



Thursday, March 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

MEMBERS PRESENT: Glenn Adams, Cumberland County Commissioner, JD (via Zoom); Leigh Altman, Mecklenburg County Commissioner, JD (via Zoom); Heidi Carter, Durham County Commissioner, MPH, MS (via Zoom); Carol Council, MSPH (via Zoom); David Curro, BS; Dena Diorio, MPA; Ted Godwin, Johnston County Commissioner (via Zoom); Jean Hamilton, Orange County Commissioner, Ph.D; David Hancock, MBA, MPAff (Board Vice-Chair); Lynne Nelson, BS (Board Chair); Cheryl Stallings, Wake County Commissioner, PhD; and Anthony Trotman, MS

APPOINTED MEMBERS ABSENT: George Corvin, MD; Vicki Evans; D. Lee Jackson, BA; Samruddhi Thaker, PhD

GUEST(S) PRESENT: Thomas Klatt, Executive Director of Wake Med Behavioral Health (via Zoom); Yvonne French, NC DHHS/DMH (Department of Health and Human Services/Division of Mental Health, Intellectual Disability, and Substance Abuse Services) (via Zoom); Michael Maguire, MD, Alliance CFAC Chair (via Zoom)

ALLIANCE STAFF PRESENT: Brandon Alexander, Communications and Marketing Specialist II (via Zoom); Joey Dorsett, Senior Vice-President/Chief Information Officer; Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer; Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Sandhya Gopal, Senior Director of Government Relations; Ashley Holmes, Integrated Healthcare Consultant II (via Zoom); Veronica Ingram, Clerk to the Board; Joshua Knight, Director of Internal Audit (via Zoom); Shawn Mazyck, Senior Director of Provider Network (via Zoom); Ann Oshel, Senior Vice-President/Community Health and Well-Being (via Zoom); Robin Pelland, Director of Quality Management (via Zoom); Brian Perkins, Senior Vice-President/Strategy and Government Relations; Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer; Robert Robinson, CEO; Sean Schreiber, Executive Vice-President/Chief Operating Officer; Ashley Snyder, Senior Director of Accounting and Finance; Tammy Thomas, Senior Vice-President/Business Operations; Dianna White, Senior Vice-President/Financial Operations; Lisa Wilson, Administrative Assistant III; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel (via Zoom)

1. CALL TO ORDER: Board Chair Lynne Nelson called the meeting to order at 4:02 p.m.

AGENDA ITEMS:	DISCUSSION:
2. Agenda Adjustments	There were no adjustments to the agenda.
3. Public Comment	There were no public comments.
4. Chair's Report	Chair Nelson reported the following: <ul style="list-style-type: none">According to board policy, annual disclosures are needed for all Board members. They are due by March 31, 2023. She thanked the 87% of Board members, who completed this item and advised board members to contact Monica Portugal, Chief Risk and Compliance Officer, with any questions.She reminded board members of the annual budget retreat, which is part of the board's budget development/approval process. The budget retreat will be March 20, 2023. Vice-Chair Hancock who is also the board finance committee chair, asked board members to clarify if they are attending in-person or virtually. Due to the number of board members attending virtually, he stated that the retreat will be held virtually only.
5. CEO's Report	Mr. Robinson reported the following: <ul style="list-style-type: none">He introduced new staff, Lisa Wilson, Administrative Assistant III. Ms. Wilson will be present at upcoming board meetings and in coordination with Ms. Ingram will provide supplemental support for the board.The Charlotte behavioral health urgent care has a ribbon cutting ceremony on March 3, 2023.He reminded the board of the delayed implementation date for NC DHHS Tailored Plan, which will be October 1, 2023 instead of April 1, 2023.

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AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
	<ul style="list-style-type: none">Brian Perkins, Senior Vice-President/Strategy and Government Relations, provided a legislative update from recent meetings at the NC General Assembly including progress with Medicaid ExpansionMonica Portugal, Chief Risk and Compliance Officer, reminded board members of the agency's policy regarding use of Alliance emails for board matters; Ms. Portugal shared that is policy is in place for record retention, public records, compliance with HIPAA guidelines, litigation discovery, etc.).
6. Consent Agenda	<p>A. Draft Minutes from February 2, 2023, Board Meeting – page 4</p> <p>B. Audit and Compliance Committee Report – page 8</p> <p>The consent agenda was sent as part of the Board packet; it is attached to and made part of these minutes. There were no comments or discussion about the consent agenda.</p> <p><u>BOARD ACTION</u> A motion was made by Mr. Curro to adopt the consent agenda; motion seconded by Ms. Diorio. Motion passed unanimously.</p>
7. Committee Reports	<p>A. Consumer and Family Advisory Committee – page 10</p> <p>The Alliance Consumer and Family Advisory Committee (CFAC) is composed of consumers and/or family members from Durham, Wake, Cumberland, Johnston, Orange, or Mecklenburg counties who receive mental health, intellectual/developmental disabilities, or substance use/addiction services. A schedule of the CFAC committee meetings are available on Alliance's website. This report included draft minutes and documents from the January meetings.</p> <p>Michael Maguire, CFAC Chair, presented the report. Dr. Maguire noted collaboration of Alliance staff at community events, the legislative breakfast, and the recovery conference in Greensboro; he shared plans to collaborate with Alliance staff for Mental Health Awareness events in May and that CFAC will contribute a presentation for the March budget retreat. The CFAC report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> The Board received the report.</p> <p>B. Executive Committee – page 53</p> <p>The Executive Committee sets the agenda for Board meetings and acts in lieu of the Board between meetings. Actions by the Executive Committee are reported to the full Board at the next scheduled meeting. This month's report included draft minutes from the previous meeting and a recommendation from the executive committee. The report is attached to and made part of these minutes.</p> <p>Chair Nelson reviewed the executive committee's recommendations for vacancies on Alliance's board.</p> <p><u>BOARD ACTION</u> A motion was made by Vice-Chair Hancock to forward Dr. Michael Joseph's application to the Orange County Commissioners and to recommend his appointment to Alliance's board; motion seconded by Mr. Curro. Motion passed unanimously.</p>

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AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
	<p><u>BOARD ACTION</u> A motion was made by Ms. Diorio to forward Tchernavia Montgomery's application to the Mecklenburg County Commissioner and to recommend her appointment to Alliance's board; motion seconded by Commissioner Stallings. Motion passed unanimously.</p> <p>C. Finance Committee – page 56 The Finance Committee is responsible for reviewing, providing guidance and making recommendations on financial matters to the Area Board. This responsibility includes reviewing financial statements and reports, provide support to staff, and ensuring internal controls are established. This month's report included draft minutes from the previous meeting and recommendations for a budget amendment and reinvestment plan for the Tailored Plan commitments. Per the by-laws, supermajority approval is needed for these items.</p> <p>David Hancock, Committee Chair, reviewed recommendations from the finance committee. Sean Schreiber, Executive Vice-President/Chief Operating Officer, provided background on the committee's recommendation to approve a contract. Dianna White, Senior Vice-President/Financial Operations, provided background on the recommendation to commit funds and amend the budget. The committee report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> A motion was made by Ms. Diorio to authorize the CEO to enter into a contract with Element by Arkhe Consortium Health, LLC for an amount not to exceed \$1,257,000; motion seconded by Commissioner Altman. Motion passed unanimously.</p> <p>A motion was made by Ms. Diorio to approve an increase of \$12,000,000 in the one-year reinvestment plan for the Tailored Plan commitments; motion seconded by Commissioner Altman. Motion passed unanimously.</p> <p>A motion was made by Mr. Curro to approve the FY23 Amendment 1 to decrease the budget by \$126,972,776 bringing the total FY23 budget to \$1,243,334,179; motion seconded by Commissioner Stallings. Motion passed unanimously.</p>
8. Closed Session(s)	<p><u>BOARD ACTION</u> A motion was made by Ms. Council to enter closed session per NC General Statute 143-318.11 (a) (1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1; motion seconded by Vice-Chair Hancock. Motion passed unanimously.</p>
9. Reconvene Open Session	The Board returned to open session.
10. Adjournment	All business was completed; the meeting adjourned at 5:17 p.m.

Next Board Meeting
Thursday, April 06, 2023
4:00 – 6:00 pm

Minutes approved by Board on April 6, 2023.



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Draft Minutes from the February 2, 2023, Board Meeting

DATE OF BOARD MEETING: March 2, 2023

BACKGROUND: The Alliance Health (Alliance) Board of Directors (Board) per North Carolina General Statute 122C is responsible for comprehensive planning, budgeting, implementing, and monitoring of community based mental health, developmental disabilities, and substance use/addiction services to meet the needs of individuals in Alliance's catchment area. The minutes from the previous meeting are attached and submitted for review and approval by the Board.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Approve the draft minutes from the February 2, 2023, meeting.

CEO RECOMMENDATION: Approve the draft minutes from the February 2, 2023, meeting.

RESOURCE PERSON(S): Lynne Nelson, Board Chair; Robert Robinson, CEO

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Thursday, February 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

MEMBERS PRESENT: Glenn Adams, Cumberland County Commissioner, JD (via Zoom); Leigh Altman, Mecklenburg County Commissioner, JD (via Zoom); Heidi Carter, Durham County Commissioner, MPH, MS (via Zoom); Carol Council, MSPH (via Zoom); David Curro, BS; Dena Diorio, MPA (via Zoom); Vicki Evans (via Zoom); Amy Fowler, Orange County Commissioner, MD; Ted Godwin, Johnston County Commissioner (via Zoom); David Hancock, MBA, MPAff (Board Vice-Chair); D. Lee Jackson, BA (via Zoom); Lynne Nelson, BS (Board Chair); Cheryl Stallings, Wake County Commissioner, PhD; and Anthony Trotman, MS (via Zoom)

APPOINTED MEMBERS ABSENT: George Corvin, MD; and Samruddhi Thaker, PhD

GUEST(S) PRESENT: Deb Aldridge (via Zoom); Marie Dodson, Alliance CFAC Vice-Chair (via Zoom); Yvonne French, NC DHHS/DMH (Department of Health and Human Services/Division of Mental Health, Intellectual Disability, and Substance Abuse Services) (via Zoom); Mary Hutchings, Wake County Finance office (via Zoom)

ALLIANCE STAFF PRESENT: Brandon Alexander, Communications and Marketing Specialist II (via Zoom); Joey Dorsett, Senior Vice-President/Chief Information Officer; Cheala Garland-Downey, Executive Vice-President/Chief Human Resources Officer; Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Sandhya Gopal; Senior Director of Government Relations; Veronica Ingram, Clerk to the Board; Joshua Knight, Director of Internal Audit (via Zoom); Shawn Mazyck, Senior Director of Provider Network (via Zoom); Ann Oshel, Senior Vice-President/Community Health and Well-Being (via Zoom); Robin Pelland, Director of Quality Management (via Zoom); Brian Perkins, Senior Vice-President/Strategy and Government Relations; Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer (via Zoom); Robert Robinson, CEO; Sean Schreiber, Executive Vice-President/Chief Operating Officer (via Zoom); Lori Skinner-Campbell, Senior Vice-President/Quality Management (via Zoom); Ashley Snyder, Senior Director of Accounting and Finance (via Zoom); Tammy Thomas, Senior Director of Business Evolution; Dianna White, Senior Vice-President/Financial Operations; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

1. CALL TO ORDER: Board Chair Lynne Nelson called the meeting to order at 4:00 p.m. She welcomed new board member and Wake County commissioner, Cheryl Stallings.

AGENDA ITEMS:	DISCUSSION:
2. Agenda Adjustments	There were no adjustments to the agenda.
3. Public Comment	There were no public comments.
4. Chair's Report	Chair Nelson announced the following: <ul style="list-style-type: none">Annual compliance disclosures are needed for all Board members; they are due by March 31. She shared that this information was emailed yesterday and thanked the 30% of Board members who already completed this item. She directed board members to contact Monica Portugal, Chief Risk and Compliance Officer, with any questions about the forms or policies.The annual board budget retreat is part of the agency's budget process and is scheduled for Monday, March 20 (1:00-3:30 p.m.). She asked board members to RSVP with Veronica Ingram, Board Clerk, if they are unable to attend or need to attend virtually; this meeting will also include lunch. Additional information will be sent to board members.
5. CEO's Report	Mr. Robinson reported the following: <ul style="list-style-type: none">He shared about a video he emailed to board members; the video depicted challenges with youth requiring out of home placement across the country and initiatives to address this need.Dave Richard's Retirement: Deputy Secretary for NC DHB (Division of Health Benefits) announced his retirement. Jay Ludlam, the current assistant secretary will serve in an interim role. Mr. Richard will be retiring at the end of February.Strategic Plan Schedule: Sara Wilson, Chief of Staff, reviewed the timeline for developing the FY24-26 (fiscal year 2023-2024, 2024-2025, 2025-2026) strategic plan.

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AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
6. Consent Agenda	<p>A. Draft Minutes from December 1, 2022, Board Meeting – page 4</p> <p>B. Executive Committee Report – page 8</p> <p>C. Quality Management Committee Report – page 11</p> <p>The consent agenda was sent as part of the Board packet; it is attached to and made part of these minutes. There were no comments or discussion about the consent agenda.</p> <p>BOARD ACTION A motion was made by Commissioner Adams to approve the minutes; motion seconded by Mr. Curro. Motion passed unanimously.</p>
7. Special Update/ Presentation – page 14	<p>ACAP (Association for Community Affiliated Plans) is the trade association serving over sixty safety net health plans, including Alliance. Meg Murray, ACAP CEO, presented an overview of ACAP and important national topics which impact Alliance.</p> <p>Ms. Murray reviewed ACAPs mission, vision, 2023-2025 goals, collaborative efforts among the plans, recent achievements, upcoming opportunities: establishing a PAC (political action committee), support for ACAP plan workforce efforts, increasing focus on SDOH (social determinant/driver of health), considering additional collaborative activities for member plans; and potential challenges for safety net plans. This presentation is saved as part of the board's files.</p> <p>BOARD ACTION The Board received the training/presentation.</p>
8. Committee Reports	<p>A. Consumer and Family Advisory Committee – page 15</p> <p>The Alliance Consumer and Family Advisory Committee (CFAC) is composed of consumers and/or family members from Cumberland, Durham, Johnston, Mecklenburg, Orange, or Wake counties who receive mental health, intellectual/developmental disabilities, or substance use/addiction services. A schedule of the CFAC committee meetings is available on Alliance's website. This month's report included draft minutes and documents from November and December meetings.</p> <p>Marie Dodson, CFAC Steering Committee Vice-Chair, presented the report. Ms. Dodson shared the Mecklenburg CFAC elected a new chair and vice-chair; Cumberland CFAC is seeking new members as is Durham. Wake CFAC provided structured feedback about IDD concerns. She also shared about upcoming events, including mental health month, which is May. Orange CFAC is organizing an event for members and family members w/ IDD (intellectual/developmental disabilities). She encouraged board members and meeting attendees to attend CFAC meetings; she commended Orange CFAC as a new committee, which started less than a year ago. The CFAC report is attached to and made part of these minutes.</p> <p>BOARD ACTION The Board received the report.</p> <p>B. Finance Committee Report – page 74</p> <p>The Finance Committee is responsible for reviewing, providing guidance and making recommendations on financial matters to the Area Board. This responsibility includes reviewing financial statements and reports, provide support to staff, and ensuring internal controls are established. This month's report included documents and draft minutes from the previous meeting and contracts for review/approval.</p>

Thursday, February 02, 2023

AREA BOARD REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:
	<p>David Hancock, Committee Chair, presented the report. Mr. Hancock noted the agency's most recent financial report. Mr. Hancock and Kelly Goodfellow, Executive Vice-President/Chief Financial Officer, reviewed elements of proposed contracts, which were reviewed by the finance committee and recommended for approval. The committee report is attached to and made part of these minutes.</p> <p><u>BOARD ACTION</u> A motion was made by Commissioner Fowler to authorize the CEO to amend the contract with Milliman, Inc. for an increase not to exceed \$1,000,000; motion seconded by Mr. Curro. Motion passed unanimously.</p> <p>A motion was made by Vice-Chair Hancock to authorize the CEO to enter into a contract with Clearlink Partners, LLC. for clinical consulting services for an amount not to exceed \$900,000; motion seconded by Commissioner Fowler. Motion passed unanimously.</p> <p>A motion was made by Vice-Chair Hancock to approve an increase of \$798,875 in the one-year reinvestment plan for the Child Facility Based Crisis Construction; motion seconded by Ms. Diorio. Motion passed unanimously.</p> <p>C. Audit and Compliance Committee Report – page 86 The purpose of the Audit and Compliance Committee is to put forth a meaningful effort to review the adequacy of existing compliance systems and functions and to assist the Board in fulfilling its oversight responsibilities. This committee develops, reviews, and revises the By-Laws and Policies that govern Alliance. Two years ago, a decision was made by the Audit and Compliance Committee and the Board of Directors to competitively bid auditor services every five years, starting in FY21.</p> <p>Dave Curro, Committee Chair, and Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer, reviewed the committee's recommendation. Ms. Portugal provided background on this topic and shared that this recommendation was reviewed and supported by two board committees: Executive and Audit/Compliance.</p> <p><u>BOARD ACTION</u> A motion was made by Ms. Diorio to select an appropriate audit firm and switch audit partner every five years or more often as needed; motion seconded by Ms. Council. Motion passed unanimously.</p>
9. Closed Session(s)	<p><u>BOARD ACTION</u> A motion was made by Commissioner Altman to enter closed session per NC General Statute 143-318.11 (a) (1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1; motion seconded by Mr. Curro. Motion passed unanimously.</p>
10. Reconvene Open Session	The Board returned to open session.
11. Adjournment	All business was completed; the meeting adjourned at 5:56 p.m.

