

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
Mecklenburg County
 5200 W. Paramount Parkway, Morrisville, NC 27560
 5:30-7:00 p.m.
MINUTES

Monday, October 23, 2023



APPOINTED MEMBERS PRESENT: ☐ Ron Clark-not present ☒ Linda Campbell-in person ☐ Ruth Reynolds-not present, ☒ Randy Sperling-in person, ☒ Beverly Corpening-virtual ☒ Shagun Gaur-virtual ☒ Melida Baldera ☒ Alan McDonald, ☒ Michael Flood- ☒ Lois Stickell-, ☒ Shari Phillips-Stratton-, ☒ Jim Sonda-in person

GUEST(S): ☐ Suzanne Thompson, NCDHHS ☒ Kathy Dozier ☒ Marie Dodson, Chair Alliance Steering Committee

STAFF PRESENT: ☒ Aimee Izawa, Director Community & Member Engagement ☐ Lakeisha McCormick, Manager, Member Inclusion ☒ Eileen Bennett Member Inclusion and Outreach Specialist

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order by Linda Campbell at 7:03pm.
2. **REVIEW OF THE MINUTES** – The minutes from the September 25, 2023, meeting were reviewed; a motion was made by Alan McDonald and seconded by Lois Stickell to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. State Updates-5 mins	Suzanne Thompson-was not present at the meeting		
4. Guest Speaker 30 mins	Jenna Flynn of the Autism Society gave a presentation on the Registry of Unmet Needs. The presentation was distributed to the CFAC Committee. Alan McDonald, Linda Campbell, Jim Sonda, Randy Sperling asked several questions regarding her presentation.		
5. Charter Review-20 mins	Eileen noted that we will need to review our charter and decide if we have any changes. Lois had a change to the charter wanting to take out the language a mandatory event for CFAC's to organize. Eileen noted that Lakeisha stated in the August meeting that the language come out of the Charter. Michael Flood had a question about attending the Steering Committee meeting and his attendance based on the charter. Eileen noted that Lois has been attending the Steering Committee meeting and taking very good notes. Aimee explained the statutory requirements for the CFAC "Purpose Section" of the charter. Aimee noted the "Purpose Section" of the Charter were added to each charter because they were in the State Statute language for CFAC, and they were inserted in the County CFAC's so that they can serve as a reminder to stay focused on the goals of the CFAC. Linda asked a few more questions regarding the "Purpose Section" of the Charter and the State level subcommittees. There was some confusion regarding the levels of committees and how they report to the state, to the county and to the Alliance led Steering Committee. Aimee noted that we have a Human Rights Committee and		

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	<p>the Global Quality Assurance Committee within Alliance. Aimee noted that you can attend those Alliance led meetings as well as the Board Meetings. The Board meetings is open to the public. Eileen noted that Fantasia sends out minutes of meetings within the county. Lois asked how we get in the middle of contributing. Randy noted that she attends the meetings. There was some confusion at the State Level Committees on who attends and can contribute to those meetings. At our last meeting Suzanne clarified who can attend and participate in the State Level Committees. Aimee noted that within Alliance we are going to have some additional committees to be involved in and that she will share those with the Committee. Kathy Dozier asked if there was a list of committees that could be distributed so they can see the possibilities. Eileen noted that she would provide a list of meetings that the public can attend. Under the "Tasks" section of the Charter, Alan asked a question about the purpose Task #3. Alan feels that we are not understanding what the service gaps are from Alliance. Eileen noted that anyone on the Meck CFAC committee can ask a question and we can help find the answer for them. Eileen noted that CFAC is a self-governing body and can control what is discussed each month. Aimee and Eileen noted that we can have training and that anyone on the CFAC can offer guest speakers to discuss. Randy noted that the public comment is built into the meeting so that members/public can offer their stories/information. Jim noted that the group can be least helpful when all we discuss is one specific topic. Michael noted that the Chair and Vice Chair set the agenda and that if someone needed more time, they can run through the leadership to add more time for a particular topic. Eileen verified the changes to the second bullet under "tasks" Charter that everyone had agreed to. Aimee noted that the first bullet seems to be redundant and would need to be discussed. Jim and Alan added in some suggestions for the wording change to the charter. First bullet CFAC will seek opportunities to receive input about mental health, IDD/DD, TBI, Substance Abuse service systems. Second Bullet will be deleted. Jim made a motion to change the charter as noted, and Michael Seconded-Motion carried. Beverly suggested that she would like the wording included that we can change the charter at any time. Eileen noted that the document can be changed at any time.</p>		
6. Public Comment			

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7. LME/MCO Updates	<p>Eileen CFAC Conference and Stipends-There was a discussion regarding the CFAC stipends for conferences. Eileen noted that each county will receive two conference opportunities per year. Eileen noted that the i2i conference is coming in December and that if anyone would like to attend, that the Meck CFAC would need to vote on if they would like one of their 2 spots to be utilized for that conference. No one indicated they would like to attend the i2i conference. Lois noted that the i2i was more for providers.</p> <p>CFAC Goals-Eileen noted that CFAC Retreat goals will be distributed to the group. Meck CFAC will pick goals and create specific measures to demonstrate that they are meeting them.</p>		
8. Reports	<p>Monthly Meeting updates from CFAC Members Alan attended the Side-by-Side DHHS meeting on September the 25th. Alan noted that the Director of DHHS was present at the meeting. The focus is to provide updates on policies and procedures for the servicing and systems we provide for mental health. They are providing an audience for providers, members, family members. Alan noted that for each meeting they will pick topics of interest and topics based on the feedback on in the chats. This meeting was about the innovations waiver. Alan noted they will be leveraging the Medicaid expansion to increase coverage. They are working with CMS and LME/MCO consolidation. They were very adamant on Transparency and Collaboration. He noted they did discuss the budget. Alan noted the meetings are monthly. You must register for the meeting.</p> <p>Randy attended the Human Rights Committee. Randy noted that no specifics are brought to the HRC and the outcomes. Randy felt that the HRC is not useful. Linda asked some questions to Randy about the process and the information that the committee members receive. Randy noted that the presentation of the grievances and the numbers that Alliance sees in a quarterly time is given to the group. Randy noted that Meck County has more incidents than other counties and that is because it is bigger but that there seems to be no solution to lessening the incidents. Randy noted that HIPAA laws prevent them from understanding specifics. Aimee noted that the HRC incident reporting is just one part of the HRC. There is another clinical team that looks at the specifics and causes and the HRC is looking for overall</p>		

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	trends. Sometimes there are incidents that happen that could be concerning, for instance, a person passing away in a facility naturally or a bite in a childcare center. Aimee noted that Alliance continually follows up with providers to report their incidents. Aimee directed the members to Dave Curro for more specific questions.		
9. Announcements CFAC November and December Meeting Dates	Linda Campbell noted we need to discuss meeting dates. Monday after Thanksgiving November 27 th , 2023. The Committee agreed that was a good date. December 18 th will be the new date for the December Committee. A Motion was made by Randy Sperling and Alan McDonald seconded. Motion Carried to change the meeting to December 18 th .		
10. Adjournment			

11. **ADJOURNMENT:** the meeting adjourned at 7:14 pm; the next meeting will be November 27, 2023, from 5:30 p.m. to 7:00 p.m.

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