practices on fiscal matters to the Board, including reviewing/recommending budgets, audit reports, and financial statements. This Committee also reviews and recommends policies and procedures for managing contracts and other purchase of service arrangements.

This month's report includes documents and draft minutes from the previous meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): David Hancock, Committee Chair; Kelly Goodfellow, Executive Vice-President/Chief Finance Officer

[\(Back to agenda\)](#)



Thursday, November 02, 2023

BOARD FINANCE COMMITTEE - REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
3:00-4:00 p.m.

APPOINTED MEMBERS PRESENT: ☐Dena Diorio, MPA; ☒Vicki Evans (virtual); ☒David Hancock, Committee Chair, MBA, MPAff; and ☒D. Lee Jackson, BA (joined virtually, 3:12p)

BOARD MEMBERS PRESENT: None

GUEST(S) PRESENT: None

STAFF PRESENT: Kelly Goodfellow, Executive Vice President/Chief Financial Officer; Rob Robinson, Chief Executive Officer; Ashley Snyder, Senior Director of Accounting and Finance; Dianna White, Senior Vice President-Financial Operations; Mary Dahlsten, Grants Manager

1. WELCOME AND INTRODUCTIONS – the meeting was called to order at 3:06PM

2. REVIEW OF THE MINUTES -The minutes from the October 5, 2023 meeting were reviewed; a motion was made by Ms. Evans and seconded by Mr. Hancock to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Monthly Financial Reports as of September 30, 2023	<p>The monthly financial reports were discussed which includes Summary of Net Position, Summary of Savings (Loss) by Funding Source, the Statement of Revenue and Expenses (Budget & Actual), Senate Bill 208 Required Ratios, and DHB Contract Ratios as of September 30, 2023.</p> <p>Ms. White discussed the following topics:</p> <ul style="list-style-type: none">• Cash decreased and investments increased due to the transfer of \$50M of operating cash to the investment account.• Due to other entities increased as a result of the accrual of the net expected retro rate adjustment take back of \$6M as of 7/1/23.• Through 9/30/23, we have savings of \$15.9M, primarily from Medicaid and Risk Reserve.• Service revenue figures were up from last month due to the accrual of expected retro service rate adjustments for program changes as of 7/1/23.• Administrative revenues were down from last month due to the accrual of expected TCM revenue takebacks as TCM is being paid on a claims basis as of 7/1 but is still being included in our monthly PMPM.• Service expense went up due to IBNR• Ms. White discussed collapsing columns on Statement of Revenue and Expenses report to show figures by quarters (instead of month) after this month, so the report is easier to visualize, there were no objections.	No next steps	

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Thursday, November 02, 2023

BOARD FINANCE COMMITTEE - REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560

3:00-4:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">We are meeting all SB208 ratios. We are meeting the defensive interval required in the DHB contract and the MLR is currently above the 85% threshold at 89.22%-this metric would also meet Tailored Plan ratio requirements.		
4. Contracts	No contracts up for discussion	No next steps	
5. Top Ten Vendors Paid in FY23 vs FY22	Ms. White presented the top ten vendors paid by Alliance for FY22 vs. FY23. This was a request in last year's meeting. Per Kelly Goodfellow, the majority of the vendors listed are ICF, ABA, and Innovations providers.	No next steps	
6. FY23 Audit	Ms. White gave an update on the Audit. She confirmed that the audit is complete, and documents were filed on 10/31/23. A full review of the audit will be presented by the Auditors at December's virtual meeting.	No next steps	

- ADJOURNMENT:** the meeting adjourned at 03:21PM; the next meeting will be December 7, 2023, from 2:30 p.m. to 4:00 p.m.