Next Board Meeting
Thursday, March 02, 2023
4:00 – 6:00 pm

Minutes approved by Board on Click or tap to enter a date..



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Audit and Compliance Committee Report

DATE OF BOARD MEETING: March 2, 2023

BACKGROUND: The purpose of the Audit and Compliance Committee is to put forth a meaningful effort to review the adequacy of existing compliance systems and functions and to assist the Board in fulfilling its oversight responsibilities. Committee develops, reviews, and revises the By-Laws and Policies that govern Alliance.

This report includes minutes from the February Audit and Compliance Committee meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Accept the report.

CEO RECOMMENDATION: Accept the report.

RESOURCE PERSON(S): David Curro, Committee Chair; Monica Portugal, Chief Risk and Compliance Officer

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Wednesday, February 15, 2023

BOARD AUDIT AND COMPLIANCE COMMITTEE - REGULAR MEETING

(virtual meeting via videoconference)
4:00-5:00 p.m.

APPOINTED MEMBERS PRESENT: ☒ David Curro, BS (Committee Chair); ☒ Vicki Evans; ☒ D. Lee Jackson, BA; ☐ Samruddhi Thaker, PhD; ☒ George Corvin, MD

BOARD MEMBERS PRESENT: None

GUEST(S) PRESENT: Sherry Perkins, Director-HIPAA Privacy & Security

STAFF PRESENT: Monica Portugal, Executive Vice-President/Chief Risk and Compliance Officer; Jamie Preslar, Administrative Assistant III; Joshua Knight, Director of Internal Audit

- 1. WELCOME AND INTRODUCTIONS** – The meeting was called to order at 4:00 p.m.
- 2. REVIEW OF THE MINUTES** – The minutes from the October 19, 2022, and the January 11, 2023, meetings were reviewed; a motion was made by Mr. Jackson and seconded by Ms. Evans to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Annual Report to Office of Civil Rights	Perkins reviewed HIPAA incidents and breaches for calendar year 2022 and the Annual Report to the Office of Civil Rights (OCR) made today, February 15, 2023. Perkins responded to questions from Portugal and Corvin. Jackson and Corvin reacted favorably to the information presented.	N/A	N/A
4. Audits a. Third Party i. Vision Contract	Knight shared a presentation summarizing the items reviewed in the pre-delegation audit for Avesis, relaying areas of concern and findings, while also providing recommendations. Knight stated that Avesis is generally compliant. Curro requested follow-up on this agenda item in the next Committee meeting.	Portugal will include a follow-up on the next Committee meeting agenda.	April 19, 2023.
5. Dashboards/Reports a. Work Plan/Audit Plan Dashboard b. Compliance Dashboard c. Quarterly Reports	Portugal provided an update on the status of the Annual Audit Plan and the Compliance Work Plan, the quarterly Compliance Dashboard, and the quarterly Provider Network and Corporate Compliance reports for FY23 Q2. Portugal noted no significant trends with Network Compliance and touched on an increase in internal compliance reports and positive trends with the Security Awareness campaign. Curro and Evans asked questions. Portugal and Knight responded. Curro initiated a brief discussion about the auditor contract for this year in which Portugal assisted in bringing Corvin up to speed on items discussed at the prior meeting.	N/A	N/A

- 6. ADJOURNMENT:** The meeting adjourned at 4:39 p.m.; the next meeting will be April 19, 2023, from 4:00 p.m. to 5:00 p.m.

*Items shared during the meeting are stored with these meeting minutes in the Audit & Compliance Committee folder.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Consumer and Family Advisory Committee (CFAC) Report

DATE OF BOARD MEETING: March 2, 2023

BACKGROUND: The Alliance Consumer and Family Advisory Committee, or CFAC, is made up of consumers and/or family members that live in Cumberland, Durham, Johnston, Wake, Mecklenburg, and Orange counties who receive mental health, intellectual/developmental disabilities, traumatic brain injury and substance use/addiction services. CFAC is a self-governing committee that serves as an advisor to Alliance administration and Board of Directors. The Alliance CFAC Steering Committee meets at 5:30pm on the first Monday of each month, via Teams. Sub-committee meetings are held in individual counties; the schedules for those meetings are available on our website. This report includes minutes and documents from all counties held during January CFAC meetings.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): N/A

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): Michael Maguire, CFAC Steering Committee Chair; Ramona Branch, Member Inclusion and Outreach Manager; Lakeisha McCormick, Member Inclusion and Outreach Manager

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Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30pm – 7:00 p.m.



APPOINTED MEMBERS PRESENT: ☒ Ruth Reynolds, ☒ Randy Sperling, ☒ Felishia McPherson, ☐ Renee Lloyd, ☒ Steve Furman, ☐ Carol Conway, ☒ Alicia Jones, ☐ Anna Cunningham, ☒ E Marie Dodson, ☒ Leanna George, ☒ Charlitta Burruss, ☐ Regina Mays, ☒ Dr. Michael McGuire

BOARD MEMBERS PRESENT: None

GUEST(S): ☒ Suzanne Thompson NCDHHS, ☐ Ann Marie Webb, NCDHHS

☐ Annette Smith, ☒ Shirley Francis; ☒ Brianna Harris, ☒ Sharon Harris, ☒ Dave Curro, ☐ Jerry Dodson, ☒ Victoria Nneji, ☒ Michael Flood, ☒ Shagun Gaur, ☒ Vandna Munshi, ☒ Lois Stickell, ☒ Ellen Gibson

STAFF PRESENT: ☒ Aalece Pugh-Lilly, Sr. Director Community Health & Well-Being, ☒ Aimee Izawa, Director of Community and Member Engagement, ☒ Ramona Branch, Member Inclusion and Outreach Manager; ☒ LaKeisha McCormick, Member Inclusion and Outreach Manager; ☒ Erica Asbury, Member Inclusion and Outreach Specialist, ☒ Eileen Bennett, Member Inclusion and Outreach Specialist, ☒ Gladys Blakeman, Member Inclusion and Outreach Specialist, ☒ Starlett Davis, Member Inclusion and Outreach Specialist, ☒ Warren Gibbs, Member Inclusion and Outreach Specialist, ☒ Fantasia Jones, Member Inclusion and Outreach Specialist, ☒ Douglas McDowell, Member Inclusion and Outreach Specialist, ☒ India Kay Perez, Member Inclusion and Outreach Specialist, ☒ Tia Grant, Quality Improvement Manager, ☒ Laura Bardascino, Quality Improvement Specialist II, ☒ Roseann Musumeci, Senior Financial Analyst, ☒ Kate Peterson

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order at 5:30 pm
2. **REVIEW OF THE MINUTES** – Minutes from the December 5, 2022 meeting reviewed; a motion was made by Dr Michael McGuire at 5:33 pm and seconded by Charlitta Burruss 5:33 pm to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Service Updates	<p>Kate Peterson, Alliance Health</p> <p>Alliance Behavioral Health Adult Initiatives:</p> <p>Adult Behavioral Health Urgent Care and Facility Based Crisis – Mecklenburg County</p> <ul style="list-style-type: none">• Estimated Opening – Fall 2025• 24/7 walk in Behavioral Health Urgent Care• 16 bed facility-based crisis; non-hospital medical detox		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30pm – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">• New Build – large project, the county is leasing a building and coordinating the construction• RI International selected as provider <p>Child and Adult Behavioral Health Urgent Care Mecklenburg</p> <ul style="list-style-type: none">• 24/7 Walk in Behavioral Health Urgent Care• Partnership with Steve Smith Family Foundation, Mecklenburg County, Alliance and Daymark (Provider)• The plan is to open January 2023 - site is near Bojangles Coliseum <p>Community Transition Recovery Program (CTRP) – Mecklenburg Program Description</p> <ul style="list-style-type: none">• Short-term, intensive supportive housing program for adult individuals with high and complex needs• Provider, Carolina Outreach, master leases a minimum of six, two-bedroom apartments serving twelve individuals experiencing:<ul style="list-style-type: none">◦ Sheltering in places not meant for habitation (car, street, etc.)◦ Living in a shelter for individuals experiencing homelessness or lacks resources and/or supports needed to obtain permanent housing• Provider will lease a one-bedroom apartment as office location• Impact: 36 members served annually once all member apartments are under the master lease with capacity of 12 <p>Update</p> <ul style="list-style-type: none">• Provider seeking apartments for master lease• Alliance staff and providers have been meeting with community stakeholders• Scope of work draft developed• Carolina Outreach has submitted startup and operation budget which is under review• County/Alliance subrecipient funding agreement has been executed• Next step, Carolina Outreach securing apartments and startup staffing, then contract with provide <p>Alliance Child Initiatives:</p> <p>Child Behavioral Health Urgent Care and Facility Based Crisis</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
 5200 W. Paramount Parkway, Morrisville, NC 27560
 5:30pm – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none"> The Hope Center for Child and Family Crisis- Fuquay, NC <ul style="list-style-type: none"> 16 Beds – 10 Adolescents (Ages13-17), 6 Child (Ages 6-12) Beds will be available for use by Alliance Health Plan Members Behavioral Health Urgent Care (BHUC) and Facility Based Crisis (24/7 walk in assessment and 16 beds) Available regionally Anticipate opening late January and licensed beds to follow <p>Short-term Transitional Group Home/Crisis Beds for Catchment Area Use & Short-term Transitional Group Home/Crisis Beds Under Development – County Specific Use</p> <ul style="list-style-type: none"> Working to development short-term safe crisis spaces for kids, several in process and several already up and running. See slides for detailed information on beds for each county: Services Update Slides 8-9.pdf <p>MORES: Mobile Outreach Response Engagement and Stabilization</p> <ul style="list-style-type: none"> Team Response to Family Crisis - De-escalation, Assessment, Planning-- -crisis is whatever the caregiver defines as crisis Team make-up is a clinician, QP, and a family partner Single point of access, verbal consent, warm line with local mobile response team, 24/7, up to 8-week stabilization period Fewer children in institutional care (e.g. ED, out-of-home placement) Lower Cost of Care for Youth <p>Locations</p> <ul style="list-style-type: none"> Cumberland – live now and operated by Communicare (910)-222-6079 Wake – is live and operated by KidsPeace (484)215-6756 Mecklenburg – following Wake implementation, Mecklenburg will be next and operated by Carolina Outreach and SPARC-project mid-January. Durham/Orange – following Mecklenburg implementation, Durham and Orange will be next and operated by KidsPeace-project – February <p>Therapeutic Relief</p> <ul style="list-style-type: none"> Service to support children in DSS custody in non-therapeutic settings such as the office. Provider Staff provide support to DSS staff and can take youth one on one out into the community or other locations to remove them from the non-therapeutic setting and give them respite from the situation. 		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
 5200 W. Paramount Parkway, Morrisville, NC 27560
 5:30pm – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none"> Provider is Pinnacle Family Services and is operating in Cumberland and Mecklenburg at this time. Consideration being given to expand to Orange/Durham <p>Client Care Web (CCW) Database Expansion TFC/IAFT Providers</p> <ul style="list-style-type: none"> Bed board tracking of members – provides user ability to update bed capacity when filled by Alliance members or youth from another MCO All TFC/IAFT providers were invited to trainings in October • Bed board will be available for use by TFC/IAFT providers beginning November Referral/intake page expanded to include mandatory fields, strength-based information, and DSS language Level II group, III, and short-term Transitional Group Homes/Crisis beds rollouts will be announced <p>Advantages</p> <ul style="list-style-type: none"> Provides real-time information about capacity Informs MCO of capacity across all catchments <p>Questions/Comments/Concerns: Lois Stickell: Will any of these crisis centers/services admit individuals with Autism? Kate Peterson: Facility-Based Crisis in Fuquay, NC have sensory friendly rooms set aside for kids in crisis with Autism Spectrum Disorders. Marie Dodson: Is there a plan to include CPSS as part of team? Kate Peterson: For MORES Team the goal is for Certified Family Partner who can work on Family dynamics with car-giver and youth. Would be great if they are dually certified. Marie Dodson: Wake Forest Baptist Hospital is running a successful mental health triage, in Emergency Department, using CPSS to avoid hospitalization. Can send information once it is located.</p>		
4. CFAC Budget Update	<p>Roseann Musumeci, Alliance Health</p> <p>CFAC Budget Update:</p> <ul style="list-style-type: none"> All expenses of CFAC by month – PPT Slide was displayed Total Budget: \$60,000; Roughly \$40,000 left over to spend and 6 months to spend, accounting has not posted all entries for December as of today. About \$6600 per month to spend, by the end of the Fiscal Year 		

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Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
 5200 W. Paramount Parkway, Morrisville, NC 27560
 5:30pm – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none"> P-Card spending should be included in CFAC spending including: Meals for CFAC, etc. About \$19,500 spent at this time, majority of vendor payments have been made. <p>Questions/Comments/Concerns: Marie Dodson: Will we lose it if we do not spend it? Roseann Musumeci: Yes! It will be questioned at the end of the year if it is not spent. This will be considered if more money is wanted next year, but money from this year was not spent. Justify increase in CFAC budget. Leanna George: Pinehurst was canceled, that would justify lack of spending this year, a lot of money would have been spent on hotels, travel, registration, etc. Roseann Musumeci: In Fiscal Year 1024 if there are events and things that are occurring that are new, and it requires an increase in budget, that is something we could do. This is considered justification for the new budget. Aalece Pugh-Lily: Money was added to the CFAC budget this year, mainly because, there was an addition of two counties: Mecklenburg and Orange. This was kind of a Pilot year to see what the budget needs to be for CFAC.</p>		
5. Alliance Integrated Health Training Series	<p>Aalece Pugh-Lilly (Alliance Health) & Marie Dodson</p> <p>Working to enhance training menu – revamping the menu to include whole-person innovative training series around certain topics:</p> <ul style="list-style-type: none"> Starting with Respiratory Diseases, expanding Diabetes Training, Heart Disease, and many more to come. Plan to incorporate co-management of Physical and Behavioral Health Conditions, want members to understand how to manage Behavioral Health and Physical Health diseases simultaneously, not solely independent of one another and how they affect one another. Want CFAC input from the very beginning as they develop menu of trainings. <p>Questions/Comments/Concerns: Marie Dodson: Shared lived experiences of co-morbidity, coping with Asthma, Sleep Apnea, and living with depression. Being proactive about talking with your Primary Care Provider, getting referrals to specialists, and learning how to manage. Lois Stickell: Will the training materials be print form or presentations?</p>		

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Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
 5200 W. Paramount Parkway, Morrisville, NC 27560
 5:30pm – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
6. Leadership Development Meetings Update & Legislative Breakfast	<p>Steering Committee chairs, LaKeisha McCormick (Alliance Health) and Ramona Branch (Alliance Health)</p> <p>Leadership Development Meetings Update</p> <ul style="list-style-type: none"> • Contact Lakeisha if you would like minutes from the meeting • Reminder: Next meeting will be Wednesday, January 18, 2023, at 5:30 pm – <i>Virtual Meeting</i> <ul style="list-style-type: none"> ○ Agenda Item: Review and Update of Bi-Laws and Relational Agreement <p>Mental Health Legislative Breakfast</p> <ul style="list-style-type: none"> • Breakfast is scheduled for Saturday, February 4, 2023 – must register online • Reach out to Ramona if you would like to attend <p>Questions/Comments/Concerns:</p> <p>Marie Dodson: Made donation for breakfast and received scholarship. \$25 fee if you do not have a scholarship.</p> <p>Dave Curro: Since we have such a large budget left, I would say that anyone that wants to go should be able to go.</p> <p>Ramona Branch: Send me an email if you would like to attend and/or speak up now and let me know.</p> <p>Aalece Pugh-Lily: Ramona can you share procedure on attending meetings in-person and/or virtually. Conference/Training attendance procedure as well.</p> <p>Ramona Branch: Conference Attendance – 2 CFAC Members per local group eligible to attend one NC based approved conference annually for which, Alliance will cover the conference fee and lodging. The members attending will be selected by each local CFAC group. This is in the policy and procedure.</p> <p>Alicia Jones: I would like to attend the breakfast.</p> <p>LaKeisha McCormick: This is an example of something we need to add to the Bi-Laws, stipend procedure.</p> <p>Aimee Izawa: \$100 Flat Stipend amount, to be utilized according to member need – ie: lodging, food, travel, etc. Any expense that may come up during training and/or conference. Due to cancelation of i2i, if more members would like to attend, I will support that so that you all can be present and have a voice.</p> <p>Aalece Pugh-Lily: This is an exception, for this breakfast, in other circumstances, under the normal procedure would apply.</p>		

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Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30pm – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Marie Dodson: They have asked in advance for you to send questions that you may have, there is a place to send questions on the registration site.</p>		
7. Revisit Term Limits	<p>Aimee Izawa, Alliance Health</p> <p>Term-Limit Time-Off Recommendation by the State</p> <ul style="list-style-type: none"> Time off Recommendation after completion of Terms 1 year – does everyone agree with this recommendation? <p>Questions/Comments/Concerns:</p> <p>Michael McGuire: Recommendation for a break of no less than 1 month, no more than 90 days. Due to hardship in getting full membership for CFAC in many of the local chapters.</p> <p>Marie Dodson: Maybe 90-day requirement. Due to not having a pool of people who want to participate. There is no wait list, and we are scrambling to get and retain membership.</p> <p>Dave Curro: COVID did not help membership, membership was better prior to COVID. Recommendation would be if fully staffed then, take a 1-year break, if not then 90 day break.</p> <p>Michael McGuire: Discussed pattern of lack of commitment from new members. Talked about stipend not being enough to keep new members committed. Reiterated recommendation of no less than 1 month, no more than 90 days.</p> <p>Alicia Jones: Not agreement with members staying out for 90-days and then being eligible for membership after that period. Cannot change the rules if this is a mandate from the state, we cannot make exceptions due to county population. Offered suggestions for recruitment in more rural counties. Recommendation to stick with state recommendation</p> <p>Dave Curro: Follow the boards lead on this item. Need more guidance prior to making a decision about this matter.</p> <p>Aimee Izawa: Will share information on how board navigates this item and share with the group</p> <p>Suzanne Thompson: Two recommendations –</p>		
8. State Updates	<p>Suzanne Thompson/Team, NC DHHS</p> <p>Joint DMHDDSAS and DHB Provider Webinar</p> <ul style="list-style-type: none"> Date/Time: Thursday, Jan. 5. 2023, 3:00-4:00 p.m.; Join Link: Click here to register 		

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Tuesday, January 03, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30pm – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Joint DMHDDSAS and DHB Consumer Webinar</p> <ul style="list-style-type: none">Date/Time: Monday, Jan. 23, 2023, 2:00-3:00 p.m.; Join Link: Join Link: Click here to register <p>Money Follows the Person (MFP) Lunch & Learn: Person Centered Approaches to Healthcare Decision Making</p> <ul style="list-style-type: none">Date/Time: Monday, Jan. 9, 2023, 12:00-1:00 p.m.; Join Link: Click here to registerTopic: Healthcare Decision-Making and Advance Care Planning with People who Use Disability Services: It's Not Just About End of Life! <p>Tailored Plan 101: Ready, Set, Launch Series: Join NC Medicaid for the next Back Porch Chat session of the Tailored Plan 101: Ready, Set, Launch Series.</p> <ul style="list-style-type: none">Date/Time: Thursday, Jan. 19, 2023, 5:30-6:30 p.m.; Join Link: Click here to register <p>Questions/Comments/Concerns: N/A</p>		
9. Announcements	<p>Marie Dodson: 14th Annual NC “One Community in Recovery” Conference Wellness and Empowerment</p> <ul style="list-style-type: none">March 1-3, 2023 Embassy Suites, Greensboro, NCRegistration Link: NC One Community in Recovery Conference (wakehealth.edu)Early Registration ends on Wednesday, February 15, 2023 <p>Aimee Izawa: Free OTC Medication Give away, hosted by NC Med Assist</p> <ul style="list-style-type: none">Plan to have one in event in each Alliance CountyUpcoming Event: Friday, February 17, 2023, at 9:00 am – 2:00 pm at Stratford Richardson YMCA 1946 West Blvd. Charlotte, NC 28208		

11. ADJOURNMENT: The next meeting will be **Monday, February 6, 2023, at 5:30 pm**

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



Alliance Behavioral Health Adult Initiatives

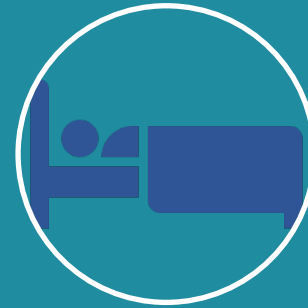
Adult Behavioral Health Urgent Care and Facility Based Crisis - Mecklenburg



**24/7 walk in
Behavioral
Urgent Care**



**RI International
selected as
provider**



**16 bed facility
based crisis
non-hospital
medical detox**



**New
Build**

Estimated Opening: Fall 2025

Child and Adult Behavioral Health Urgent Care Mecklenburg

- 24/7 Walk In Behavioral Health Urgent Care
- Partnership with Steve Smith Family Foundation, Mecklenburg County, Alliance and Daymark
- The plan is to open January 2023 - site is near Bojangles Coliseum



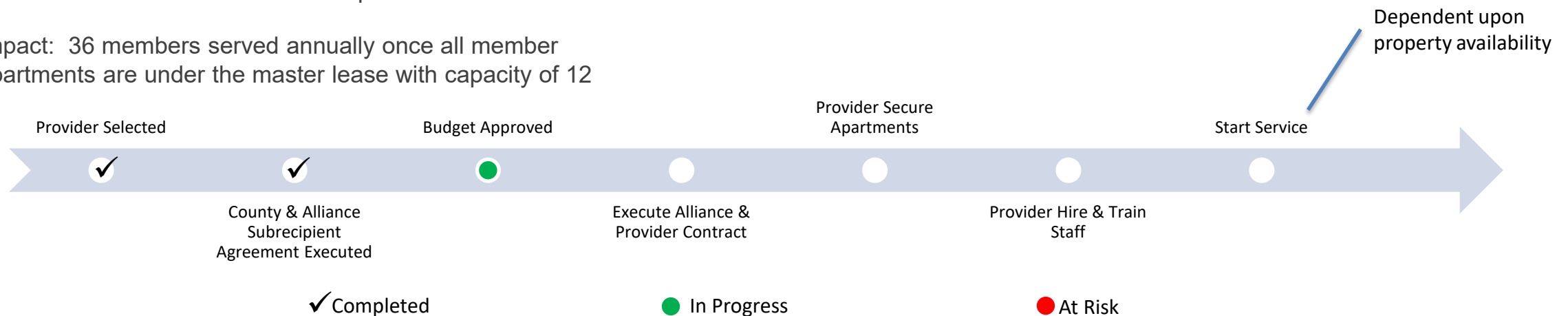
Community Transition Recovery Program (CTRP) - Mecklenburg

Program Description

- Short-term, intensive supportive housing program for adult individuals with high and complex needs
- Provider, Carolina Outreach, master leases a minimum of six, two-bedroom apartments serving twelve individuals experiencing:
 - Sheltering in places not meant for habitation (car, street, etc.)
 - Living in a shelter for individuals experiencing homelessness or lacks resources and/or supports needed to obtain permanent housing
- Provider will lease a one-bedroom apartment as office location
- Impact: 36 members served annually once all member apartments are under the master lease with capacity of 12

Update

- Provider seeking apartments for master lease
- Alliance staff and providers have been meeting with community stakeholders
- Scope of work draft developed
- Carolina Outreach has submitted startup and operation budget which is under review
- County/Alliance subrecipient funding agreement has been executed
- Next step, Carolina Outreach securing apartments and startup staffing, then contract with provider

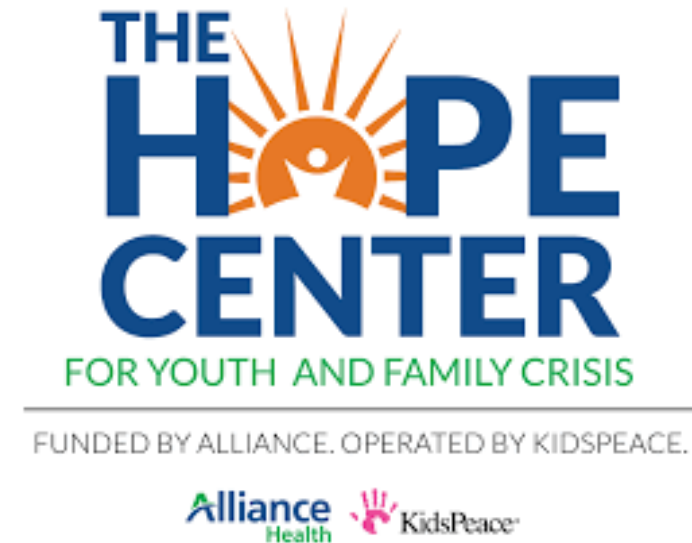


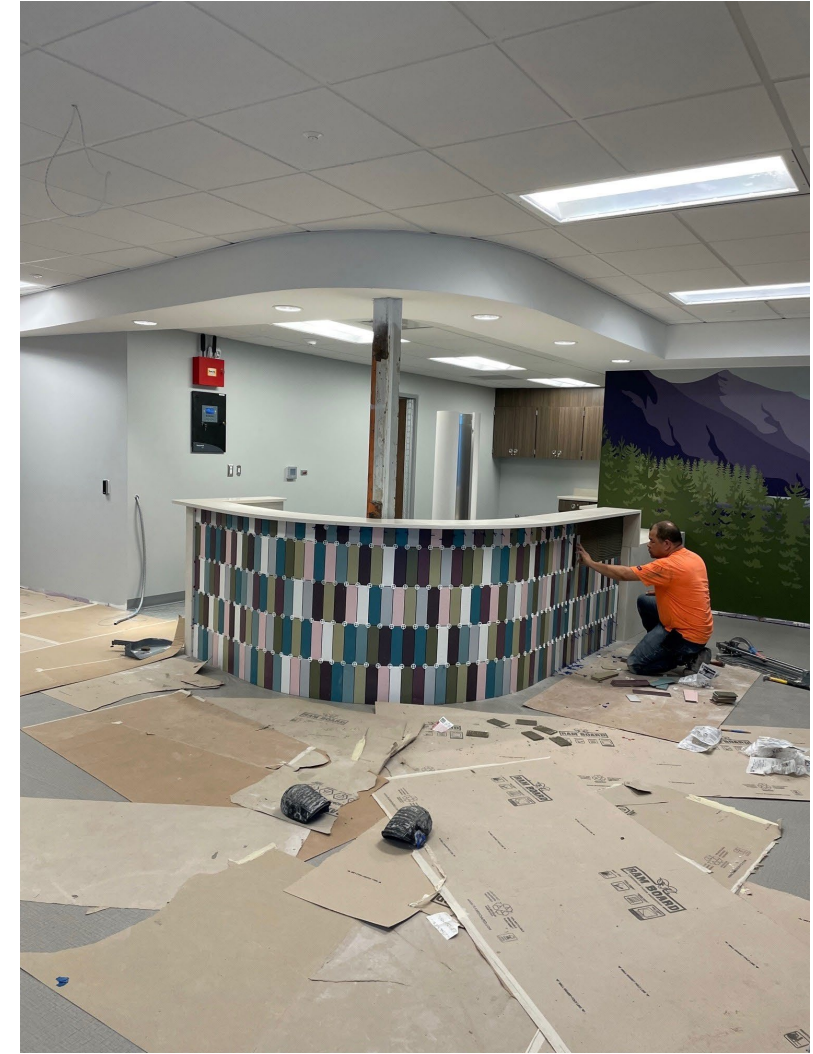
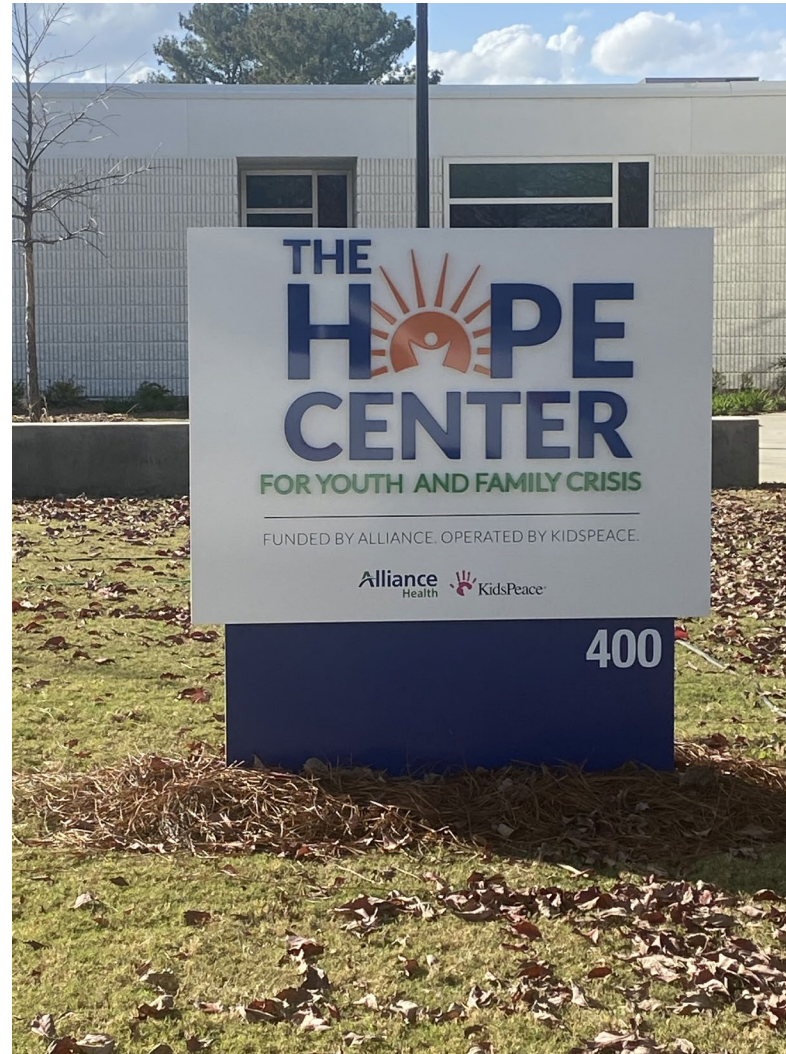


Alliance Child Initiatives

Child Behavioral Health Urgent Care and Facility Based Crisis

- The Hope Center for Child and Family Crisis- Fuquay NC
- Behavioral Health Urgent Care (BHUC) and Facility Based Crisis (24/7 walk in assessment and 16 beds)
- Available regionally
- Anticipate opening late January and licensed beds to follow





Short-term Transitional Group Home/Crisis Beds for Catchment Area Use

	Anticipated Opening	Members Served	County Location	Diagnosis	Female Beds	Male Beds	Total Beds
Savin Grace*	1/2023	Regional	Johnston	MH/SUD	3	3	6
New Hope Treatment – SC	10/10/2022	Regional	S. Carolina	MH/SUD	3	3	6
Thompson Child and Family Focus – Williamson	Operational since 7/2021	Regional	Meck	MH/SUD	4	0	4
Thompson Child and Family Focus – Christ Church	Operational since 7/21	Regional	Meck	MH/SUD	0	4	4
Thompson Child and Family Focus – Alphin (PRTF)	12/2022	Mecklenburg	Mecklenburg	MH/SUD	0	3	3
Thompson Child and Family Focus – Merancas (PRTF)	12/2022	Mecklenburg	Mecklenburg	MH/SUD	0	3	3

* currently waiting construction inspection. 26th in line as of late December. After construction inspection, there will be a program inspection prior to becoming licensed.