Finance Committee Meeting

Thursday, November 2, 2023
3:00-4:00 pm

AGENDA

- 1. Review of the Minutes – October 5, 2023**
- 2. Monthly Financial Reports as of September 30, 2023**
 - a. Summary of Net Position
 - b. Summary of Savings (Loss) by Funding Source
 - c. Statement of Revenue and Expenses (Budget & Actual)
 - d. Senate Bill 208 Ratios
 - e. DHB Contractual Ratios
- 3. Contract(s)**
- 4. FY 23 Audit**
 - a. Update
 - b. Auditor Presentation
- 5. Top Ten Vendors Paid in FY23 vs FY22**
- 6. Adjournment**

Next Meeting: Thursday, December 7, 2023 from 2:30 - 4:00
Alliance Health
Hybrid meeting available in person and via Teams



Alliance Health Statement of Net Position As of September 30, 2023

	Prior Year 06/30/2023 Actual	Current Year 09/30/2023 Actual	YTD Change 09/30/2023 Summary	YTD % Change 09/30/2023 % Change
Assets				
Current Assets				
Cash and cash equivalents	213,371,057	172,969,369	(40,401,688)	(18.9) %
Restricted cash	4,847,828	4,847,828	-	0.0 %
Short term investments	99,066,755	150,930,173	51,863,418	52.4 %
Due from other governments	13,791,847	23,154,836	9,362,990	67.9 %
Accounts receivable, net of allowance	1,164,018	1,335,845	171,826	14.8 %
Sales tax refund receivable	299,339	365,949	66,610	22.3 %
Prepaid expenses	2,097,231	1,871,105	(226,126)	(10.8) %
Total Current Assets	334,638,075	355,475,105	20,837,030	6.2 %
Noncurrent Assets				
Noncurrent Restricted cash	155,331,704	161,461,530	6,129,827	3.9 %
Other Assets	321,460	321,461	-	0.0 %
Capital Assets, Net of AD	30,526,980	29,564,660	(962,320)	(3.2) %
Deferred Outflows of Resources	30,203,730	30,203,730	-	0.0 %
Total Noncurrent Assets	216,383,874	221,551,381	5,167,507	2.4 %
Total Assets	551,021,949	577,026,486	26,004,537	4.7 %
Liabilities and Net Position				
Liabilities				
Current Liabilities				
AP and Other Current Liabilities	29,985,385	36,690,477	6,705,092	22.4 %
Claims and Other Service Liabilities	62,722,113	61,896,193	(825,920)	(1.3) %
Unearned Revenue	40,913,599	37,784,182	(3,129,417)	(7.6) %
Current Portion of Accrued Vacation	3,834,386	3,834,386	0	(0.0) %
Due to Other Entities	34,820,947	42,336,459	7,515,512	21.6 %
Total Current Liabilities	172,276,430	182,541,697	10,265,267	6.0 %
Noncurrent Liabilities				
Net Pension Liability	39,551,020	40,551,020	1,000,000	2.5 %
Accrued Vacation	815,070	815,070	0	0.0 %
Other Noncurrent Liabilities	17,409,604	16,193,441	(1,216,163)	(7.0) %
Total Noncurrent Liabilities	57,775,694	57,559,531	(216,163)	(0.4) %
Total Liabilities	230,052,124	240,101,228	10,049,104	4.4 %
Net Position				
Capital Assets at Beginning of Year	9,613,885	9,613,885	-	0.0 %
Restricted	160,065,761	160,065,761	-	0.0 %
Unrestricted	151,290,178	151,290,178	-	0.0 %
Current Year Change in Net Position	-	15,955,433	15,955,433	0.0 %
Total Net Position	320,969,824	336,925,257	15,955,433	5.0 %
Total Liabilities and Net Position	551,021,948	577,026,485	26,004,537	4.7 %



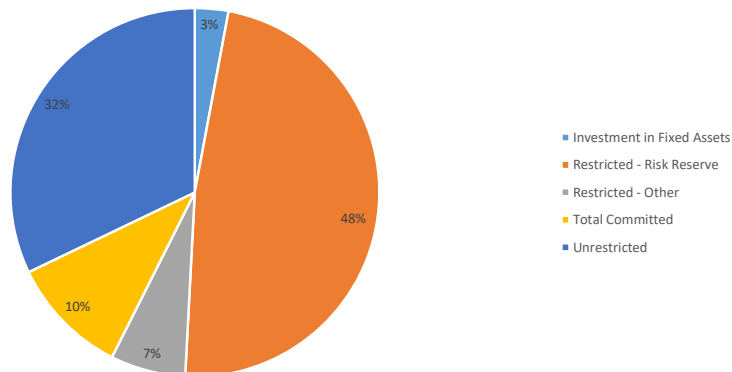
Summary of Savings/(Loss) by Funding Source as of September 30, 2023

	Revenue	Expense	Savings/(Loss)
Medicaid Waiver Services	\$ 220,457,872	\$ 206,189,433	\$ 14,268,439
Medicaid Waiver Risk Reserve	6,129,827	-	6,129,827
Federal Grants & State Funds	25,264,773	25,438,329	(173,556)
Local Funds	8,419,821	8,473,214	(53,393)
Administrative	28,573,105	34,896,306	(6,323,201)
Non operating	2,107,317	-	2,107,317
Total	\$ 290,952,715	\$ 274,997,282	\$ 15,955,433

Fund Balance Detail

	June 30, 2023	Change	September 30, 2023
Investment in Fixed Assets	9,613,885	253,843	9,867,729
Restricted - Risk Reserve	155,331,704	6,129,826	161,461,530
Restricted - Other			
State Statutes	15,576,663	-	15,576,663
Prepays	2,097,230	(226,125)	1,871,105
Mecklenburg	30,938	-	30,938
Cumberland	4,593,636	-	4,593,636
Durham	109,482	(53,393)	56,089
Restricted - Other	22,407,950	(279,518)	22,128,432
Committed			
Intergovernmental Transfer	4,907,800	(1,226,950)	3,680,850
Reinvestments - Administrative - TP Implementation	20,700,000	(5,183,030)	15,516,970
Mecklenburg Realignment Funds	14,361,641	(128,376)	14,233,265
Orange Realignment Funds	1,823,121	-	1,823,121
Total Committed	41,792,562	(6,538,356)	35,254,206
Unrestricted	91,823,723	16,389,637	108,213,360
Total Fund Balance	\$ 320,969,824	\$ 15,955,433	\$ 336,925,257

Restricted	6,104,151
Unrestricted	9,851,282
Total Fund Balance Change	\$ 15,955,433