Short-term Transitional Group Home/Crisis Beds Under Development – County Specific Use

	Anticipated Opening	Members Served	County Location	Diagnosis	Female Beds	Male Beds	Total Beds
Thompson Child and Family Focus – Sally Hill	1/2023	Cumberland	Cumberland	MH/SUD	3	3	6
BreakOut	TBD	Durham	Durham	MH/SUD	4	0	4
A Caring Home	1/2023	Mecklenburg	Mecklenburg	MH/SUD	3 initially, ↑ to 5	0	5
New Hope Treatment - Gastonia	TBD – in purchasing process	Mecklenburg	Gaston	TBD	3*	3*	6*
Thompson Child and Family Focus – Alphin (PRTF)	11/2022	Mecklenburg	Mecklenburg	MH/SUD	0	3	3
Thompson Child and Family Focus – Merancas (PRTF)	11/2022	Mecklenburg	Mecklenburg	MH/SUD	0	3	3
Total					15	12	27

*Number of beds for this home may change depending upon final assessment of renovations.

MORES

Mobile Outreach Response Engagement and Stabilization

- Team Response to Family Crisis - De-escalation, Assessment, Planning---crisis is whatever the caregiver defines as crisis
- Team make-up is a clinician, QP, and a family partner
- Single point of access, verbal consent, warm line with local mobile response team, 24/7, up to 8-week stabilization period
- Fewer children in institutional care (e.g. ED, out-of-home placement)
- Lower Cost of Care for Youth

Where

- Cumberland – live now and operated by Communicare (910)-222-6079
- Wake –is live and operated by KidsPeace (484)215-6756
- Mecklenburg – following Wake implementation, Mecklenburg will be next and operated by Carolina Outreach and SPARC-project mid January.
- Durham/Orange – following Mecklenburg implementation, Durham and Orange will be next and operated by KidsPeace-project February

Therapeutic Relief

- Service to support children in DSS custody in non-therapeutic settings such as the office.
- Provider Staff provide support to DSS staff and can take youth one on one out into the community or other locations to remove them from the non-therapeutic setting and give them respite from the situation.
- Provider is Pinnacle Family Services and is operating in Cumberland and Mecklenburg at this time.
- Consideration being given to expand to Orange/Durham.

Client Care Web (CCW) Database Expansion

TFC/IAFT Providers

- Bed board tracking of members – provides user ability to update bed capacity when filled by Alliance members or youth from another MCO
- All TFC/IAFT providers were invited to trainings in October
- Bed board will be available for use by TFC/IAFT providers beginning November
- Referral/intake page expanded to include mandatory fields, strength-based information, and DSS language

Level II group, III, and short-term Transitional Group Homes/Crisis beds rollouts will be announced

Advantages

- Provides real-time information about capacity
- Informs MCO of capacity across all catchments



The screenshot displays a web application interface for the Client Care Web (CCW) database. At the top, there is a search bar and several navigation icons. The main area is a large grid of data, where each row represents a specific catchment or provider. The grid cells contain text indicating bed status, such as 'OPEN', 'Short wing', or 'A101'. Some cells also feature small colored icons (green, yellow, red) and numerical values. The interface is designed to provide a comprehensive overview of bed capacity across different catchments.



Monday, January 09, 2023

Durham CFAC MEETING - REGULAR MEETING

Virtual meeting via videoconference

MEMBERS PRESENT: ☒ Vandna Munshi, ☒ Victoria Chibuogu Nneji, ☒ Tammy Shaw, ☐ Latasha Jordan, ☒ Dave Curro, ☒ Brenda Solomon, ☐ Chris Dale, ☒ Pinkey Dunston, ☒ Regina Mays, ☒ Charlitta Burruss

BOARD MEMBERS PRESENT: None

GUEST(S): ☒ Suzanne Thompson, DHHS, : ☒ Herb Trippert, Trosa,

STAFF PRESENT: ☒ Ramona Branch, Member Inclusion & Outreach Manager, ☒ Fantasia Jones, Member Inclusion & Outreach Specialist, ☒ Aimee Izawa, Director Community and Member Engagement, ☒ Ashley Bass- Mitchell, System of Care Coordinator

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 227 772 040 09

Passcode: jQdSHN

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 213-204-2613,,343043434#](#) United States, Los Angeles

Phone Conference ID: 343 043 434#

[Find a local number](#) | [Reset PIN](#)

1. WELCOME AND INTRODUCTIONS

2. REVIEW OF THE MINUTES – The minutes from the December 12, 2022, Consumer and Family Advisory Committee (CFAC) were reviewed, A motion was made by Dave and seconded by Regina to approve the minutes. Motion passed.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comments	COVID-19- Check In		
4. Guest speaker	Ashley Bass-Mitchell, System of Care Coordinator <ul style="list-style-type: none">➤ Ashley provided information about the upcoming Community Collaborative events and updates➤ Durham Network of Care➤ Community Inclusion and planning➤ Cross agency trainings➤ Flex funds (funding service specifically for youth) \$250 per person per year		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
5. State Updates	<p>Suzanne Thompson: January CE&E</p> <ul style="list-style-type: none"> ➤ Joint DMHDDSAS and DHB Provider Webinar Date/Time: Thursday, Jan. 5, 2023, 3:00-4:00 p.m. ➤ Joint DMHDDSAS and DHB Consumer Webinar Date/Time: Monday, Jan. 23, 2023, 2:00-3:00 p.m. ➤ Money Follows the Person (MFP) Lunch & Learn: Person Centered Approaches to Healthcare Decision Making Date/Time: Monday, Jan. 9, 2023, 12:00-1:00 p.m. ➤ NCDHHS Person-Centered Planning Training: <ul style="list-style-type: none"> • Wednesday, Jan. 11, 2023, 9:00-1:00 p.m. • Wednesday, Feb. 22, 2023, 9:00-1:00 p.m. • Tuesday, Feb. 28, 2023, 12:30-4:30 p.m. • Wednesday, March 8, 2023, 9:00-1:00 p.m. • Tuesday, May 9, 2023, 12:30-4:30 p.m. ➤ NC Medicaid Ombudsman Webinar Date/Time: Wednesday, Jan. 18, 2023, 2:00 p.m. 		
6. Tailored Plan Updates	<p>Aimee Izawa provided the following updates:</p> <ul style="list-style-type: none"> ➤ CFAC rack cards and recommended changes are being reviewed and must have state approval ➤ Committee made aware to contact Ramona if they have any comments, questions, or concerns. 		
7. LME/MCO Updates	<p>Ramona Branch provided the following updates:</p> <ul style="list-style-type: none"> ➤ Ramona shared that everyone is invited to attend the legislative breakfast. Dave, Regina, Tammy and Vandna volunteered to attend, and all have been submitted. 		
8. Steering Committee Updates	<p>Charlitta Burruss</p> <ul style="list-style-type: none"> ➤ Discussed term limits ➤ Provided comments on having healthy mental health and having a strong village to help. 		
9. Discussions	<p>Fantasia Jones: In person meeting:</p> <ul style="list-style-type: none"> ➤ Herb reported that Trosa has now agreed to allow the Durham CFAC to have the monthly meeting there ➤ Tammy, Dave, Regina, and Charlitta voted to have in person meetings. Victoria and Vandna voted to stay virtual due to the rise in COVID cases. 		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
10. Announcements	<ul style="list-style-type: none"> ➤ Fantasia is transferring to the Mecklenburg office. ➤ Meetings will remain virtual until the Durham position has been filled. ➤ Tammy shared recent hardships she was facing and her concerns with the call center. ➤ Aimee provided information about the PRN warmline. ➤ Aimee and others provided additional information and resources the would assist Tammy. 		

ADJOURNMENT: Dave motioned to adjourn the meeting and Regina second. The next meeting will be February 13, 2023, at 5:30 p.m.

Respectfully Submitted by:

[Click here to enter text.](#)

Date Approved



Tuesday, January 10, 2023

Wake CFAC MEETING - REGULAR MEETING
Virtual Via MS Teams
5:30 – 7:00 p.m.

MEMBERS PRESENT Wake CFAC Subcommittee: Alicia Jones (Chair), Anna Cunningham (Vice Chair), Annette Smith, Benjamin Smith, Trula Miles, Nancy Johns, LaNarda Williams, Faye Griffin

BOARD MEMBERS PRESENT:

GUESTS: Susan Thompson, State DHHS; Dr. McLean Pollock Phd, Jennifer Giersch Phd, Natalie Ezem all from Thriving in Transition; Marie Dodson Johnston County CFAC chair

STAFF PRESENT: Ramona Branch, Aimee Izawa, Erica Asbury

- 1. WELCOME AND INTRODUCTIONS**-Alicia did the introduction, welcoming members, and guests at 5:38pm.
- 2. REVIEW OF THE MINUTES** – Committee reviewed minutes from the December 12, 2022 meeting. Annette motioned to approve and Nancy second. The minutes were approved by majority vote with the addendum from Anna that the CFAC brochure should be written as an easy read or have an easy read version.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
1. Public Comment Individual/Family Challenges and Solutions	<p>Alicia opened the meeting for public comment.</p> <p>Anna shared with the group that she would like to confirm that Aimee is aware of the recommendations that Wake County has made concerning the revisions of the brochure. Aimee confirmed that she did receive the comments and shared that it is the standard practice of Alliance to have documents assessed for readability. Aimee also shared that she will bring that suggested back to be sure that the brochure is looked at again. Aimee further explained that the brochure will need to be sent to the state for their final approval. There has also been discussion about QR coding.</p> <p>Nancy reported information about NAMI: there is a family to family support group, NAMI DNC DUKE is offering who cares for care givers, there is a LGBTQ plus support group, people may call 988 in the case of an mental health emergency and request a CIT officer and if you need further info please go to:NAMINC.org</p> <p>Nancy also took the opportunity to share her life experience with crisis mental health services. She used the article that appeared in the NY Times as a reason to spotlight what she perceives as a lack of services in NC. Nancy highlighted the need for appropriate and actionable discharge planning with</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.



Tuesday, January 10, 2023

Wake CFAC MEETING - REGULAR MEETING
Virtual Via MS Teams
5:30 – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>wrap around and follow up care. Nancy discussed the problem with Medicare and limited funding for MH. Nancy shared that the copays are substantial and that most people cannot afford long term or repeat care. She concluded by pleading with all of the people on the call to please make strides and action steps to secure safe crisis care for all.</p> <p>Alicia thanked Nancy for coming forward and agreed that it is urgent that support be offered.</p>		
2. State Updates	<p>Susan reported that letters have been mailed about PCP choices. She is asking that every be diligent in checking the documents that they receive for possible errors. The state CFAC meeting will be on tomorrow 9am-3pm. On 2/11 will be the person-centered planning training. Person centered planning is also the hot topic on 2/28. The Backpack chat is 1/19 at 5:30 pm, State to local joint call is 1/23. The 1915i option meeting is on 1/12 9:30am-12:30pm. Susan concluded with asking the group to please review the DHHS website and or the document sent out with these reminders last week. Annette asked about the NAMI week planning committee and Nancy stated that she is involved.</p>	<p>CFAC should plan to have a rep on each State to local meeting</p>	
3. Tailored Plan Updates	<p>Ramona shared that everyone is invited to attend the legislative breakfast. The names have been submitted. Please let her know if you can no longer attend.</p> <p>Nancy asked if members would be able to attend the One in Recovery Conference. Ramona stated that no conversation has been had about it yet. Nancy would like her name on list.</p>	<p>Steering committee will vote on conference attendance at February meeting.</p>	
4. LME/MCO Updates	<p>Aimee discussed term limits. Alicia asked if there has been a final decision about the time out after a term has been completed. Aimee stated that yes, but further discussion needs to happen related to by laws.</p>		
5. Training: Thriving in Transition	<p>Dr. Pollack and Dr. Giersch introduced themselves as well as Natalie Ezem and their efforts through Duke University and Thriving in Transition. They</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.



Tuesday, January 10, 2023

Wake CFAC MEETING - REGULAR MEETING
Virtual Via MS Teams
5:30 – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>report that they are building a relationship with self-advocates and families. There will be a coalition of liked minded people that are coming together to share feedback and experiences. Everyone is invited to attend a meeting on 1/23 6-7:30pm via ZOOM. Email thrivingproject@duke.edu 919-660-0520. Anna suggested that they reach out to first in families. Annette asked how far across the state will the project cover. Dr. Pollock stated that the outreach is to the entire state of N.C. Annette shared that there are several large Facebook groups that would be good resources to reach families. Annette asked Alicia to chime in about where they might go to connect with families that live in rural areas. Alicia stated that they should start with the Dorothy Mae Hyman Center. Erica shared the information about Hope Church in Apex and their ministry for people with additional needs. Aimee suggested recreational programs like the Miracle League. Anna asked that they attempt to get in touch with the Special Education PTA.</p>		
6. Additional Announcements	<p>Erica stated that she is supporting several members that are seeking employment. In particular, a young lady that would like to work at a florist. Erica gave further details that some of the Project Search students may not be a good fit for the hospitality industry and would also like placement. Discussion took place among the members about places that are welcoming and have supports set up for members that have additional needs. Anna mentioned a family in Chapel Hill that has a micro-enterprise that she would be happy to connect as well as 321 Coffee. Aimee shared some of her experience offering support with employment and stated that she would like to be a part of the greater discussion. There was mention of connecting with a Certified Benefits Counselor. Anna stated that there are regional centers, and we need to be extremely careful to connect with the people out of Atlanta to avoid misinformation and to help ensure that the process concerning working while disabled is clearly set out for our members. Alicia stated that she is aware of the organization in Fayetteville and that they are certified to share information concerning employment counseling.</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.



Tuesday, January 10, 2023

Wake CFAC MEETING - REGULAR MEETING
Virtual Via MS Teams
5:30 – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	Anna asked if Alicia would be sharing their discussion about events. Alicia stated not at this time.		