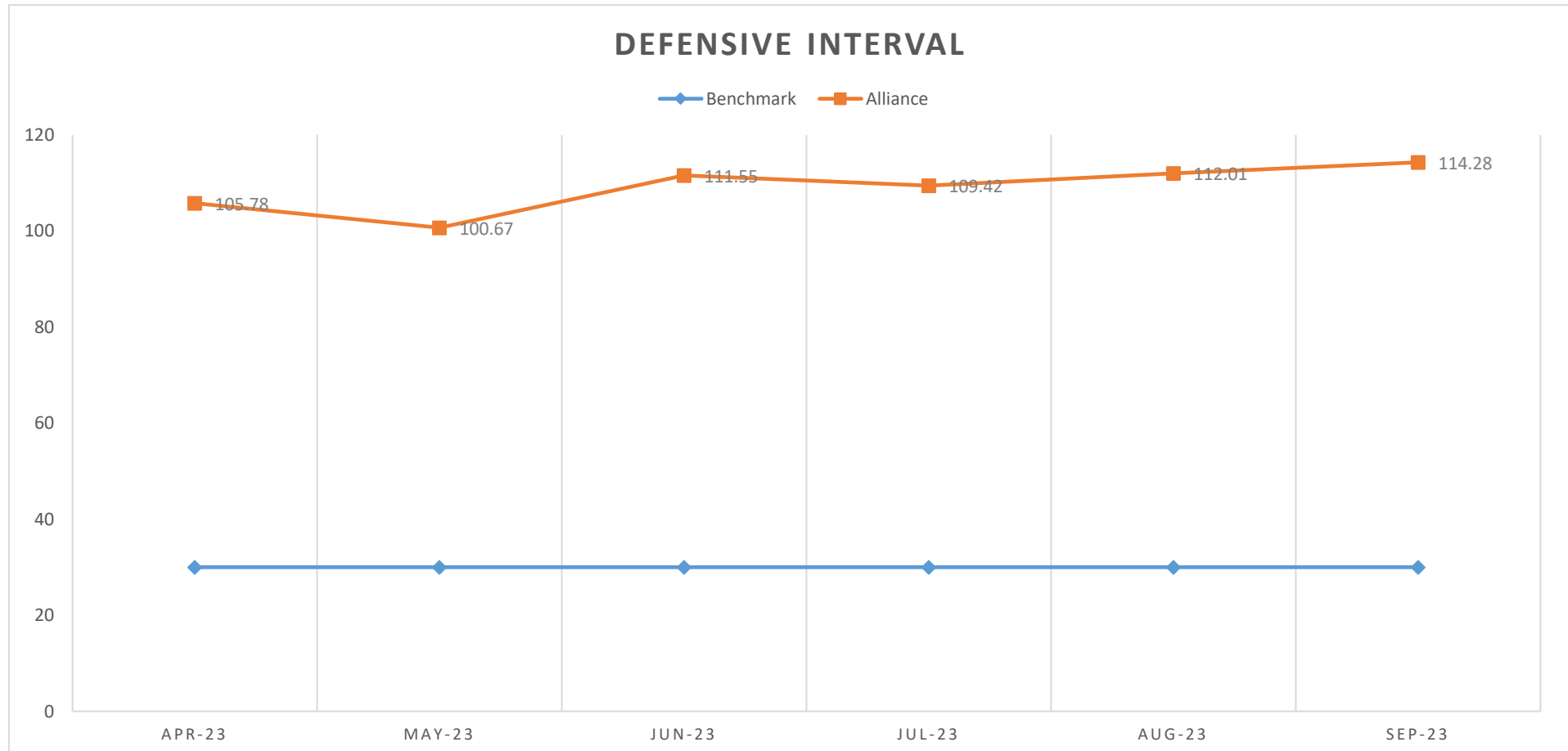


Alliance Health Statement of Revenue and Expenses As of September 30, 2023

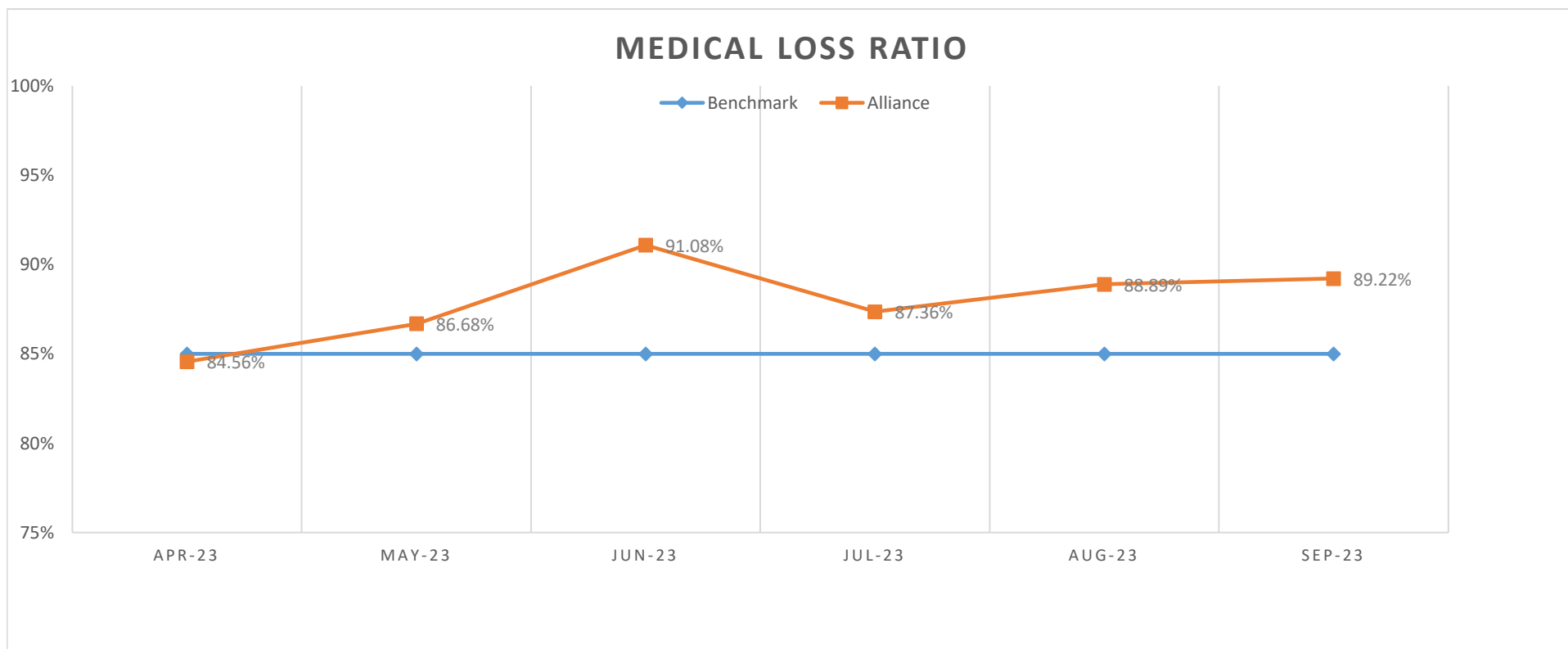
	For the Month of 07/31/2023	For the Month of 08/31/2023	For the Month of 09/30/2023	Year to Date Actual 09/30/2023	Current Year Budget 06/30/2024	Budget Remaining 06/30/2024 Remaining Budget
Revenue						
Service Revenue						
Medicaid Waiver Service	73,531,501	70,367,051	82,689,147	226,587,699	1,264,983,710	1,038,396,011
State and Federal Grants	7,626,373	8,135,015	9,503,386	25,264,773	121,376,073	96,111,300
Local Grants	2,483,814	2,722,999	3,213,006	8,419,821	53,632,970	45,213,149
Total Service Revenue	83,641,688	81,225,065	95,405,539	260,272,293	1,439,992,753	1,179,720,460
Administrative Revenue						
Medicaid Waiver	10,380,402	11,789,785	4,016,214	26,186,401	169,385,832	143,199,431
State and Federal	577,637	602,301	589,968	1,769,905	6,931,637	5,161,732
Local	76,813	16,552	159,576	252,941	922,029	669,088
Other Lines of Business	121,286	121,286	121,286	363,858	1,455,432	1,091,574
Total Administrative Revenue	11,156,138	12,529,924	4,887,044	28,573,105	178,694,930	150,121,825
Total Revenue	94,797,826	93,754,989	100,292,583	288,845,398	1,618,687,683	1,329,842,285