7. **ADJOURNMENT:** Anna Cunningham motioned to adjourn the meeting and Benjamin Smith second. The next meeting will be on February 14,2023 at 5:30pm hybrid.

Respectfully Submitted by:

[Click here to enter text.](#)

Date Approved

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.



Tuesday, January 17, 2023

Johnston CFAC MEETING - REGULAR MEETING
Hybrid/Virtual Via Teams
5:30 – 7:00 p.m.

MEMBERS PRESENT: Bobby Dixon, Jerry Dodson, Elena Marie Dodson, Leanne George, Jason Phipps, Richard Callahan, Marilyn Lundin
BOARD MEMBERS PRESENT:
GUESTS: Wes Rider State CFAC, Kathleen Batton NC DHHS, Eva Fulcher NC DHHS, Wes Woolsterhulme NC DHHS
STAFF PRESENT: Warren Gibbs, Ramona Branch, Aimee Izawa

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- 1. WELCOME AND INTRODUCTIONS-**Subcommittee members, Alliance Staff, as well as guests went around the room and gave introductions
- 2. REVIEW OF THE MINUTES** –Minutes were reviewed few errors noted and issues were addressed and corrected before approval

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
1. Public Comment Individual/Family Challenges and Solutions	<ul style="list-style-type: none">Guest Speaker-NCDHHS presented ePass to subcommittee membersEva Fulcher began stating it's a web based service to apply for such programs as Medicaid benefitsePass will streamline applications speeding up the process and preventing long lines at DHHS	CFAC will assist NCDHHS with promoting ePass participation through community outreach and events where the website will be mentioned such as the upcoming Educator's Fair	3-6 months

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none"> • The online services allows case workers to focus on benefits for client and reduce workload that comes with filing paper applications and face to face interaction with client • For client to be eligible, one must have a NCID and personal email • Those using the service will receive notices through email and can update information from the site versus coming into the office • ePass has partnered with Experian for verifying user information and has made available an enhanced ePass service which helps clients keep up with such things as disbursement, hours worked, and applying for assistance with such things as housing, utilities, etc. • Criteria for enhanced services include client must have a social security number or recent credit history; clients who don't possess these items will still have to come into NCDHHS building for assistance • Opened the floor for Q&A after the discussion to which Eva Fulcher as well as Kathleen Batton and Wes Woolsterhulme replied • During Q&A it was noted clients are being encouraged to sign up for ePass • Per Wes, you cannot print Medicaid cards or change Provider Information on the site and recertifications must happen in the office • When asked about training for ePass, it was stated the language on the website is understandable for all but case managers will also be able to assist clients with using the service • DHHS assists with ePass, Experian assists with enhanced services • Wait list for Innovations and Vocational Rehabilitation cannot be tracked on ePass and services that are include Medicaid, CIP, Low Income Subsidy, Cash First, or Energy or Utility Assistance) • Legal guardian information is not displayed for client on ePass, DHHS will continue to handle accounts for clients without the service 	<p>CFAC members will research ePass to learn the application and educate members of the community on how to utilize the page</p>	

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.



Tuesday, January 17, 2023

Johnston CFAC MEETING - REGULAR MEETING
Hybrid/Virtual Via Teams
5:30 – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">Enhanced ePass services will keep up with eligible clients		
2. State Updates	<p>Wes Rider shared February Updates, reminding CFAC to report to their Governing Boards concerns related to Social Determinants of Health</p> <ul style="list-style-type: none">Discussed names and positions of new staff at NCDHHS Kelly Crosby (Division Director), Renee Rayer (Deputy Director), and Dave Richard (Deputy Secretary)Reminded and encouraged subcommittee to attend State CFAC meetings that are open to the public such as the State to Local CFAC callShared most meetings are open to the public and the Chair or a designated member of the subcommittee can attend the meetings and calls	<p>Warren will continue to forward emails from State CFAC to subcommittee members and provide QR code for those interested in joining listserv</p> <p>Marie and Leanne will collaborate with Wes, Ann Marie, and State CFAC on upcoming events for 2023 and encourage participation in trainings and meetings open to the general public</p>	Updates by next CFAC meeting in February
3. Tailored Plan Updates	<p>Aimee Izawa mentioned online trainings available to the public related to Tailored Care Management each month until the plan goes live</p> <p>Aimee asked about 1 Recovery Conference and for subcommittee to elect two participants</p>	<p>Jason will review the page as well as the Tailored Plan website to research questions he had about case management</p>	Subcommittee will know which participants will be attending 1 Recovery no later than next CFAC meeting
4. LME/MCO Updates	<p>Ramona Branch shared names of participants for Legislative Breakfast and asked would any subcommittee members be interested in joining the Human Rights Committee</p>	<p>MIOS will send out promotional information such as website link for Human Rights Committee page</p>	Committee will discuss any potential interests next meeting
5. Announcements	<ul style="list-style-type: none">Marie shared information regarding the Educator's FairFair is scheduled for February the 20th at Johnston Community College's Great HallEvent is for educators and not open to publicDiscussed material to distribute at event to which Alliance stated any information must be approved first, and DHHS stated information available on the state website regarding CFAC could be distributedRichard Callahan was welcomed as a new member of CFAC and Debbie McQueary was voted in to join CFAC and more updates would be provided as the date nears	<p>Richard will reach out to Albert to ensure he has his ticket for Legislative Breakfast and has transportation to get there</p> <p>Chair, Vice Chair, and Members will discuss through emails who will work the table at Educator's Fair alongside MIOS</p>	Updates will be provided in next meeting regarding event turnout

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.



Tuesday, January 17, 2023

Johnston CFAC MEETING - REGULAR MEETING
Hybrid/Virtual Via Teams
5:30 – 7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none">Richard Callahan shared NAMI updates reminding CFAC members on upcoming trainings for Family 2 Family, Suicide Awareness, CIT, etc.Marie motioned adjournment and announced next CFAC subcommittee meeting date	MIOS will be onsite to help setup tables for CFAC at educator's fair	

6. **ADJOURNMENT:** Next Meeting February 21st, 2023, at 5:30pm hybrid.

Respectfully Submitted by:

[Click here to enter text.](#)

Date Approved

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee later.



Monday, January 23, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING

3205 Freedom Drive, Charlotte, NC 28208

Held Via Video Conference/In-Person

MEMBERS PRESENT: ☑ Ron Clark , ☑ Linda Campbell, ☑ Ruth Reynolds, ☑ Randy Sperling, ☑ Beverly Corpening, ☑ Shagun Gaur, ☑ Melida Baldera ☑ Alan McDonald, ☑ Michael Flood, ☑ Lois Stickell, ☑ Shari Phillips-Stratton, ☑ Jocie Cremisi, ☑ Jim Sonda

BOARD MEMBERS PRESENT:

GUEST(S): ☑ Suzanne Thompson, NCDHHS, ☑ Judy Lewis

STAFF PRESENT: ☑ Dr. Aalece Pugh-Lilly, Sr Director of Community Health & Well Being, ☐ Aimee Izawa, Director Community & Member Engagement ☑ Lakeisha McCormick, Manager, Member Inclusion, ☐ Eileen Bennett Member Inclusion Specialist, ☑ Fantasia Jones, Member Inclusion Specialist, ☑ Gladys Blakeman, Member Inclusion Specialist

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Phone Conference ID: 196 190 616#

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order by Ruth at 5:36 pm
2. **REVIEW OF THE MINUTES** – The minutes from the November 28, 2022 meeting were reviewed; a motion was made by Linda and seconded by Alan to approve the minutes.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. State Updates -Registry of Unmet Needs Informational Sheet Update	Suzanne Thompson Suzanne Thompson: January CE&E <ul style="list-style-type: none">➤ Joint DMHDDSAS and DHB Provider Webinar Date/Time: Thursday, Jan. 5. 2023, 3:00-4:00 p.m.➤ Joint DMHDDSAS and DHB Consumer Webinar Date/Time: Monday, Jan. 23, 2023, 2:00-3:00 p.m.➤ Money Follows the Person (MFP) Lunch & Learn: Person Centered Approaches to Healthcare Decision Making Date/Time: Monday, Jan. 9, 2023, 12:00-1:00 p.m.➤ NCDHHS Person-Centered Planning Training:		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Monday, January 23, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
 3205 Freedom Drive, Charlotte, NC 28208
 Held Via Video Conference/In-Person

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<ul style="list-style-type: none"> • Wednesday, Jan. 11, 2023, 9:00-1:00 p.m. • Wednesday, Feb. 22, 2023, 9:00-1:00 p.m. • Tuesday, Feb. 28, 2023, 12:30-4:30 p.m. • Wednesday, March 8, 2023, 9:00-:00 p.m. • Tuesday, May 9, 2023, 12:30-4:30 p.m. <p>➤ NC Medicaid Ombudsman Webinar Date/Time: Wednesday, Jan. 18, 2023, 2:00 p.m.</p>		
4. -Steering Committee Update	<p>Lois Stickell</p> <ul style="list-style-type: none"> ➤ Service source coming up soon ➤ Reported that the county was frustrated with not having enough funds available when Cardinal was the MCO. However, Lois reported Alliance is doing a great job with funding. ➤ Discussed the MORES project and its response for individuals in crisis available 24/7 ➤ The Legislative breakfast will be held in Raleigh, NC. Linda and Ron are registered, and Michael mentioned that he was interested in attending. ➤ Term limit: There were inquires if a CFAC can not get membership within its county, can the members that have reach the term limits take off for a week or month and return instead of a full year off ➤ Ron inquired about using special language in regard to counties that are struggling. 		
5. Med Assist -Youth Advisory Committee -CFAC Rack Card Update	<p>Lakeisha McCormick</p> <ul style="list-style-type: none"> ➤ NC Med Assist: 2/17 at the Stratford Richardson YMCA 9am-2pm ➤ Rack Cards: Lakeisha provided the suggestions given such as adding emails and how an individual can get involved. Lakeisha assured CFAC they will be able to receive copies as soon as it gets through Communications. ➤ Lois reported that the Steering Committee contacted the State to make sure Mecklenburg can be serviced. ➤ Discussion on B3 services and innovations waiver. 		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Monday, January 23, 2023

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
3205 Freedom Drive, Charlotte, NC 28208
Held Via Video Conference/In-Person

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
6. -Gap Discussion -Speaker Time Limit Discussion -Elections	Ruth Reynolds ***Due to time constraint Gap Discussion and speaker time limit were tabled until the following meeting.*** Elections: The CFAC were given ballots to vote in the new Chair and Co-chair. The results concluded with Linda Campbell elected as the new Chair, and Michael Flood elected as the new Co-chair.		
7. -Announcements		N/A	N/A

8. Adjournment: **Ruth moved to adjourn and it was seconded by Linda**
The suggested next meeting will be February 27, 2023, at 5:30 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



Tuesday, January 24, 2023
ORANGE COUNTY

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

Physical Meeting Location Address: 201 Sage Rd Suite #100 Chapel Hill, NC 27514

APPOINTED MEMBERS PRESENT: X Steve Furman- Chairperson X Paula Harrington X Allen Dittmer X Carol Conway- Co-Chair X Candace Alley X Linda Shipman X Kate Shipman X Kent Earnhardt ☐ Dr. McGuire-CFAC Steering Committee Chair

BOARD MEMBERS PRESENT: ☐

GUEST(S): X Suzanne Thompson-NCDHHS X Jennifer Meade-NCDHHS X Marie Dodson-Alliance Health CFAC X Krista Caraway X Carol Hubbard X Lorraine Lapointe

STAFF PRESENT: X Ramona Branch, Member Inclusion & Outreach Manager X Aimee Izawa-Director Community & Member Engagement X Douglas McDowell-Member Inclusion and Outreach Specialist-Orange County ☐ Laurie Williamson- System of Care Coordinator-Orange County

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WELCOME AND INTRODUCTIONS – the meeting was called to order at 5:30 p.m.

- 1. REVIEW OF THE MINUTES** – The minutes from the November 22, 2022, meeting was reviewed; a motion was made by Carol Conway and seconded by Linda Shipman to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:		TIME FRAME:
2. Public Comments	Brief Introductions were made due to the number of new guests-Douglas McDowell-Greetings and welcome-Discussed a last-minute change to agenda due to an unforeseen illness of presenter's child-Laurie Laurie Williamson-	NA		NA

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Tuesday, January 24, 2023
ORANGE COUNTY

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:		TIME FRAME:
	*Removed from agenda list- State updates were given first per request S. Thompson-NCDHHS.			
3. State Updates	Suzanne Thompson offered state updates: February Updates, reminding CFAC to report to their Governing Boards concerns related to Social Determinants of Health Discussed names and positions of new staff at NCDHHS Kelly Crosby (Division Director), Renee Rayer (Deputy Director), and Dave Richard (Deputy Secretary) Reminded and encouraged subcommittee to attend State CFAC meetings that are open to the public such as the State to Local CFAC call. Most meetings are open to the public and the Chair or a designated member of the subcommittee can attend the meetings and calls. Letters have been mailed about PCP choices and need to be thoroughly scrutinized for any errors. The state CFAC meeting was held January 11 th from 9am-3pm. State asking for more participation from local CFAC subcommittee members. 2-11-2023 Person-Centered Planning training. Person Centered Planning is also the hot topic on 2-28-2023. State to local joint call is 1-25-2023-Local CFAC's encouraged to attend. Suzanne suggested CFAC members and guests review the DHHS website, and any documents sent out throughout the month.	NA		NA
4. Steering-Committee Updates	Steve Furman-Offered steering committee updates-legislative breakfast voted on and approved member attendance. Steve initially recalled the figure of \$40,000+ being the figure for the fiscal year but the accurate number for all local CFAC's, as a whole, is \$61,000. As each local CFAC presents their financial needs for	Next Meeting- Feb 6th		Ongoing

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Tuesday, January 24, 2023
ORANGE COUNTY

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:		TIME FRAME:
	their chosen event or sponsorship, it is voted on by the steering committee at next meeting.			
5.. LME/MCO Updates	Ramona- Discussed upcoming legislative breakfast and morning agenda: Press conference, then breaking off into groups. The names have been submitted. Please let her know if you can no longer attend. Ramona asked if any members wanted to attend the One in Recovery Conference, Kent Earnhardt and Candace Alley wanted to attend. Ramona said there would be more information coming. Aimee Izawa answered questions about non-emergency Medicaid Transportation (NEMT) and updated members about the MedStar OTC giveaway coming in March. More details as event draws closer-February Meeting. Kent Earnhardt inquired about the budget, specifically how it is split among local CFAC's. Kent Earnhardt expressed desire to be on Human Rights Committee and said will follow through with process. Aimee Izawa shared specific information about links and locations for detailed information on the various subcommittees Alliance Health provides its members and recipients with for opportunities to serve and have a voice in positive change.	Continued transitioning, guidance, and support for advocacy efforts and opportunities to create positive changes within catchment areas.		Ongoing
6. Term Limits-Revisited	No further discussions needed at this time			
7. State to Local CFAC Meeting Attendance	Douglas McDowell will attend next meeting for representation of CHWB-State is encouraging participation from all local CFAC subcommittees for adequate representation. It is important to have all voices heard and in the conversations. Ramona Branch reiterated the need for representation from all local CFAC subcommittees.	Next meeting February 22 nd , 2023		NA

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Tuesday, January 24, 2023
ORANGE COUNTY

CONSUMER AND FAMILY ADVISORY COMMITTEE - REGULAR MEETING
5200 W. Paramount Parkway, Morrisville, NC 27560
5:30-7:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:		TIME FRAME:
9. CFAC-Membership-Recruitment-Guests Invited	New guests coming into meetings, interested in joining- Krista Caraway and Carol Hubbard will become official members at February's meeting. Douglas McDowell-Multiple people have expressed interest.	Continue networking and marketing the Consumer and Family Advisory Committee		Ongoing
10. Outreach/Event	Carol Conway suggested a day at an undetermined, reserved location for a gathering, i.e., a conference, food, speakers, educational. Aimee Izawa-get plan together and present to Aimee and Ramona for further approval-More to come..	Begin planning and coordinating an event. Schedule meeting dates to brainstorm ideas and get commitments for support and assistance.		Ongoing

10. ADJOURNMENT: the meeting adjourned at 7:02 p.m.; the next meeting will be February 28, 2023, from 5:30 p.m. to 7:00 p.m.