Expenses						
Service Expense						
Medicaid Waiver Service	68,455,027	64,419,449	73,314,957	206,189,433	1,264,983,710	1,058,794,277
State and Federal Service	7,840,204	8,017,327	9,580,798	25,438,329	121,376,073	95,937,744
Local Service	2,484,512	2,724,916	3,263,786	8,473,214	53,632,970	45,159,756
Total Service Expense	78,779,743	75,161,692	86,159,541	240,100,976	1,439,992,753	1,199,891,777
Administrative Expense						
Salaries and Benefits	9,657,586	9,840,009	9,096,026	28,593,621	125,412,782	96,819,161
Professional Services	876,727	853,415	938,794	2,668,935	23,423,549	20,754,613
Operational Expenses	1,118,675	1,217,168	1,297,905	3,633,750	29,858,599	26,224,850
Total Administrative Expense	11,652,988	11,910,592	11,332,725	34,896,306	178,694,930	143,798,624
Total Expenses	90,432,731	87,072,284	97,492,266	274,997,282	1,618,687,683	1,343,690,401
Non Operating						
Non Operating Revenue	643,380	748,269	715,667	2,107,317	1,000,000	(1,107,317)
Non Operating Expense	-	-	-	-	1,000,000	1,000,000
Total Non Operating	643,380	748,269	715,667	2,107,317	-	(2,107,317)
Current Year Change in Net Position	5,008,475	7,430,974	3,515,985	15,955,433	-	(15,955,433)



Division of Health Benefits Ratios - As of September 30, 2023



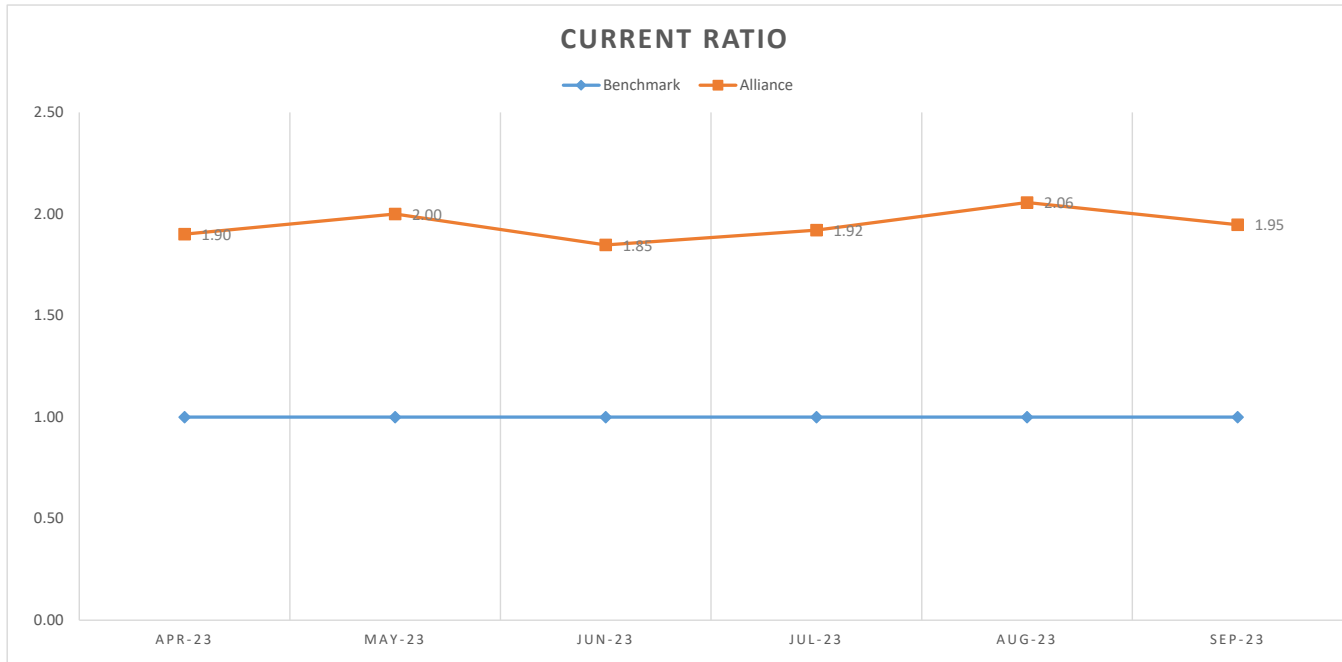
Defensive Interval = Cash + Current Investments divided by average daily operating expenses. This ratio shows how many days the organization can continue to pay expenses if no additional cash comes in. The requirement is 30 days or greater.