Thursday, January 26, 2023

CFAC MEETING - REGULAR MEETING

(Virtual Meeting via Teams Video Conferencing)

MEMBERS PRESENT: ☒ Michael McGuire ☒ Ellen Gibson, ☒ Dorothy Johnson ☒ Sharon Harris ☒ Briana Harris ☐ Shirley Francis ☒ Tekeyon Lloyd ☒ Tracey Glenn- Thomas ☒ Renee Lloyd ☒ Carson Lloyd Jr. ☒ Felishia McPherson

BOARD MEMBERS PRESENT:

GUEST(S): Suzanne Thompson, CE&E State Rep.

STAFF PRESENT: ☒ Ramona Branch, Member Inclusion and Outreach Manager ☒ Starlett Davis, Member Inclusion and Outreach Specialist ☒ Aimee Izawa, Director of Community & Member Engagement

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Phone Conference ID: 607 739 735#

- 1. WELCOME AND INTRODUCTIONS:** Starlett Davis, MIOS- Filling in for Felishia and Ellen
- 2. REVIEW OF THE MINUTES –** The minutes from the November 17, 2022. Consumer and Family Advisory Committee (CFAC) meeting were reviewed; a motion was made by Michael McGuire and seconded by Dorothy Johnson to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Public Comments	Starlett Davis- filled in for Felishia and Ellen Community events and resources. Covid 19 Check ins Michael shared that he was on the Cumberland Co. Community Collaborative call this month and that Starlett Davis, MIOS, did a great job shouting out CFAC and informing them about the	Please see Feleshia, Ellen, Star and/or Ramona for any questions.	Ongoing

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>upcoming meeting and what CFAC was. He also informed the committee that E&E, non-profit, would be having a superbowl rally raffle drawinf at their super bowl event on Reilly Rd At Bruces. Dorothy gave kudos to the Lake Rim Senior Center and how nice it was. It was now open.</p> <p>Felishia informed the committee that the NAMI Walk is May 20th in Morrisville at Morrisville Park. The local Nami has a team and would like support.</p> <p>Tracey informed the committee that she would not make the Legislative Breakfast.</p>		
4. ADA Updates	<p>Shirley Francis- ADA updated meeting information. Starlett Davis filled in as Ms. Shirley was not present. The next ADA meeting is Feb. 15th at 6pm via zoom. An email was sent out.</p>	<p>Please see Shirley Francis and Starlett Davis for any questions.</p>	<p>Feb. 15, 2023/ Ongoing</p>
5. State Updates	<p>State Representative Suzanne Thompson January CE&E Update Suzanne went over the State updates. All CE&E updates were emailed to the committee along with the Hot Topics. Please refer to that for any information. Anyone who wants to receive the emails from the State CE&E please email Ms. Suzanne Thompson at NC DMH/DD/SAS suzanne.thompson@dhhs.nc.gov.</p>	<p>See Suzanne, Starlett, Ramona, and/or Aimee for questions and comments.</p>	<p>Ongoing</p>
6. Tailored Plan Updates	<p>Aimee Izawa This weekend, the 28th, is the start of the auto enrollment for the Tailored Plan. The two other main dates are Feb. 15th the non-emergency transportation starts. It is for members who needs a ride to healthcare appts. Alliance Health members can call Alliance Health at 855-759-9600. It is no cost. Member welcome packets and id cards go out March 5th. We want to make sure everyone has their Medicaid card prior to April 1, 2023.</p>	<p>See Starlett, Ramona, and/or Aimee for questions and comments.</p>	<p>Ongoing</p>
7. MCO	<p>Ramona Branch and Starlett Davis MCO Updates Human Rights Committee is searching for county reps. You don't have to be from CFAC but you can if you like. Let Starlett or</p>	<p>See Starlett, Ramona, and/or Aimee for questions and comments.</p>	<p>Ongoing</p>

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Ramona know if you want an application. That meeting happens every quarter. Next meeting is in April from 4pm to 6:30pm. NC One in Recovery Conference is March 2nd- 4th in Greensboro. Alliance is able to send one or two from each county. We will need your name to submit to the Steering Committee at January Meeting. Felishia, Ellen, Michael, and Renee want to attend. Alliance will be paying the registration fee and hotel accommodations. The participant will be getting a onetime stipend of \$100 to cover any other expenses.</p> <p>State to Local call- Ramona</p> <p>This meeting is the 4th Wednesday of each month from 6pm to 7:30pm. We would like local CFAC representation from the counties to be present, if possible, Alliance gives local reports and receives information from the state during this time. Please participate if you can.</p>		
8. Upcoming CFAC Trainings	<p>Discuss setting up trainings for the next 3 meetings. Starlett discussed with the committee the importance of trainings for the committee. The members will reach out to the different organizations in the area to set up trainings to assist them with meeting their goals that they set during the retreat. The trainings need to fall within those goals and the population Alliance serves. Starlett will assist as needed. Starlett will send out an email to remind the members for the next meeting and to find out what training to put on the agenda for the February meeting.</p>	Members will be responsible for setting up trainings for each meeting. Look for emails in upcoming 2 weeks,	Upcoming 2 weeks
9. Membership terms/ Recruiting efforts	<p>Discuss who has come to the end of term. Discuss efforts to recruit. Starlett discussed with the committee the importance of recruiting new members for the committee. At least 3 members will be at their term limit at the end of the fiscal year. We discussed having new eyes and ears in the community and the importance of gathering the needs and gaps in the community. The committee still agrees there should be a 1-year break in between term limit and possibly getting back on the committee. The meetings are still public, and anyone can attend.</p>	Members will recruit for new members in the community.	Ongoing
10. Voting on meetings	<p>Committee will revisit if they will stay virtual for a while longer or go to hybrid (in person and virtual)</p>	Meetings will be hybrid moving forward	2/23/2023/ Ongoing

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	The committee discussed the meetings staying virtual or becoming hybrid (in person and virtual). Felishia open the floor for discussion. Several members wanted the hybrid option to be able to see each other in a physical space and fellowship in a safe manner but also keep the option to be virtual also for those who can't get out and/or aren't ready to be in person. The stipend will still be the same for those in person and virtual. We also discussed letting Starlett, MIOS, know if not many people will be attending in person as their will be food and she will be keeping the building open for these after hour meetings. The committee agreed to let her know if they will be mostly virtual. Felishia called for a motion and a vote. Michael made a motion that the meetings be hybrid starting in February 2023. Ellen 2 nd it. The committee voted and all were in favor for hybrid meetings moving forward. The vote passed unanimously. The meetings are now hybrid.		
11. Prep for next meeting	<p>Felishia and Ellen- Discuss the next meeting agenda items. Go over expectations, reminders, etc for the next meeting.</p> <p>The next meeting, we will be discussion needs and gaps for the Board Budget Retreat.</p> <p>The committee will be receiving an email to determine what training will be had at the February meeting. The members are responsible for setting up the trainings with assistance from the MIOS.</p>	<p>Have ideas about needs and gaps for Board Budget Retreat</p> <p>Look for email for trainings.</p>	<p>2/23/2023</p> <p>With in the upcoming 2 weeks</p>
12. Appreciation	Everyone gave their appreciation	N/A	N/A
13.			

ADJOURNMENT: Felishia called for the meeting to be adjourned, Michael 2nd it. All voted in favor. Adjourned at 6:30pm. Next meeting is Feb. 23, 2023.

Respectfully Submitted by:

Starlett Davis, MA MIOS

Date Approved

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date.



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Executive Committee Report

DATE OF BOARD MEETING: March 2, 2023

BACKGROUND: The Executive Committee sets the agenda for Board meetings and acts in lieu of the Board between meetings. The Executive Committee may act on matters that are time-sensitive between regularly scheduled Board meetings and fulfill other duties as set forth in the by-laws or as otherwise directed by the Board of Directors. Actions by the Executive Committee are reported to the full Board at the next scheduled meeting.

This report includes draft minutes from the previous meeting and recommendations to fill vacant seats on Alliance's Board.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): To review the executive committee's recommendation and request the Orange Board of County Commissioner appoint Michael C. Joseph to Alliance's board. To review the executive committee's recommendation and request the Mecklenburg Board of County Commissioner appoint Tchernavia Montgomery to Alliance's board.

REQUEST FOR AREA BOARD ACTION: Receive the report.

CEO RECOMMENDATION: Receive the report.

RESOURCE PERSON(S): Lynne Nelson, Board Chair; Robert Robinson, CEO

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Monday, February 20, 2023

BOARD EXECUTIVE COMMITTEE - REGULAR MEETING

(virtual meeting via videoconference)

4:00-6:00 p.m.

APPOINTED MEMBERS PRESENT: David Curro, BS (Audit and Compliance Committee Chair, Client Rights/Human Rights Committee Chair); Dena Diorio, MPA (Network Development and Services Committee Chair); David Hancock, MBA, PFAff (Board Vice-Chair and Finance Committee Chair); and Lynne Nelson, BS (Board Chair)

APPOINTED MEMBERS ABSENT: Carol Council, MSPH (Quality Management Committee Chair)

BOARD MEMBERS PRESENT: None

GUEST(S): None

STAFF PRESENT: Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Veronica Ingram, Clerk to the Board; Robert Robinson, CEO; Lisa Wilson, Administrative Assistant III; Sara Wilson, Chief of Staff; and Carol Wolff, General Counsel

1. **WELCOME AND INTRODUCTIONS** – the meeting was called to order at 4:01 p.m.

2. **REVIEW OF THE MINUTES** – The committee reviewed minutes from the January 9, 2023, meeting; a motion was made by Vice-Chair Hancock and seconded by Ms. Diorio to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Updates	<p>A. BUDGET RETREAT AND NEXT MONTH'S COMMITTEE MEETING: Kelly Goodfellow, Executive Vice-President/Chief Financial Officer, provided an overview of the agenda for this meeting. Chair Nelson shared that the executive committee meeting will start fifteen-minutes after the budget retreat ends.</p> <p>B. ANNUAL COMPLIANCE ATTESTATIONS: Chair Nelson reminded members of this annual requirement; she noted that 85% of attestations have been received.</p> <p>COMMITTEE ACTION: The committee received the updates.</p>	<p>A. Ms. Ingram will provide notice of the revised start time for the March meeting per NC Open Meetings Law.</p> <p>B. N/A</p>	<p>A. 2/20/23</p> <p>B. N/A</p>
4. Board Applicant Interviews	<p>A. BOARD VACANCY PROCESS: Chair Nelson review the agency's process to fill vacant seats.</p> <p>B. APPLICANTS FOR THE VACANT ORANGE COUNTY SEAT: the committee met with two applicants for this seat.</p> <p>C. APPLICANT FOR THE VACANT MECKLENBURG COUNTY SEAT: the committee met with one applicant for this seat.</p> <p>COMMITTEE ACTION: A motion was made by Ms. Diorio to recommend to the Board, that the Board forwards Michael Joseph's application to the Orange Commissioners for appointment to Alliance's Board. Motion passed unanimously.</p> <p>A motion was made by Chair Nelson to recommend to the Board, that the Board forwards Tchernavia Montgomery's application to the Mecklenburg Commissioners for appointment to Alliance's Board. Motion passed unanimously.</p>	<p>The committee will forward appointment recommendations to the board.</p>	<p>3/2/23</p>

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Monday, February 20, 2023

BOARD EXECUTIVE COMMITTEE - REGULAR MEETING

(virtual meeting via videoconference)
4:00-6:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
5. Agenda for Upcoming Board Meeting	Committee reviewed the draft agenda and provided input.	Ms. Ingram will forward the agenda to staff.	2/20/23

6. **ADJOURNMENT:** the meeting adjourned at 5:40 p.m.; the next meeting will be March 20, 2023, at 3:30 p.m.

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)



**Alliance Health
BOARD OF DIRECTORS
Agenda Action Form**

ITEM: Finance Committee Report

DATE OF BOARD MEETING: March 2, 2023

BACKGROUND: The Finance Committee is responsible for reviewing, providing guidance and making recommendations on financial matters to the Area Board. This responsibility includes reviewing financial statements and reports, provide support to staff, and ensuring internal controls are established.

This month's report includes documents and draft minutes from the previous meeting.

SPECIFIC INFORMATION FOR BOARD REVIEW (if applicable/available): A motion to recommend approval of an increase of \$12,000,000 in the one-year reinvestment plan for the Tailored Plan commitments. A motion to recommend approval of the FY23 Amendment 1 to increase the budget by \$3,058,278 bringing the total FY23 budget to \$1,373,365,233.

REQUEST FOR AREA BOARD ACTION: Accept the proposal.

CEO RECOMMENDATION: Accept the proposal.

RESOURCE PERSON(S): David Hancock, Committee Chair. Kelly Goodfellow, Executive Vice-President/Chief Financial Officer

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Thursday, February 02, 2023

BOARD FINANCE COMMITTEE - REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
Virtual Meeting via videoconference - 3:00-4:00 p.m.

APPOINTED MEMBERS PRESENT: ☒ David Hancock, MBA, MPA (Committee Chair), ☒ D. Lee Jackson, ☒ Dena Diorio, and
☒ Vicki Evans

BOARD MEMBERS PRESENT: n/a

GUEST(S) PRESENT: Mary Hutchings, Wake County

STAFF PRESENT: Kelly Goodfellow, Executive Vice-President/Chief Financial Officer; Ashley Snyder, Sr. Director of Accounting and Finance, Dianna White, SVP of Financial Operations, Arianna Perry, Senior Accountant

1. WELCOME AND INTRODUCTIONS – the meeting was called to order at 3:01 PM

2. REVIEW OF THE MINUTES – The minutes from the December 1, 2022, meeting was reviewed; a motion was made by Ms. Diorio and seconded by Ms. Evans to approve the minutes. Motion passed unanimously.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
3. Monthly Financial Report	<p>The monthly financial reports were discussed which includes the Summary of Net Position, Summary of Savings/(Loss) by Funding Source, the Statement of Revenue and Expenses, Senate Bill 208 Required Ratios, and DHB Contract Ratios as of December 31, 2022.</p> <p>Ms. White discussed the following:</p> <ul style="list-style-type: none">• As of 12/31/22, we have total assets of \$520.4M, total liabilities of \$219.1M and total net position of \$301.2M• Through 12/31/22, we have savings of \$40.8M. In December, we had a loss in members as well as a rate increase. The combination of that had a net increase in revenue.• We are meeting the defensive interval required in the DHB contract, however the MLR is currently below the 85% threshold 84.82%. It still early in the year to correct it. Ms. Diorio inquired of the penalty if the 85% requirement is not met. If the requirement is not met Alliance would need to submit a corrective action plan.		
4. Contract(s)	<p>Contract increase for Milliman for FY23, the request is to approve a contract increase of \$1,000,000 to continue Tailored Plan readiness efforts that have expanded into other areas including provider network analytics and clinical performance dashboards. In addition, the delay of the Tailored Plan and changing membership levels have necessitated more analysis to help in our Per Member Per Month (PMPM) rate negotiation.</p> <p>A motion was made by Ms. Evans and seconded by Ms. Diorio to recommend the board authorize the CEO to amend the contract with Milliman, Inc. for an amount not to exceed \$1,000,000. Motion passed unanimously.</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Thursday, February 02, 2023