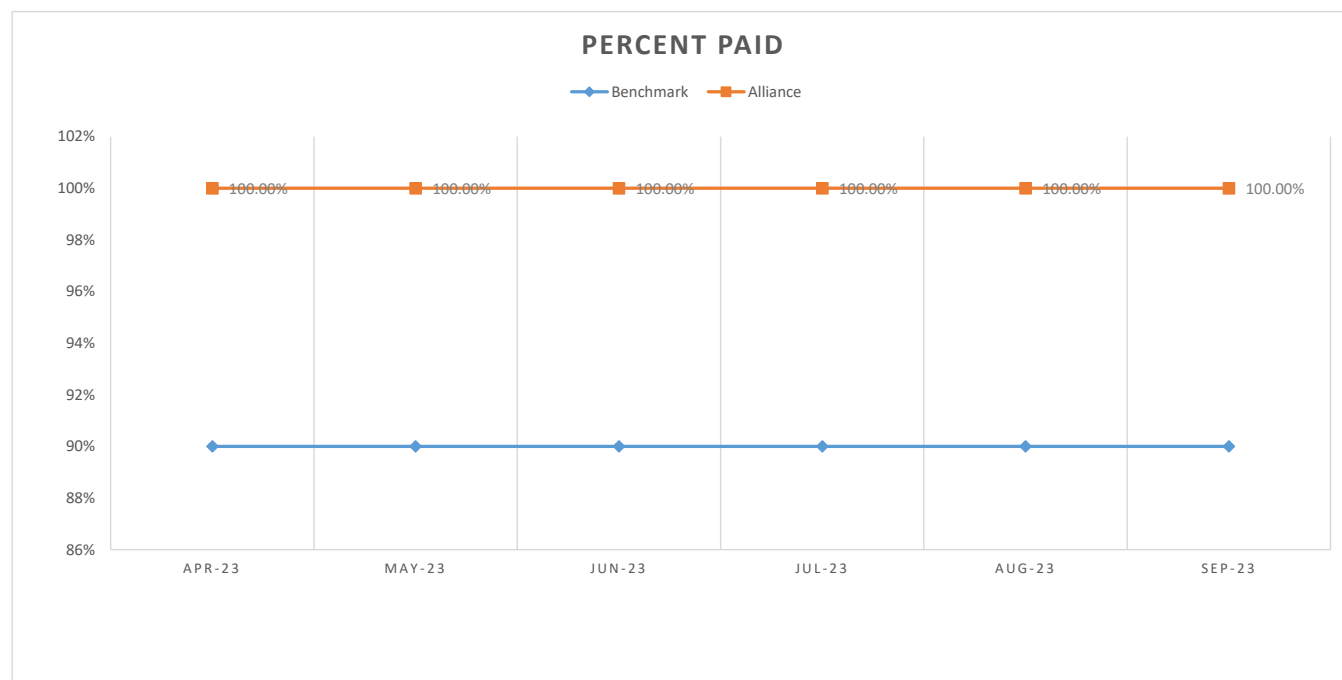
Medical Loss Ratio (MLR) = Total Services Expenses plus Administrative Expenses that go towards directly improving health outcomes divided by Total Medicaid Revenue. The requirement is 85% or greater cumulative for the rating period (7/1/22-3/31/23). The requirement for Medicaid Direct is 85% or greater cumulative for the rating period (4/1/23-6/30/24). The requirement for Tailored Plan is 88% or greater cumulative for the rating period.



Division of Health Benefits Ratios - As of September 30, 2023



Current Ratio = Compares current assets to current liabilities. Liquidity ratio that measures an organization's ability to pay short term obligations. The requirement is 1.0 or greater.



Percent Paid = Percent of clean claims paid within 30 days of receiving. The requirement is 90% or greater.

Top Ten Vendors Paid in FY23 vs FY22

No.	Provider	FY23	% of Total Expenses
1	Abound Health LLC	\$ 46,172,389	5.06%
2	RHA Health Services NC, LLC	38,220,422	4.19%
3	UNC Healthcare System (UNC Hospital)	33,509,960	3.67%
4	Murdoch Developmental Center	28,419,937	3.11%
5	Carolina Outreach, LLC	27,546,507	3.02%
6	ABS Utah, P.C.	19,402,148	2.13%
7	VOCA Corporation of North Carolina	18,010,323	1.97%
8	Carolinas Medical Center dba Atrium Health Behavioral Health	17,282,267	1.89%
9	Easter Seals UCP North Carolina & Virginia, Inc.	17,097,469	1.87%
10	Monarch	14,411,685	1.58%
		\$ 260,073,108	28.49%

No.	Provider	FY22	% of Total Expenses
1	Abound Health LLC	\$ 32,195,778	4.62%
2	RHA Health Services NC, LLC	28,518,351	4.09%
3	Murdoch Developmental Center	26,856,734	3.85%
4	Carolina Outreach, LLC	24,032,635	3.45%
5	UNC Healthcare System (UNC Hospital)	23,243,123	3.33%
6	Easter Seals UCP North Carolina & Virginia, Inc.	15,724,824	2.25%
7	Holly Hill Hospital, LLC	13,727,182	1.97%
8	VOCA Corporation of North Carolina	13,510,166	1.94%
9	Recovery Innovations	12,724,077	1.82%
10	Monarch	12,250,606	1.76%
		\$ 202,783,477	29.07%