BOARD FINANCE COMMITTEE - REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
Virtual Meeting via videoconference - 3:00-4:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	<p>Alliance has engaged Clearlink Partners, LLC. for clinical consulting services for the Clinical Division. Clearlink has specific NC Tailored Plan experience and can bring subject matter experts to the agency while we continue to fill key personnel roles in the clinical department and stand up the Tailored Plan.</p> <p>The contract was approved by the Board Executive Committee on January 9, 2023.</p> <p>A motion was made by Ms. Diorio and seconded by Ms. Evans to recommend the Board authorize the CEO to enter into a contract with Clearlink Partners, LLC. For clinical consulting services for an amount not to exceed \$900,000. Motion passed unanimously.</p>		
5. Committed Funds	<p>Ms. White presented a motion to recommend the Board approve an increase of \$12,798.875 in the one-year reinvestment plan for the Child Facility Based Crisis Construction and the Tailored plan Implementation commitments. The Child Facility Based Crisis Construction request was for an increase of \$798,875 to bring us to a total of \$1,838,000. This is due to change orders and materials to complete the project. For the Tailored plan implementation an increase of \$12,000,000 was requested to bring us to a total of \$22,000,000. This is due to delays to Tailored plan go-live. Administrative expenses are higher due to the Tailored Plan preparation, but we don't have the corresponding revenue to offset expenses.</p> <p>Ms. Diorio has requested additional information involving the Tailor Plan Implementation increase before approving the \$12,000,000. Mr. Hancock requested a total of what was spent on Tailored Plan implementation across all years. Additional information will be brought to the next meeting.</p> <p>A motion was made by Ms. Diorio and seconded by Ms. Evans to the Board to approve an increase of \$798,875 in the one-year reinvestment plan for the Child Facility Based Crisis Construction commitments. Motion passed unanimously.</p>	<p>Additional information will be gathered to support the request of \$12M in Tailored Plan Committed funds as well as the total that has been spent on Tailored Plan implementation across all fiscal years.</p>	
6. FY23 Budget	<p>Ms. Goodfellow reminded the committee of the upcoming budget retreat on March 20th.</p> <p>The agenda currently includes talking about priorities, an update on where we are financially year-to-date, the Tailored Plan rate book which will cover the changes and what is in our rate.</p>		

Draft minutes may be submitted with the monthly Board packet. Minutes will be approved by this Committee at a later date; minutes approved on [Click or tap to enter a date..](#)

Thursday, February 02, 2023

BOARD FINANCE COMMITTEE - REGULAR MEETING

5200 W. Paramount Parkway, Morrisville, NC 27560
Virtual Meeting via videoconference - 3:00-4:00 p.m.

AGENDA ITEMS:	DISCUSSION:	NEXT STEPS:	TIME FRAME:
	Ms. Goodfellow also shared that they will talk about any high-risk areas, a managed care savings expectation and a preview of our mission and vision. We are also going through a new strategic plan process for the July 1 st period and will be covering the work that has been done thus far.		
7. Closed Session	A motion was made by Ms. Diorio and seconded by Ms. Evans to close the session pursuant to NC General Statute 143-318.11(a)(1) to prevent the disclosure of information that is confidential and not a public record under NCGS 122C-126.1. The Committee returned to open session at 3:51 and the meeting was adjourned.		

5. **ADJOURNMENT:** the meeting adjourned at 3:51 PM; the next meeting will be March 2, 2023, from 3:00 p.m. to 4:00 p.m.



Alliance Health
Statement of Net Position
As of December 31, 2022

	Prior Year June 30, 2022 Actual	Current Year September 30, 2022 Actual	Current Year December 31, 2022 Actual	YTD Change December 31, 2022 Summary	YTD % Change December 31, 2022 % Change
Assets					
Current Assets					
Cash and cash equivalents	160,816,143	179,663,132	201,135,895	40,319,753	25.1 %
Restricted cash	4,564,093	4,564,094	4,564,094	-	0.0 %
Short term investments	95,482,768	95,970,102	96,809,081	1,326,313	1.4 %
Due from other governments	15,820,148	23,136,602	23,452,335	7,632,187	48.2 %
Accounts receivable, net of allowance	419,367	804,968	1,220,940	801,573	191.1 %
Sales tax refund receivable	245,022	377,464	451,722	206,701	84.4 %
Prepaid expenses	923,904	4,426,551	3,869,351	2,945,446	318.8 %
Total Current Assets	278,271,445	308,942,913	331,503,418	53,231,973	19.1 %
Noncurrent Assets					
Noncurrent Restricted cash	134,560,902	139,465,702	144,521,976	9,961,074	7.4 %
Other Assets	321,461	321,461	321,460	-	0.0 %
Capital Assets, Net of AD	29,048,761	28,533,139	29,141,103	92,341	0.3 %
Deferred Outflows of Resources	14,965,092	14,965,093	14,965,092	-	0.0 %
Total Noncurrent Assets	178,896,216	183,285,395	188,949,631	10,053,415	5.6 %
Total Assets	457,167,661	492,228,308	520,453,049	63,285,388	13.8 %
Liabilities and Net Position					
Liabilities					
Current Liabilities					
AP and Other Current Liabilities	22,154,978	22,817,214	36,457,174	14,302,197	64.6 %
Claims and Other Service Liabilities	66,081,525	74,516,611	69,067,408	2,985,882	4.5 %
Unearned Revenue	61,397,653	64,950,650	65,785,533	4,387,881	7.1 %
Current Portion of Accrued Vacation	2,712,052	2,712,052	2,712,053	-	0.0 %
Due to Other Entities	2,173,110	1,128,575	2,257,150	84,040	3.9 %
Total Current Liabilities	154,519,318	166,125,102	176,279,318	21,760,000	14.1 %
Noncurrent Liabilities					
Net Pension Liability	21,553,241	22,553,241	23,553,241	2,000,000	9.3 %
Accrued Vacation	1,172,605	1,172,605	1,172,604	-	0.0 %
Other Noncurrent Liabilities	19,540,456	18,869,398	18,177,558	(1,362,899)	(7.0) %
Total Noncurrent Liabilities	42,266,302	42,595,244	42,903,403	637,101	1.5 %
Total Liabilities	196,785,620	208,720,346	219,182,721	22,397,101	11.4 %
Net Position					
Capital Assets at Beginning of Year	6,712,276	6,712,275	6,712,275	-	0.0 %
Restricted	137,985,269	137,985,270	137,985,270	-	0.0 %
Unrestricted	115,684,496	115,684,496	115,684,496	-	0.0 %
Current Year Change in Net Position	-	23,125,922	40,888,288	40,888,288	0.0 %
Total Net Position	260,382,041	283,507,963	301,270,329	40,888,288	15.7 %
Total Liabilities and Net Position	457,167,661	492,228,309	520,453,050	63,285,389	13.8 %



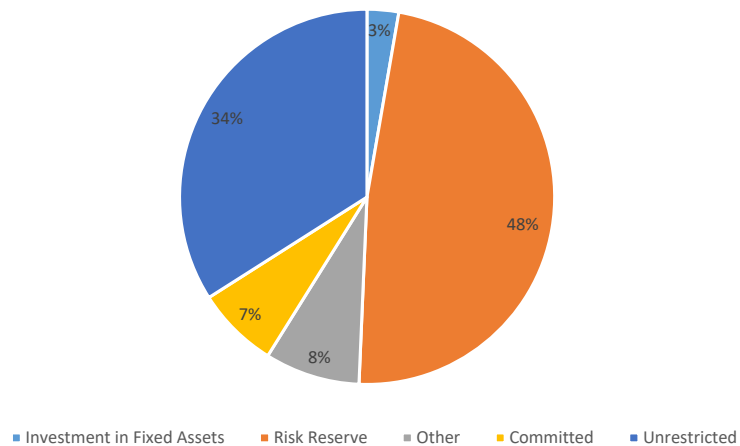
Summary of Savings/(Loss) by Funding Source as of December 31, 2022

	Revenue	Expense	Savings/(Loss)
Medicaid Waiver Services	\$ 407,829,927	\$ 367,710,423	\$ 40,119,504
Medicaid Waiver Risk Reserve	9,961,074	-	9,961,074
Federal Grants & State Funds	59,597,843	59,763,085	(165,242)
Local Funds	15,152,556	15,464,472	(311,916)
Administrative	55,808,206	66,063,606	(10,255,400)
Non operating	1,540,268	-	1,540,268
Total	\$ 549,889,874	\$ 509,001,586	\$ 40,888,288

Fund Balance

	June 30, 2022	Change	December 31, 2022
Investment in Fixed Assets	6,712,275	1,455,241	8,167,516
Risk Reserve	134,560,903	9,961,073	144,521,976
Other	22,112,173	2,633,531	24,745,704
Total Restricted	156,673,076	12,594,604	169,267,680
Committed	36,495,064	(15,169,419)	21,325,645
Unrestricted	60,501,626	42,007,862	102,509,488
Total Unrestricted	96,996,690	26,838,443	123,835,133
Total Fund Balance	\$ 260,382,041	\$ 40,888,288	\$ 301,270,329

December 31, 2022 Actual



Reinvestment Detail

	Committed Funds FY22	Spent December 31, 2022	Balance to Spend
General Expenses	2,000,000	1,085,000	915,000
Child Facility Based Crisis Center	1,039,125	1,187,795	(148,670)
Total - Services	3,039,125	2,272,795	766,330
Administration			
Tailored Plan planning and implementation	10,000,000	9,134,072	865,928
Total - Administrative	10,000,000	9,134,072	865,928
Total Service and Administration	\$ 13,039,125	\$ 11,406,867	\$ 1,632,258

Fund Balance Detail

	June 30, 2022	Change	December 31, 2022
Investment in Fixed Assets	6,712,275	1,455,241	8,167,516
Restricted - Risk Reserve	134,560,903	9,961,073	144,521,976
Restricted - Other			
State Statutes	16,805,997	-	16,805,997
Prepays	923,904	2,945,447	3,869,351
State	377,037	-	377,037
Cumberland	3,605,235	(80,666)	3,524,569
Durham	400,000	(231,250)	168,750
Restricted - Other	22,112,173	2,633,531	24,745,704
Committed -			
Intergovernmental Transfer	4,558,852	(2,257,152)	2,301,700
Reinvestments-Service	3,039,125	(2,272,795)	766,330
Reinvestments-Administrative	10,000,000	(9,134,072)	865,928
Mecklenburg Realignment Funds	17,073,966	(1,505,399)	15,568,567
Orange Realignment Funds	1,823,121	-	1,823,121
Total Committed	36,495,064	(15,169,419)	21,325,645
Unrestricted	60,501,626	42,007,862	102,509,488
Total Fund Balance	\$ 260,382,041	\$ 40,888,288	\$ 301,270,329

Restricted	14,049,845
Unrestricted	26,838,443
Total Fund Balance Change	\$ 40,888,288

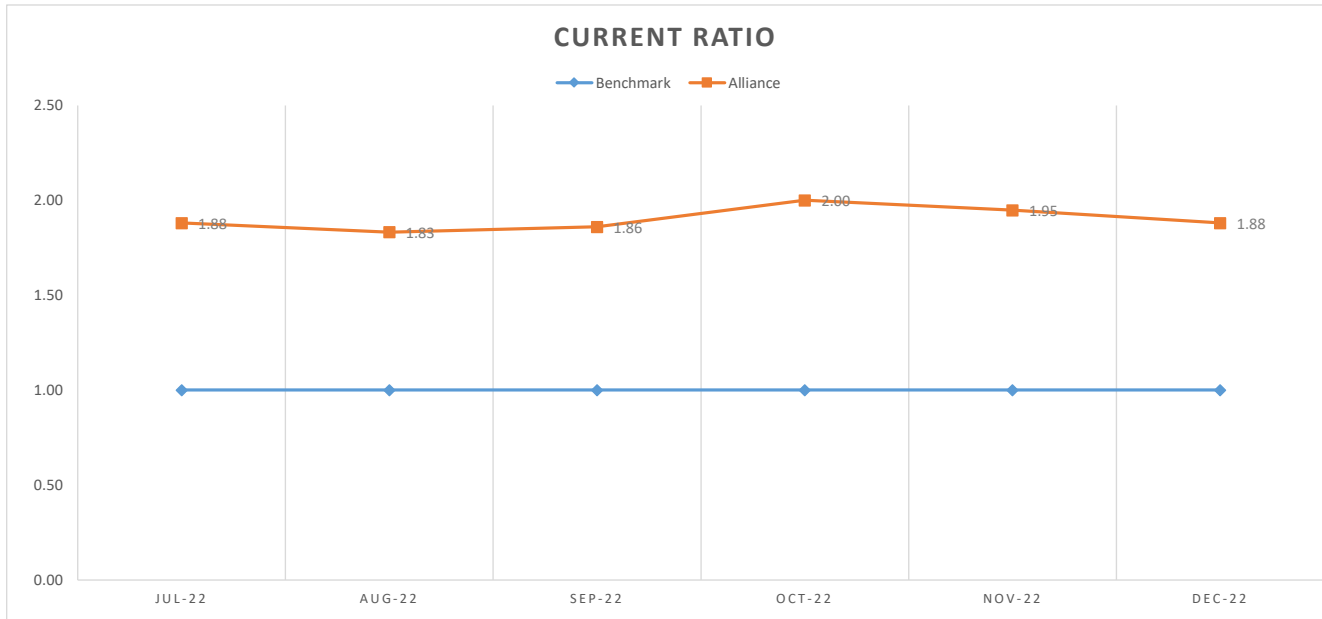


Alliance Health
Statement of Revenue and Expenses
As of December 31, 2022

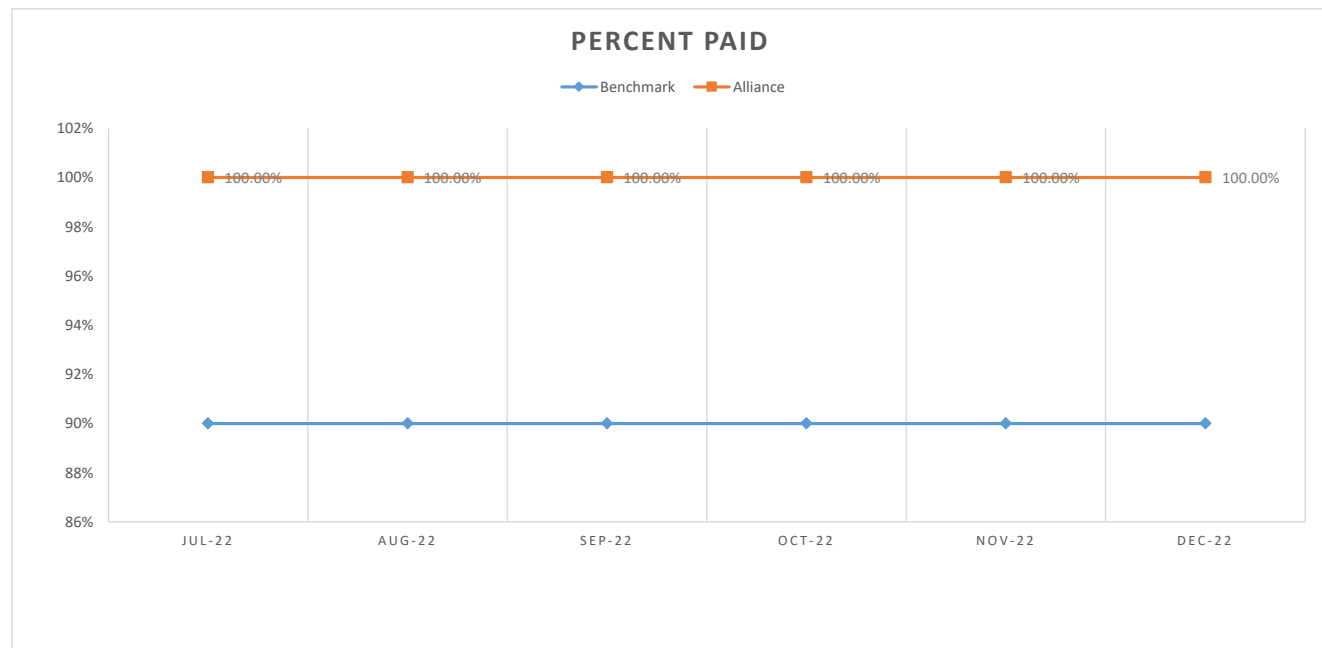
	For the Month of 07/31/2022	For the Month of 08/31/2022	For the Month of 09/30/2022	For the Month of 10/31/2022	For the Month of 11/30/2022	For the Month of 12/31/2022	Year to Date Actual 12/31/2022	Current Year Budget 06/30/2023	Budget Remaining 06/30/2023 Remaining Budget
Revenue									
Service Revenue									
Medicaid Waiver Service	70,826,433	72,712,082	73,287,401	70,285,145	59,790,805	70,889,134	417,791,001	1,058,233,945	640,442,944
State and Federal Grants	8,751,054	9,314,669	8,507,888	13,087,391	10,404,763	9,532,079	59,597,843	104,026,236	44,428,393
Local Grants	2,920,024	1,355,260	2,285,300	1,099,795	4,957,214	2,534,964	15,152,556	45,308,796	30,156,240
Total Service Revenue	82,497,511	83,382,011	84,080,589	84,472,331	75,152,782	82,956,177	492,541,400	1,207,568,977	715,027,577
Administrative Revenue									
Medicaid Waiver	8,247,663	8,741,259	8,627,252	8,277,424	6,950,444	10,353,490	51,197,533	152,266,323	101,068,790
State and Federal	520,383	520,383	520,383	749,397	577,636	577,636	3,465,818	7,474,555	4,008,737
Local	69,523	69,523	69,523	69,523	69,523	69,524	417,139	791,668	374,529
Other Lines of Business	121,286	121,286	121,286	121,286	121,286	121,286	727,716	1,455,432	727,716
Total Administrative Revenue	8,958,855	9,452,451	9,338,444	9,217,630	7,718,889	11,121,936	55,808,206	161,987,978	106,179,772
Total Revenue	91,456,366	92,834,462	93,419,033	93,689,961	82,871,671	94,078,113	548,349,606	1,369,556,955	821,207,349
Expenses									
Service Expense									
Medicaid Waiver Service	65,357,367	64,103,599	62,144,019	59,456,236	59,033,823	57,615,378	367,710,423	1,058,233,945	690,523,522
State and Federal Service	8,770,170	9,123,833	8,686,103	13,100,265	10,470,275	9,612,440	59,763,085	104,026,236	44,263,151
Local Service	2,920,024	1,584,320	2,233,473	1,099,795	4,996,319	2,630,541	15,464,472	45,308,796	29,844,324
Total Service Expense	77,047,561	74,811,752	73,063,595	73,656,296	74,500,417	69,858,359	442,937,980	1,207,568,977	764,630,997
Administrative Expense									
Salaries and Benefits	7,848,139	8,276,806	7,955,573	8,397,650	8,848,202	11,292,616	52,618,985	126,987,978	74,368,993
Professional Services	618,829	1,002,419	1,594,391	1,734,243	1,087,107	1,038,929	7,075,918	20,000,000	12,924,082
Operational Expenses	872,989	1,053,626	994,560	1,288,022	982,034	1,177,471	6,368,703	15,000,000	8,631,298
Total Administrative Expense	9,339,957	10,332,851	10,544,524	11,419,915	10,917,343	13,509,016	66,063,606	161,987,978	95,924,373
Total Expenses	86,387,518	85,144,603	83,608,119	85,076,211	85,417,760	83,367,375	509,001,586	1,369,556,955	860,555,370
Non Operating									
Non Operating Revenue	134,592	197,696	224,013	271,222	343,462	369,282	1,540,267	750,000	(790,267)
Non Operating Expense	-	-	-	-	-	-	-	750,000	750,000
Total Non Operating	134,592	197,696	224,013	271,222	343,462	369,282	1,540,267	-	(1,540,267)
Current Year Change in Net Position	5,203,440	7,887,555	10,034,927	8,884,972	(2,202,627)	11,080,020	40,888,288	-	(40,888,288)



Division of Health Benefits Ratios - As of December 31, 2022



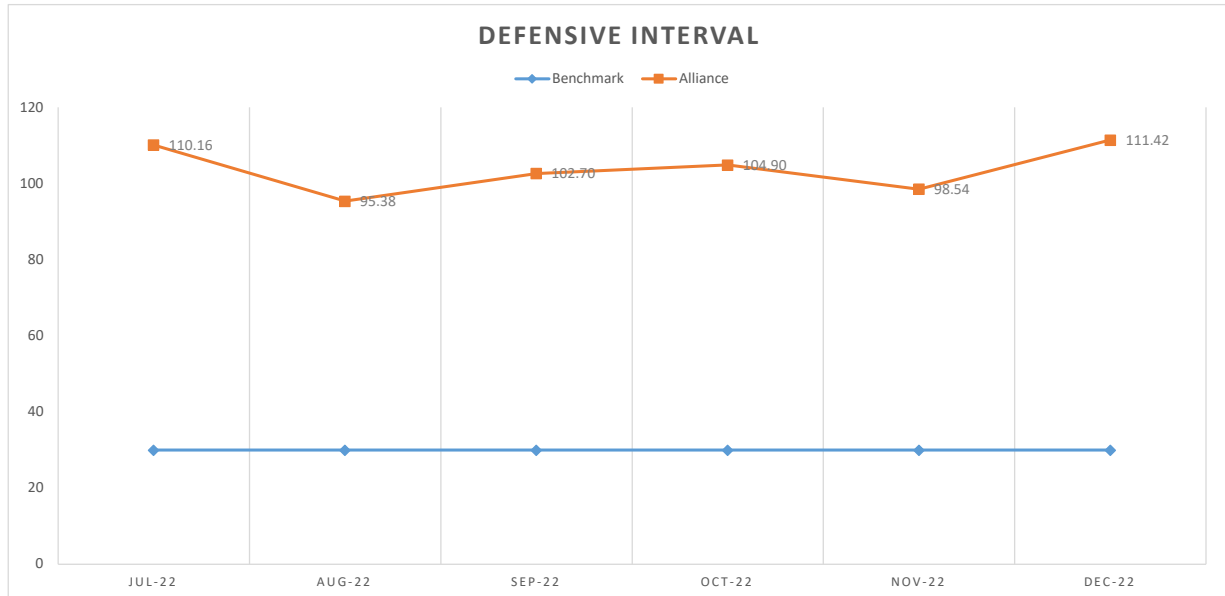
Current Ratio = Compares current assets to current liabilities. Liquidity ratio that measures an organization's ability to pay short term obligations. The requirement is 1.0 or greater.



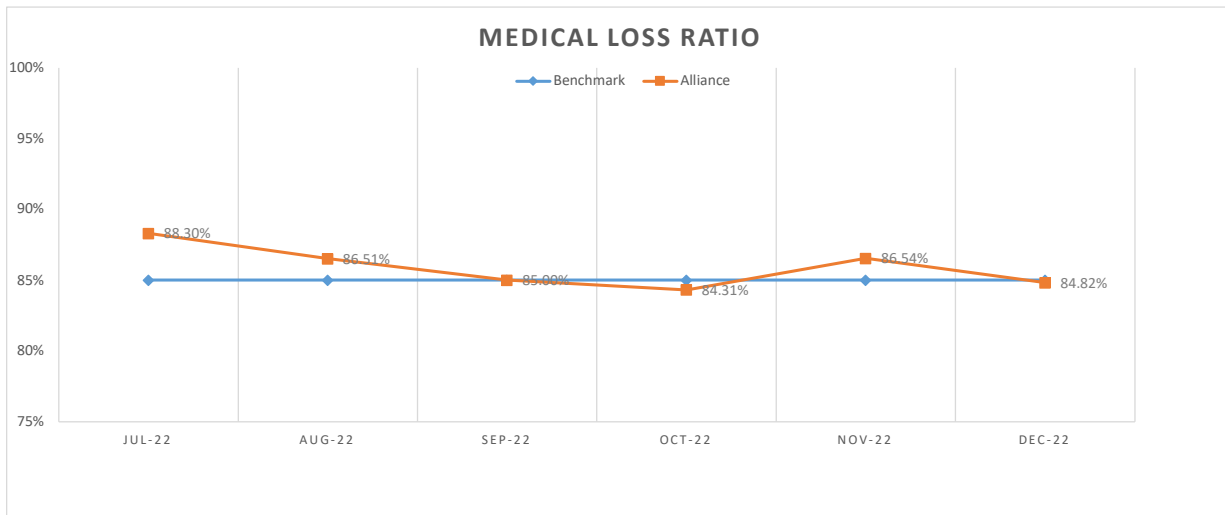
Percent Paid = Percent of clean claims paid within 30 days of receiving. The requirement is 90% or greater.



Division of Health Benefits Ratios - As of December 31, 2022



Defensive Interval = Cash + Current Investments divided by average daily operating expenses. This ratio shows how many days the organization can continue to pay expenses if no additional cash comes in. The requirement is 30 days or greater.



Medical Loss Ratio (MLR) = Total Services Expenses plus Administrative Expenses that go towards directly improving health outcomes divided by Total Medicaid Revenue. The requirement is 85% or greater cumulative for the rating period (7/1/22-6/30/23).

**FY 2022-2023 BUDGET ORDINANCE
ALLIANCE HEALTH
AMENDMENT NUMBER 2023-01**

WHEREAS, the annual budget ordinance for FY 2022 - 2023 was approved by the Alliance Health Board on June 2, 2022;

WHEREAS, on June 2, 2022, the Alliance Health Board adopted a budget ordinance making appropriations in such sums that the Board considers sufficient and proper in accordance with G.S. 159-13;

BE IT ORDAINED by the Alliance Health Board that for the purpose of operations for the LME/MCO, that the 2022-2023 budget ordinance is hereby amended to reflect the following budget adjustments.

Section 1: General Fund Appropriations

Administrative	\$ 168,492,933
Medicaid Services	1,002,152,771
Federal and State Services	142,728,024
Local Services	53,497,766
Grant Funded Services	400,000
Other Business Line	1,455,432
Nonoperating Income	4,638,307
TOTAL	<u><u>\$ 1,373,365,233</u></u>

Section 2: General Fund Revenue

Administrative	\$ 141,934,081
Medicaid Services	979,417,684
Federal and State Services	142,350,987
Local Services	49,310,708
Grant Funded Services	400,000
Other Business Line	1,455,432
Nonoperating Income	4,638,307
Fund Balance Appropriation	53,858,034
TOTAL	<u><u>\$ 1,373,365,233</u></u>

The Budget as amended continues to satisfy the requirements of G.S. 159-8 and 159-13. All ordinance and portions of ordinance in conflict herewith are hereby repealed.

Budget Amendment Details

	<u>Approved Budget June 2, 2022</u>		<u>Amended Budget March 3, 2023</u>		<u>Change</u>	<u>Footnote</u>
Section 1: General Fund Appropriations						
Administrative						
Administrative	146,017,546		141,934,081			
Fund Balance Appropriations	<u>14,515,000</u>		<u>26,558,852</u>			
Total Administrative	\$ 160,532,546		\$ 168,492,933		\$ 7,960,387	A
Medicaid Services						
Medicaid Services	1,046,859,925		961,499,703			
Capacity Building	11,374,020		17,917,981			
Fund Balance Appropriations	<u>-</u>		<u>22,735,087</u>			
Total Medicaid Services	1,058,233,945		1,002,152,771		(56,081,174)	B
Federal and State Services						
Federal and State Services	103,836,236		142,350,987			
Fund Balance Appropriations	<u>-</u>		<u>377,037</u>			
Total Federal and State Services	103,836,236		142,728,024		38,891,788	C
Local Services						
Local Services	45,308,796		49,310,708			
Fund Balance Appropriations	<u>-</u>		<u>4,187,058</u>			
Total Local Services	45,308,796		53,497,766		8,188,970	D
Grant Funded Services	190,000		400,000		210,000	E
Other Business Line	1,455,432		1,455,432		-	
Nonoperating Income	750,000		4,638,307		3,888,307	F
TOTAL	<u><u>\$ 1,370,306,955</u></u>		<u><u>\$ 1,373,365,233</u></u>		<u><u>\$ 3,058,278</u></u>	
 Section 2: General Fund Revenue						
Administrative	\$ 146,017,546		\$ 141,934,081		\$ (4,083,465)	A
Medicaid Services	1,058,233,945		979,417,684		(78,816,261)	B
Federal and State Services	103,836,236		142,350,987		38,514,751	C
Local Services	45,308,796		49,310,708		4,001,912	D
Grant Funded Services	190,000		400,000		210,000	E
Other Business Line	1,455,432		1,455,432		-	
Nonoperating Income	750,000		4,638,307		3,888,307	F
Fund Balance Appropriation	<u>14,515,000</u>		<u>53,858,034</u>		<u>39,343,034</u>	G
TOTAL	<u><u>\$ 1,370,306,955</u></u>		<u><u>\$ 1,373,365,233</u></u>		<u><u>\$ 3,058,278</u></u>	

A *Administrative Appropriations & Revenue*

The Administrative appropriations and revenue increased overall. The administrative revenue decreased while the fund balance appropriations increased, resulting in a net increase. The decrease in administrative revenue is due to the impacts of the Tailored Plan go live delay, Tailored Plan rate changes, and variability in membership levels. The Administrative appropriations increased as a result of appropriations to cover administrative losses due to the reduction of administrative revenue and increase in administrative expense.

B *Medicaid Services Appropriations & Revenue*

The Medicaid Services appropriations and revenue decreased overall. The decrease is due to the impacts of the Tailored Plan go live delay, Tailored Plan rate changes, and variability in membership levels. Offsetting the decrease is an increase in Care Management capacity building and fund balance appropriations. The Medicaid Services appropriations increased as a result of appropriations related to the Mecklenburg and Orange counties realignment.

C *Federal and State Services Appropriations & Revenue*

The Federal and State Services appropriations and revenue increased overall. The increase is due to an increase in single stream as well as receipt of additional Federal and State allocation letters. Examples of some of the allocation letters include Mental Health Block (MHB) Grants, CARES, State Opioid Response, Opioid Abatement, Emergency COVID-19, ICF-IID, and TCL Incentive Plans. In addition, the Federal and State Services appropriation increased as a result of appropriations related to NC Start and TASC.

D *Local Services Appropriations & Revenue*

The Local Services appropriations and revenue increased overall. The increase is primarily due to expected Wake County funding for Transitional Group Homes and an increase in Mecklenburg funding for CTRP. In addition, the Local Services appropriation increased as a result of appropriations related to Durham and Cumberland counties.

E *Grant Funded Services Appropriations & Revenue*

The Grant Funded appropriations and revenue increased due to the addition of a second HUD grant.

F *Nonoperating Income Appropriations & Revenue*

The Nonoperating Income appropriations and revenue increased due to interest earned on investments.

G *Fund Balance Appropriations*

Fund Balance Appropriations	Approved Budget	Amendment 1	Change
Tailored Plan planning and implementation	\$10,000,000	\$22,000,000	\$12,000,000
Intergovernmental Transfer	4,515,000	4,558,852	43,852
Mecklenburg realignment funds	-	17,073,966	17,073,966
Orange realignment funds	-	1,823,121	1,823,121
Cumberland fund balance	-	3,787,058	3,787,058
Durham fund balance	-	400,000	400,000
Child Facility Based Crisis Center	-	1,838,000	1,838,000
NC Start and TASC	-	377,037	377,037
General expenses	-	2,000,000	2,000,000
TOTAL BUDGET	\$14,515,000	\$53,858,034	\$39,343,034