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Harnett County Resolution

DATE OF BOARD MEETING: December 7, 2023

BACKGROUND: On November 1, 2023, the Secretary of North Carolina Department of Health and Human Services issued Secretarial Directive 2023-001, pursuant to Section 9G.7A.(a20) of Session Law 2023-134 that directed the Secretary to bring the LME-MCOs into compliance with the population requirements of the Legislation by reducing the number of LME/MCOs to a total of no more than five, and at least four. On November 7, 2023, the Secretary delivered Alliance a proposed Consolidation Plan which provided a workplan to implement Secretarial Directive 2023-001, intended to minimize member disruption and provider abrasion. The Plan ordered that the consolidation of Harnett County go-live on February 1, 2024. Pursuant to N.C.G.S. §122C-115.5, Alliance may add a county to its catchment area upon adoption of a resolution by a majority vote of the Board of Directors. The Resolution adding the County of Harnett to the Alliance catchment area is presented to the Board for approval.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Approve the proposal.

CEO RECOMMENDATION: Approve the proposal.

RESOURCE PERSON(S): Robert Robinson, CEO and Carol Wolff, General Counsel

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RESOLUTION of the BOARD OF DIRECTORS

THAT WHEREAS, On November 1, 2023, the Secretary of North Carolina Department of Health and Human Services issued Secretarial Directive 2023-001, pursuant to Section 9G.7A.(a20) of Session Law 2023-134 (the "Legislation") that directed the Secretary to bring the LME-MCOs into compliance with the population requirements of the Legislation by reducing the number of LME/MCOs to a total of no more than five, and at least four (the "Directive"), and

WHEREAS, the Directive, among other mandates, ordered Harnett County to realign with Alliance Health; and

WHEREAS, On November 7, 2023, the Secretary delivered a proposed Consolidation Plan to Alliance which provided a workplan to implement Secretarial Directive 2023-001, intended to minimize member disruption and provider abrasion; and


WHEREAS, The Plan ordered that the realignment of Harnett County with Alliance be effective on February 1, 2024; and

WHEREAS, pursuant to N.C.G.S. §122C-115.5, Alliance may add a county to its catchment area upon adoption of a resolution by a majority vote of the Board of Directors; and

NOW, THEREFORE BE IT RESOLVED that:


1. The Alliance Health Board of Directors, representing the counties of Cumberland, Durham, Johnston, Mecklenburg, Orange, and Wake, hereby agree to accept Harnett County as a member county of Alliance Health effective February 1, 2024.
2. The Alliance Health Board of Directors authorizes and directs the CEO to take the necessary actions, in partnership with Harnett County, its members, providers, and other stakeholders, to align Harnett County with Alliance Health.

Adopted this the 7th day of December 2023.

DocuSigned by:

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David Hancock, Chair of the Board of Directors

CERTIFICATION

I, Executive Secretary to the Alliance Health Board of Directors, hereby certify this Resolution is a true and exact copy of a resolution adopted by the Board of Directors during a regular meeting on December 7, 2023.

DocuSigned by:

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Executive Secretary to the Board

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R-2023-___



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Annual Compliance Report

DATE OF BOARD MEETING: December 7, 2023

BACKGROUND: The Alliance compliance program is designed to deter and mitigate risk to the organization through prevention, detection, and remediation activities. It is intended that the scope of all compliance activities promotes integrity, ensures objectivity, fosters trust, and supports the stated values of Alliance. In accordance with contractual obligations and federal regulations, Alliance shall have an effective compliance program with reasonable oversight by the governing board; understanding the scope and operations of the compliance program. The Board approved Compliance Plan states that a report of compliance efforts will be presented annually to the Alliance Health Board of Directors.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Accept the report.

CEO RECOMMENDATION: Accept the report.

RESOURCE PERSON(S): Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer

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